

Jagraj Singh

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Work Experience

City of Seattle

Vaccination Site Customer Service Representative | Seattle, WA

March 2021—Present

- Helping end the COVID-19 pandemic by performing accurate patient data entry in Signetic/Power Apps systems.

Microsoft

Xbox Refunds Associate | Remote

March 2020—Present

- Analyze customer data for financial troubleshooting, refund eligibility and fraud prevention.
- Independently create a data parsing tool using Python that cleans bulk request data to reduce case time.
- Independently automate workflow using Python and automation libraries further reducing case time.
- Create tutorials for prototyping tools and train colleagues in the Python programming language.

Microsoft

Product Advisor | Redmond, WA | Bellevue, WA

May 2018—March 2020

- Deliver workshops and personal trainings to educate and inspire clients.
- Generate business leads to grow sales pipeline and generate recurring revenue.
- Troubleshoot and resolve common technical problems.
- Lead hands-on demos of Microsoft products to create new fans and drive excitement.

Featured Projects

Portfolio Website — <https://jagrajsingh.com>

A minimal portfolio website resembling a dark themed Jupyter Notebook created effortlessly with Jupyter Lab.

Technologies: Jupyter, HTML, CSS, LaTeX, GitHub

MIT Course View Count Analysis

Collected, cleaned, and visualized YouTube MIT course view count data to gain insight on course completion.

Technologies: Python, pandas, matplotlib, YouTube Data API, JSON, Data Analysis, Web Scraping

Cryptocurrency Lottery

Built a text based lottery game to demonstrate the security of cryptocurrency private keys.

Technologies: Python, Ethereum Blockchain API, Cryptography, Object-Oriented Programming

Education

Bachelor of Arts in Communications | University of Washington

2014—2017

Skills

Robotic Process Automation (RPA) Power Automate, AutoHotkey, pyautogui (Python)

Programming Languages Python — scientific computing (numpy, pandas, matplotlib, scipy, sympy)

Database Management SQL (PostgreSQL)

Web & Markup HTML, CSS, JSON, XML, LaTeX, Google Analytics

Productivity Excel (pivot tables, power query, macros, VBA)

Languages: English, Punjabi