



♣ Version 3.4 Highlights

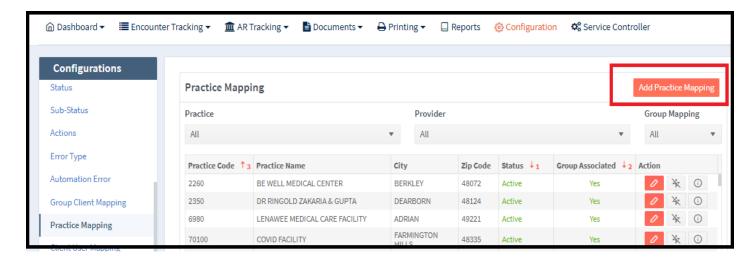
- Practice mapping Configuration
- Send/Assign incomplete encounter to practice group/ User.
- Email notification to practice
- Practice dashboard.
- Incomplete summary tab
- Qonductor other enhancement
 - o Assistance, Incomplete Encounter tabs: practice filter and column
 - Search tab: provider filter
 - Practice Encounter tab
 - Assign To filter and column
 - New and in process sub status
 - Printing tab
 - Biotech Ready for Printing: practice filter and column
 - Biotech Missing Information Orders in Process: practice and column
 - o Comment option on grid for all tabs





♣ Practice mapping Configuration: [Permission required to access the feature]

The practice that needs to send the incomplete encounter must be configured in practice mapping configuration with their proper group and provider details, for that provided new practice mapping configuration in Qonductor .User is able to add, modify, view, and mark the status as an active or inactive for practice mapping. Also, user is filter out the data by using Practice, provider, and group mapping filters



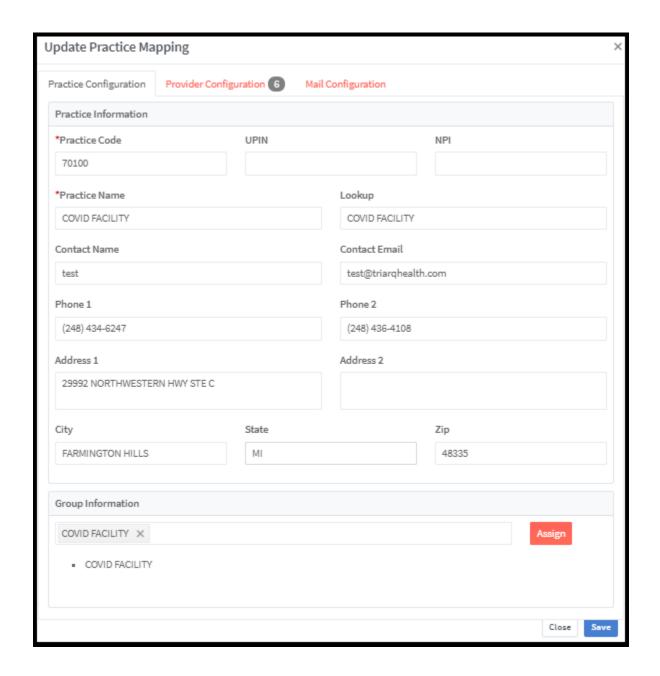
Practice mapping divided in three section

- Practice configuration
- Provider configuration
- Mail configuration.

<u>Practice configuration</u>: All the required practice details are needed to be added in the practice configuration and assign the group for the practice



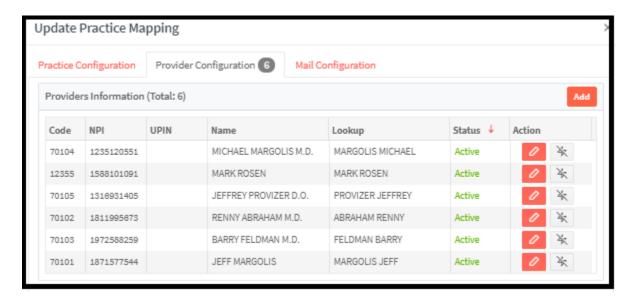




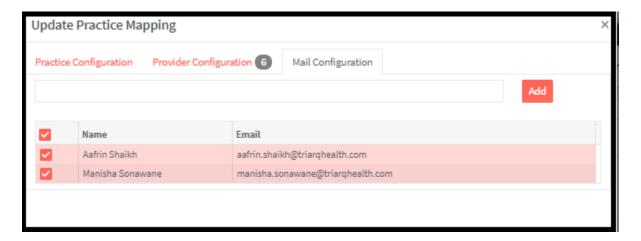




<u>Provider configuration</u>: register the providers associated to that practice



<u>Mail configuration</u>: In mail configuration all the users associated to that group will be available. if user wish to add another user which is not associated that group, user is able do so. Mail will be sent to the configured users.



▲ Incomplete Encounter ->>Send Incomplete Encounter to Practice Workflow

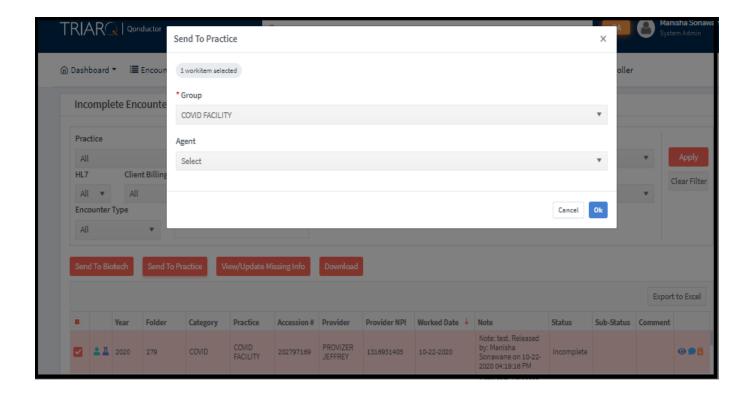
[Permission required to access this feature]

Encounters marked as incomplete which require some information from practice can be sent to respective practices from Incomplete Encounters tab by using Send to Practice button.

User will select one or multiple incomplete encounters from the grid & send them to practice. According to the practice mapping set on Practice Mapping configuration tab, group will be defaulted while sending incomplete encounters to the practice.







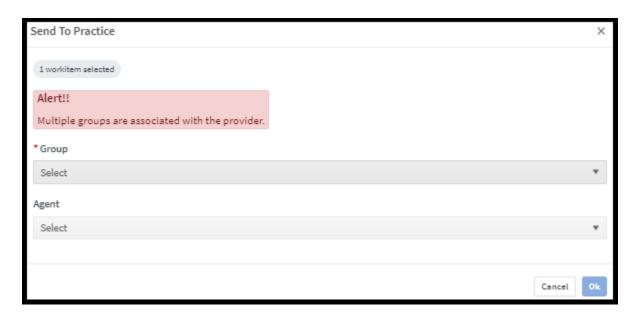
When Practice Mapping is not set for a particular practice in the system, alert notification is shown respectively & user must select the group manually from the list of all groups for which practice mapping configuration has been set in the system.



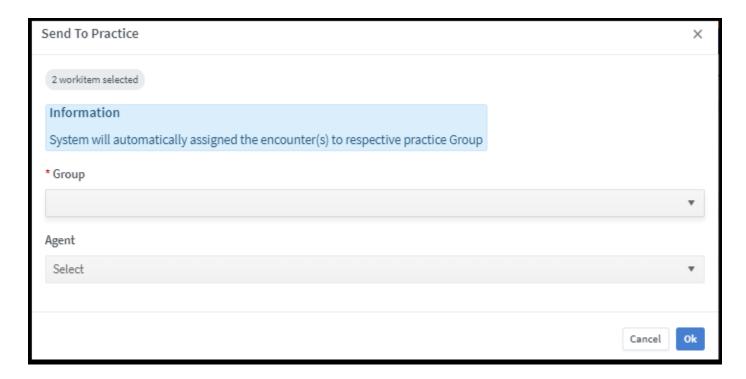




When multiple groups are mapped for a particular practice, alert notification is shown respectively & user must select a group from those mapped groups list.



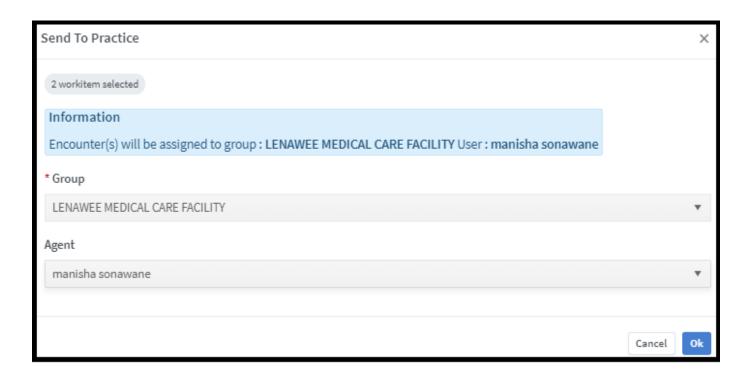
When user tries to send multiple encounters of different practices at once, he/she can also select blank option from the groups list to auto distribute those encounters among respective practice groups.



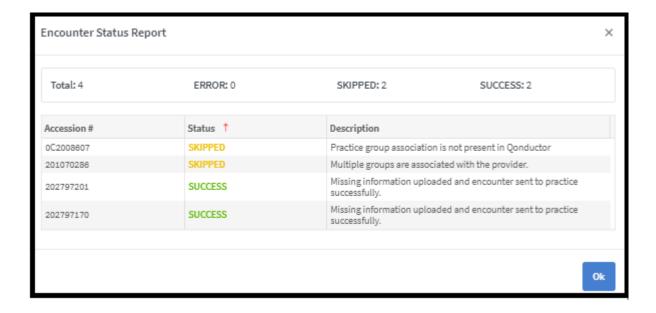
Incomplete encounters can also be assigned to a particular agent from the selected group.







After the process of assigning encounters to their practice groups, a status report is shown showing each encounter's action status.





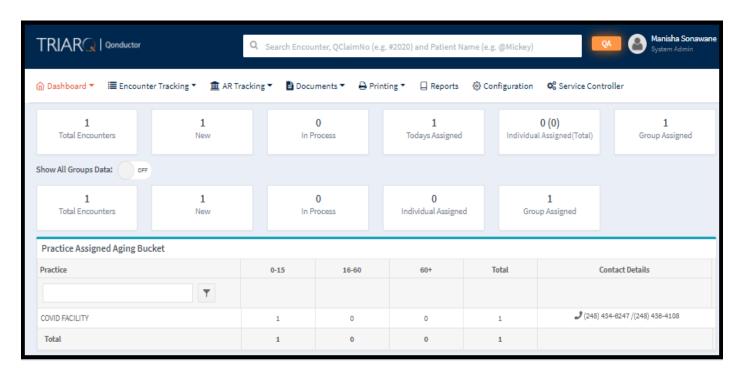


♣ Practice Dashboard: [Permission required to access the feature]

Practice dashboard is available under dashboard tab from where practice user can view the statistical representation of encounters assigned. By Default, only corresponding practice data will be available. When Show All Groups Data's switch is turn on the user can view all practices' data.

First cards show the statistics of encounters associated to login user and his/her groups.

Second card shows count of total encounters, individual encounter, group assign encounters with their statuses Third is Aging bucket, it shows the count of practice encounters in three aging buckets by days. It also shows the contact details of mapped user, email & phone numbers.

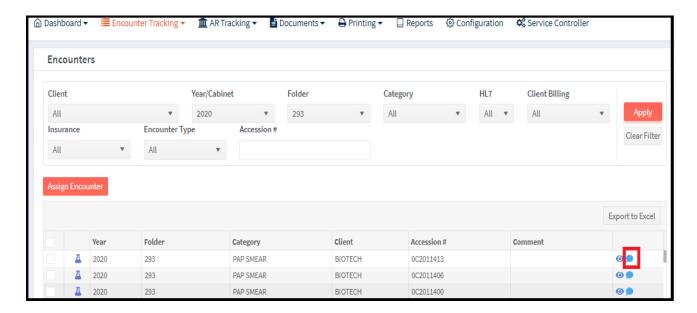






♣ Added comment Option for all tabs: [Permission required to access the feature]

Additional add comment option is provided on all tabs, excluding Export tab, Practice Encounters tab, Practice Assigned and Practice Completed tabs.



♣ Practice Encounter Tab Enhancements: [Permission required to access the feature]

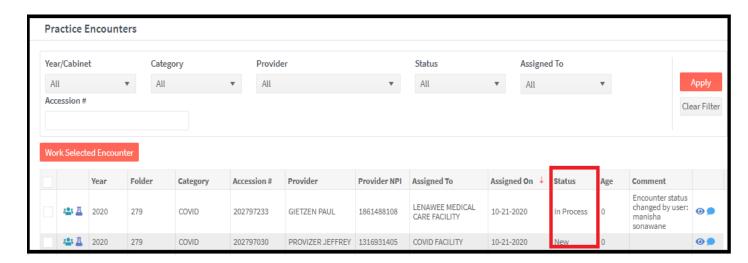
Two new sub statuses added for practiced encounters

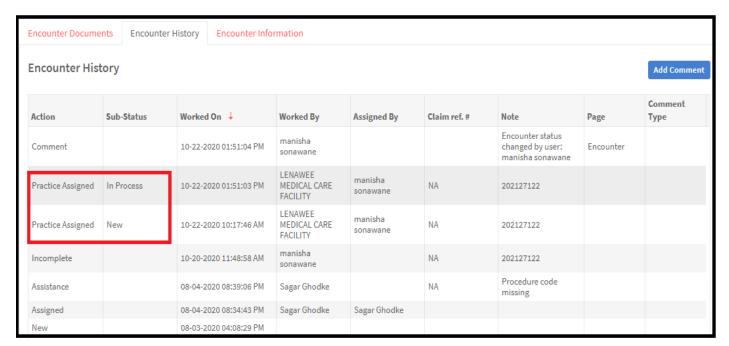
- New: If incomplete encounter is sent to practice group/user then new sub status is added against practice encounters
- In process: if user only printed the document without updating status of the encounter then sub status is changed to in-process with comment. It will be added to history.

User is also able to change the encounter sub status manually





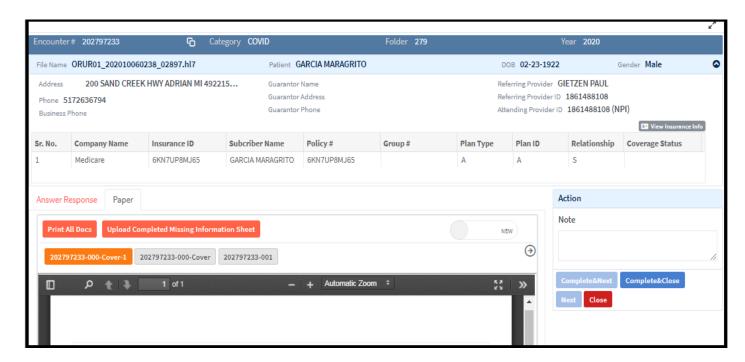


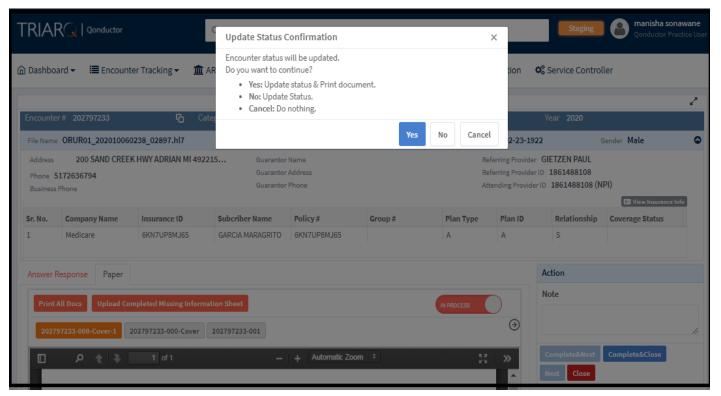


New and in-process sub status switch is available on the paper tab. when the status is changed from New to in process then the application shows an update status confirmation popup. And application will work accordingly





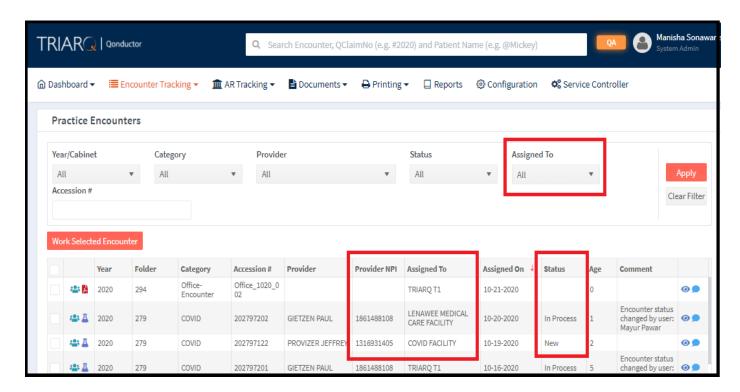








 Provider NPI, Assign To and status column is added on practice encounter grid. User is filter out data by using assign to, status filter. only mapped provider is listed on provider filter for encounter practice tab

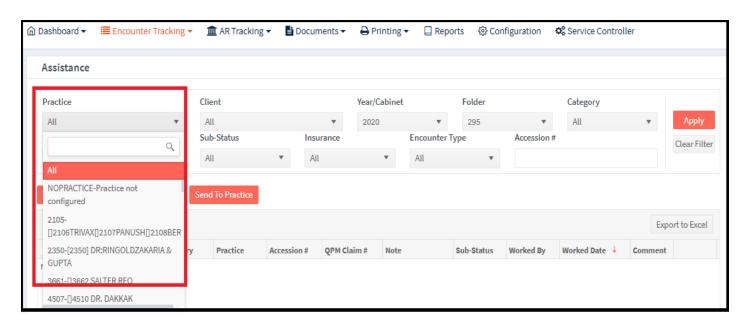


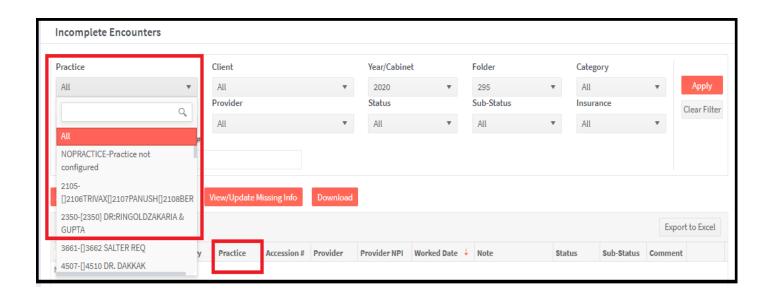




Assistance and Incomplete tab:

Practice filter is added on assistance and incomplete tab. User can filter the data by using practice filter. And Practice column is added on grid.



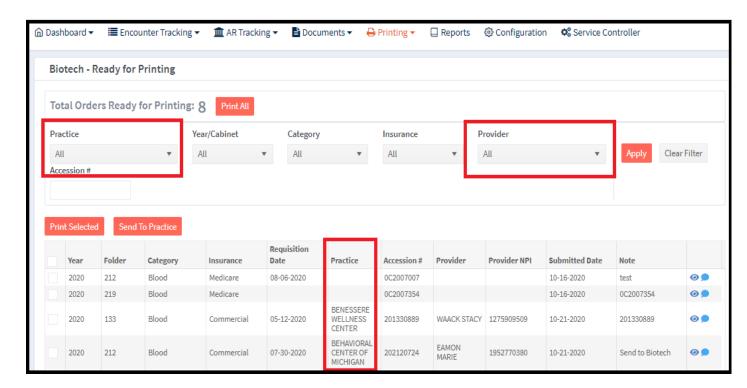




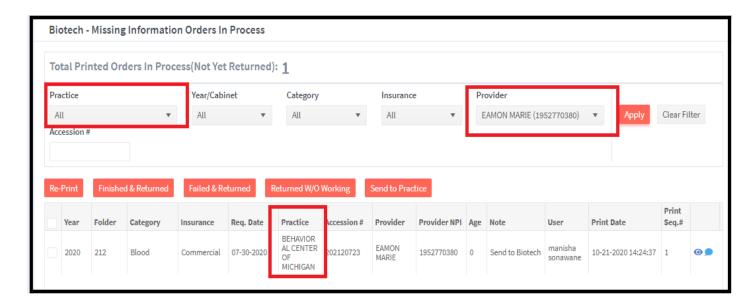


Printing:

Biotech - Ready for Printing. Practice filter and column is added on Biotech - Ready for Printing tab



 <u>Biotech - Missing Information Orders In Process:</u> Practice filter and column is added on Biotech -Missing Information Orders In Process

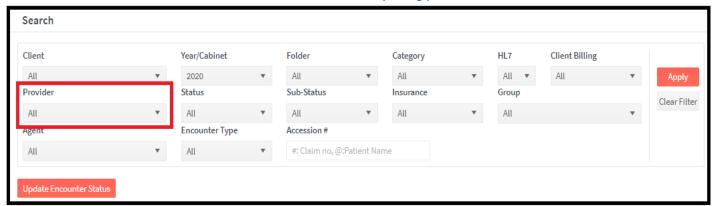






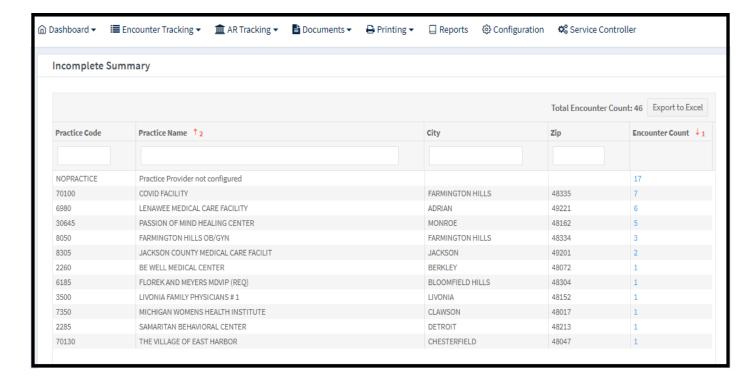
Search tab :

Provider filter is added on search tab. User can filter the data by using provider filter.



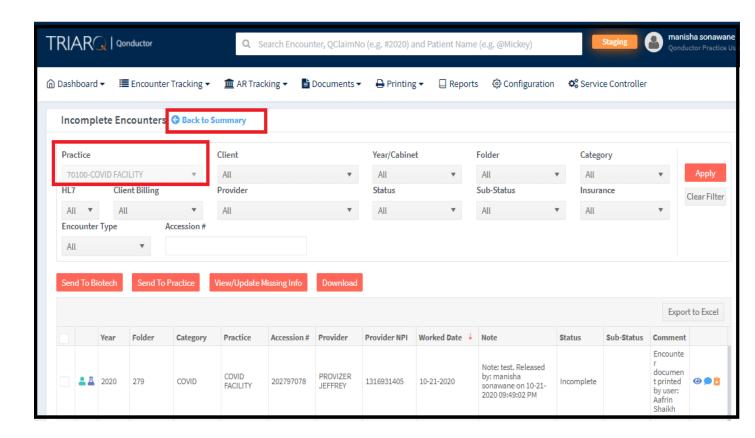
Incomplete Summary Tab: [Permission required to access the feature]

New tab of Incomplete Summary is added under Encounter tracking. User can view the practice-wise incomplete encounter count on this summary tab. Those encounters will not have client names that will available under NO Practice. User can navigate on incomplete encounter tab by clicking on encounter count column and all the operations of the incomplete tab are available here. User can navigate on summary tab vice versa. User not able to filter the data by using practice filter









Note:

- A group must be associated with only one practice.
- Generic search is available for Practice, provider and Insurance filter.