

Kalli Hooper

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EDUCATION

Michigan Technological University | Houghton MI

B.S. Double Major: Engineering Management and Marketing

Expected: Spring 2019

Minor: Global Business

Cumulative **GPA: 3.78**

Study Abroad Seville, Spain

Sep 2017-Nov 2017

AWARDS/HONORS

Pioneering Woman in Business Scholarship | Dean's List | Beta Gamma Sigma honor society | Presidential Excellence

WORK HISTORY

Materials Planning Intern, Plexus Corp

May 2018-Aug 2018

- Automated various Excel processes using VBA to increase data accuracy and reduce workload for managers.
- Created user-friendly interfaces and well documented processes to ensure code is continuously effective.
- Processed purchase orders and managed parts to ensure successful project completion.

Project Management Intern, McCarthy & Smith

May 2017-Aug 2017

- Created schematic design estimates, project bids, inventory management workbooks, schedules, punch-lists, and meeting agendas for the renovation or construction of over 7 projects.
- Implemented a new schedule and inventory management tool leading to 100% on time project completion.
- Independently oversaw site and ran contractor meetings which allowed supervisor to use time most effectively.
- Managed client, architect, and contractor relationships to unify project goals and improve communication.

Supplemental Instructor (LEAP Leader), Michigan Tech

Aug 2016-present

- Lead a weekly class to facilitate discussion, encourage teamwork, and aid in the understanding of MATLAB/NX intensive course material.

LEADERSHIP

President, American Society for Engineering Management, Michigan Tech

Aug 2016-May 2017

- Effectively delegated work between officer team of 4 to achieve goals outlined at first meeting.
- Gained recognition as National chapter and more than doubled local membership.
- Led organization meetings and executed networking events with employers.

Team Leader, Consumer Product Challenge, Michigan Tech

Jan 25-Jan 27 2018

- 3rd place award winners when reviewed by a panel of company representatives.
- Created an innovative new product while considering market potential and business strategy.
- Designed, modeled, and pitched product in two days.

Team Leader, Marketing Design Competition, Michigan Tech

Jan 2016-Apr 2016

- Managed marketing team of 5 throughout the project process.
- Created marketing plan for local business and designed poster for use.
- 1st place award winners when reviewed by marketing professionals.

SKILLS

NX 10.0/Inventor (CAD)	NI Multisim (Circuit board design)	Spanish
MATLAB	IBM SPSS (Statistical analysis)	Visual Basic for Applications
Javascript/CSS/HTML	Marketing research	Schedule/Inventory Management
MS Project/Excel	LEAN methodologies	Verbal/written communication