

TASK COMPLETION REPORT

Report By: Sarah Johnson - (Employee)
Office: IT Department
Report Period: 3/12/2025 to 3/22/2025
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ID	TITLE	DESCRIPTION	DATES	STATUS
32	Data Security	this task is all about data security.	3/12/2025 - 3/21/2025	COMPLETED
37	System Architecture	task all about software design and architecture	3/18/2025 - 3/21/2025	IN PROGRESS
38	Asset Management	Tracking and managing IT assets, including hardware, software licenses, and other resources.	3/19/2025 - 3/22/2025	IN PROGRESS