Lesson Observation Form

NAME OF TEACHER TRAINEE	Mohammad Jailani Haji Abdul Rahman	NAME OF SUPERVISOR / MENTOR	Tan Szu Tak
PROGRAMME	Diploma in IT Network		
DATE OF OBSERVATION	6th February 2023	**TIME**	8.00 to 11.00 am
SCHOOL NAME	School of Information and Communication Technology	**GROUP / CLASSROOM CODE**	DITN12
		LOCATION OF CLASSROOM/ LAB/WORKSHOP	**9.03**

MODULE/UNIT/COURSE TITLE	NS4307 – Network Programming
TOPIC / PERFORMANCE OBJECTIVE	Introduction to Network Programming – Java Binary Input & Output
LEARNING OBJECTIVE(S)	1) Review on TCP IP network layer 2) Understand and able to apply Java Binary Input & output
TYPE OF SESSION (i.e LECTURE, WORKSHOP, PRACTICAL, etc)	Lecture & Practical
NUMBER OF STUDENTS	28

PERFORMANCE LEVEL

RATINGS	DESCRIPTION	DEFINITION
3	EXCELLENT	Outstanding performance, exemplary standard in all criteria. Instructor demonstrates excellence in performance and is exceedingly competent in the area of evaluation.
2	GOOD	Merit level of consistency in performance standards. Instructor demonstrates good performance and has shown a good level of competency in the area of evaluation. The session had shown some strength with one or two weaknesses which reduce the overall effectiveness of teaching and learning
1	SATISFACTORY	Working fairly well towards standards. Instructor shows a lack of competency in in the area of evaluation. A few aspects of teaching require further improvement. The lesson was not effectively delivered.
0	UNSATISFACTORY	Performance does not meet the requirements. The instructor demonstrates weak/unsatisfactory performance and is incompetent in the area of evaluation. The lesson was poorly delivered.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(A) **LESSON** **PLANNING** **[18 MARKS]**	1	Prepares clear and organised lesson plan	*3*	2
	2	Has clear lesson aims and objectives	*3*	3
	3	Aware of teaching methods/technique	*3*	1
	4	Well thought of and timed lesson procedures	*3*	2
	5	Prepares appropriate model examples to illustrate concepts taught	*3*	1
	6	Prepares appropriate activities and exercises	*3*	2
		Lesson Planning Subtotal	**18**	**11**

COMMENTS / FEEDBACK REGARDING LESSON PLANNING

lesson plans show a good structure and clear learning objectives. However, more varied activities to be included to engage all students throughout the lesson.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(B) **LESSON DELIVERY** **[33 MARKS]**	1	Gives appropriate introduction to lesson	*3*	1
	2	Discusses learning objectives	*3*	1
	3	Discusses success criteria with student	*3*	0
	4	Manages class time effectively	*3*	3
	5	Presents material well in a variety of techniques	*3*	3
	6	Illustrates material with sufficient and appropriate examples	*3*	2
	7	Gives enough activities and exercises	*3*	2
	8	Conducts suitable closing with a summary of all key points	*3*	1
	9	Checks students' understanding	*3*	2
	10	Provides appropriate feedback to students	*3*	3
	11	Displays self-confidence and speaks fluently	*3*	3
		Lesson Delivery Subtotal	**33**	**21**

COMMENTS / FEEDBACK REGARDING LESSON DELIVERY

Lesson delivery was above average, however need to spend some time in giving appropriate introduction and learning objectives and also some time to wrap up the lesson.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(C) **KNOWLEDGE** **COMPETENCE** **[21 MARKS]**	1	Displays good knowledge of topic taught	*3*	3
	2	Addresses misconceptions	*3*	3
	3	Instructions are appropriately sequenced	*3*	2
	4	Communicates knowledge and understanding of the topic clearly and easily	*3*	2
	5	Uses relevant and appropriate examples to illustrate concepts taught	*3*	3
	6	Asks appropriate questions to check students understanding of the topic	*3*	2
	7	Displays good knowledge of subject pedagogy	*3*	2
		Knowledge Competence Subtotal	**21**	**17**

COMMENTS / FEEDBACK REGARDING KNOWLEDGE COMPETENCE

knowledge on the subject matter is evident, and Cg Jailani can effectively answered students' questions.

(D) **CLASSROOM** **MANAGEMENT** **[27 MARKS]**	1	Uses body language and eye contact	*3*	2
	2	Moves around class	*3*	2
	3	Maintains students' attention throughout	*3*	2
	4	Organises individual, pair, group work as needed	*3*	1
	5	Controls undesirable behaviour e.g. noise	*3*	2
	6	Gives positive reinforcement as appropriate	*3*	2
	7	Motivates students to participate/interact	*3*	1
	8	Encourages students to ask questions	*3*	1
	9	Pays appropriate attention to weak students	*3*	2
Classroom Management Subtotal			**27**	**15**

COMMENTS / FEEDBACK REGARDING CLASSROOM MANAGEMENT

Cg Jailani maintained a positive and respectful classroom environment. However, he need to be mindful of individual student participation and ensure everyone has a chance to contribute.

(E) **TEACHING AIDS** **[9 MARKS]**	1	Uses whiteboard effectively	*3*	3
	2	Effective use of teaching aids (CDs, DVD, pictures, flash cards etc.) when appropriate	*3*	3
	3	Uses other technology e.g. Internet	*3*	2
Teaching Aids Subtotal			**9**	**8**

COMMENTS / FEEDBACK REGARDING TEACHING AIDS

Cg Jailani uses of teaching aids was sufficient and enhanced the lesson. He can consider incorporating additional visual aids to further support student learning such as video found in youtube.

(F) **OBSERVATION,** **SELF-** **REFLECTION** **AND** **DEVELOPMENT** **[12 MARKS]**	1	Accepts and acts upon feedback	*3*	2
	2	Practices observation skills and comments well	*3*	3
	3	Self-reflects on own teaching	*3*	2
	4	Aware of supportive teaching resources	*3*	1
Observation, self-reflection and development Subtotal			**12**	**8**

COMMENTS / FEEDBACK REGARDING OBSERVATION, SELF-REFLECTION AND DEVELOPMENT

Cg Jailani was able to observe the performance of the students and to reflect on what should be emphasis in the next lecture. He can however improve by mentioning more in regards to the plan for success.

TOTAL ASSESSMENT MARK	**120**	*80*
%		66.67

SUPERVISOR/MENTOR NAME & SIGNATURE:	DATE:
TAN SZU TAK *Tak*	15-June-2023

Please tick (✓)

PLACEMENT SCHOOL'S MENTOR

✓	**1st** Observation		**2nd** Observation		**3rd** Observation		**4th** Observation		**5th** Observation

TVET ACADEMY'S SUPERVISOR

	1st Observation		**2nd** Observation		**3rd** Observation

Copy to mentor, supervisor & teacher trainee

INSTRUCTION TO PLACEMENT SCHOOL'S MENTOR & TVET ACADEMY'S SUPERVISOR

Please email the completed form to TVET Academy's Teaching Practice Coordinator; Cikgu Richard Go See Kai - richard.goh@ibte.edu.bn. within one week after the observation.