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Lesson Observation Form

NAME OF TEACHER TRAINEE	Mohammad Jailani Haji Abdul Rahman	NAME OF SUPERVISOR / MENTOR	Tan Szu Tak
PROGRAMME	Diploma in IT Network		
DATE OF OBSERVATION	20 th February 2023	TIME	8.00 to 11.00 am
SCHOOL NAME	School of Information and Communication Technology	GROUP / CLASSROOM CODE	DITN12
		LOCATION OF CLASSROOM/ LAB/WORKSHOP	9.03

MODULE/UNIT/COURSE TITLE	NS4307 – Network Programming
TOPIC / PERFORMANCE OBJECTIVE	Java Sockets
LEARNING OBJECTIVE(S)	1) Able to Implement basic Client Server Application
TYPE OF SESSION (i.e LECTURE, WORKSHOP, PRACTICAL, etc)	Practical
NUMBER OF STUDENTS	28

PERFORMANCE LEVEL

RATINGS	DESCRIPTION	DEFINITION
3	EXCELLENT	Outstanding performance, exemplary standard in all criteria. Instructor demonstrates excellence in performance and is exceedingly competent in the area of evaluation.
2	GOOD	Merit level of consistency in performance standards. Instructor demonstrates good performance and has shown a good level of competency in the area of evaluation. The session had shown some strength with one or two weaknesses which reduce the overall effectiveness of teaching and learning
1	SATISFACTORY	Working fairly well towards standards. Instructor shows a lack of competency in the area of evaluation. A few aspects of teaching require further improvement. The lesson was not effectively delivered.
0	UNSATISFACTORY	Performance does not meet the requirements. The instructor demonstrates weak/unsatisfactory performance and is incompetent in the area of evaluation. The lesson was poorly delivered.

AREA OF EVALUATION	EVALUATION CRITERIA		MAX. MARKS	MARKS
(A) LESSON PLANNING [18 MARKS]	1	Prepares clear and organised lesson plan	3	2
	2	Has clear lesson aims and objectives	3	2
	3	Aware of teaching methods/technique	3	2
	4	Well thought of and timed lesson procedures	3	2
	5	Prepares appropriate model examples to illustrate concepts taught	3	2
	6	Prepares appropriate activities and exercises	3	2
Lesson Planning Subtotal			18	12
COMMENTS / FEEDBACK REGARDING LESSON PLANNING lesson plans are becoming more engaging. Incorporating group activities fostering collaborative learning. However, the timing has to be revisited as the activities too longer than expected.				
(B) LESSON DELIVERY [33 MARKS]	1	Gives appropriate introduction to lesson	3	3
	2	Discusses learning objectives	3	2
	3	Discusses success criteria with student	3	2
	4	Manages class time effectively	3	1
	5	Presents material well in a variety of techniques	3	3
	6	Illustrates material with sufficient and appropriate examples	3	2
	7	Gives enough activities and exercises	3	3
	8	Conducts suitable closing with a summary of all key points	3	1
	9	Checks students' understanding	3	2
	10	Provides appropriate feedback to students	3	3
	11	Displays self-confidence and speaks fluently	3	3
Lesson Delivery Subtotal			33	25
COMMENTS / FEEDBACK REGARDING LESSON DELIVERY Lesson delivery has improved significantly, with clearer explanations and more engaging interactions. Similar with above, timing for the activities needs to be emphasis.				
(C) KNOWLEDGE COMPETENCE [21 MARKS]	1	Displays good knowledge of topic taught	3	3
	2	Addresses misconceptions	3	3
	3	Instructions are appropriately sequenced	3	2
	4	Communicates knowledge and understanding of the topic clearly and easily	3	2
	5	Uses relevant and appropriate examples to illustrate concepts taught	3	3
	6	Asks appropriate questions to check students understanding of the topic	3	2
	7	Displays good knowledge of subject pedagogy	3	3
Knowledge Competence Subtotal			21	18
COMMENTS / FEEDBACK REGARDING KNOWLEDGE COMPETENCE				

Cg Jailani expertise in the subject matter is commendable. Students' questions were answered with accuracy and clarity				
(D) CLASSROOM MANAGEMENT [27 MARKS]	1	Uses body language and eye contact	3	2
	2	Moves around class	3	3
	3	Maintains students' attention throughout	3	3
	4	Organises individual, pair, group work as needed	3	3
	5	Controls undesirable behaviour e.g. noise	3	2
	6	Gives positive reinforcement as appropriate	3	2
	7	Motivates students to participate/interact	3	2
	8	Encourages students to ask questions	3	2
	9	Pays appropriate attention to weak students	3	2
Classroom Management Subtotal			27	21
COMMENTS / FEEDBACK REGARDING CLASSROOM MANAGEMENT				
Classroom management skills have noticeably improved despite having few issue arise with student's program. Students were actively engaged and respectful throughout the lesson.				
(E) TEACHING AIDS [9 MARKS]	1	Uses whiteboard effectively	3	3
	2	Effective use of teaching aids (CDs, DVD, pictures, flash cards etc.) when appropriate	3	3
	3	Uses other technology e.g. Internet	3	2
Teaching Aids Subtotal			9	8
COMMENTS / FEEDBACK REGARDING TEACHING AIDS				
Cg Jailani uses of teaching aids was sufficient.				
(F) OBSERVATION, SELF- REFLECTION AND DEVELOPMENT [12 MARKS]	1	Accepts and acts upon feedback	3	2
	2	Practices observation skills and comments well	3	3
	3	Self-reflects on own teaching	3	2
	4	Aware of supportive teaching resources	3	2
Observation, self-reflection and development Subtotal			12	9
COMMENTS / FEEDBACK REGARDING OBSERVATION, SELF-REFLECTION AND DEVELOPMENT				
Cg Jailani was able to reflect on the underestimated timing of the practical session and also issue with the practical session. He adapted to the situation and dedicated more time on the practical on the next class to finish off the practical.				
TOTAL ASSESSMENT MARK			120	93
%			77.5	

<p align="center">SUPERVISOR/MENTOR NAME & SIGNATURE:</p> <p>TAN SZU TAK <i>Tak</i></p>	<p align="center">DATE:</p> <p align="center">15-June-2023</p>
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Please tick (✓)

PLACEMENT SCHOOL'S MENTOR

	1 st Observation	✓	2 nd Observation		3 rd Observation		4 th Observation		5 th Observation
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TVET ACADEMY'S SUPERVISOR

	1 st Observation		2 nd Observation		3 rd Observation
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Copy to mentor, supervisor & teacher trainee

INSTRUCTION TO PLACEMENT SCHOOL'S MENTOR & TVET ACADEMY'S SUPERVISOR

Please email the completed form to TVET Academy's Teaching Practice Coordinator; Cikgu Richard Go See Kai - richard.goh@ibte.edu.bn. within one week after the observation.