IBTE | TVET ACADEMY
Institute of Brunei Technical Education

Lesson Observation Form

NAME OF TEACHER TRAINEE	Mohammad Jailani Haji Abdul Rahman	**NAME OF SUPERVISOR / MENTOR**	Tan Szu Tak
PROGRAMME	Diploma in IT Network		
DATE OF OBSERVATION	10th April 2023	**TIME**	8.00 to 11.00 am
SCHOOL NAME	School of Information and Communication Technology	**GROUP / CLASSROOM CODE**	DITN12
		LOCATION OF CLASSROOM/ LAB/WORKSHOP	**9.03**

MODULE/UNIT/COURSE TITLE	NS4307 – Network Programming
TOPIC / PERFORMANCE OBJECTIVE	Java Persistence API
LEARNING OBJECTIVE(S)	1) Apply Java Persistence API
TYPE OF SESSION (i.e LECTURE, WORKSHOP, PRACTICAL, etc)	Practical
NUMBER OF STUDENTS	28

PERFORMANCE LEVEL

RATINGS	DESCRIPTION	DEFINITION
3	EXCELLENT	Outstanding performance, exemplary standard in all criteria. Instructor demonstrates excellence in performance and is exceedingly competent in the area of evaluation.
2	GOOD	Merit level of consistency in performance standards. Instructor demonstrates good performance and has shown a good level of competency in the area of evaluation. The session had shown some strength with one or two weaknesses which reduce the overall effectiveness of teaching and learning
1	SATISFACTORY	Working fairly well towards standards. Instructor shows a lack of competency in in the area of evaluation. A few aspects of teaching require further improvement. The lesson was not effectively delivered.
0	UNSATISFACTORY	Performance does not meet the requirements. The instructor demonstrates weak/unsatisfactory performance and is incompetent in the area of evaluation. The lesson was poorly delivered.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(A) **LESSON PLANNING** **[18 MARKS]**	1	Prepares clear and organised lesson plan	*3*	2
	2	Has clear lesson aims and objectives	*3*	2
	3	Aware of teaching methods/technique	*3*	2
	4	Well thought of and timed lesson procedures	*3*	2
	5	Prepares appropriate model examples to illustrate concepts taught	*3*	2
	6	Prepares appropriate activities and exercises	*3*	2
		Lesson Planning Subtotal	**18**	**12**

COMMENTS / FEEDBACK REGARDING LESSON PLANNING

The lesson plan is consistently engaging and well-structured.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(B) **LESSON DELIVERY** **[33 MARKS]**	1	Gives appropriate introduction to lesson	*3*	3
	2	Discusses learning objectives	*3*	2
	3	Discusses success criteria with student	*3*	2
	4	Manages class time effectively	*3*	2
	5	Presents material well in a variety of techniques	*3*	3
	6	Illustrates material with sufficient and appropriate examples	*3*	2
	7	Gives enough activities and exercises	*3*	3
	8	Conducts suitable closing with a summary of all key points	*3*	2
	9	Checks students' understanding	*3*	3
	10	Provides appropriate feedback to students	*3*	3
	11	Displays self-confidence and speaks fluently	*3*	3
		Lesson Delivery Subtotal	**33**	**28**

COMMENTS / FEEDBACK REGARDING LESSON DELIVERY

Lesson delivery remains consistently good, with a good balance of explanation and student participation. Students are actively engaged in the practical session.

AREA OF EVALUATION		EVALUATION CRITERIA	MAX. MARKS	MARKS
(C) **KNOWLEDGE COMPETENCE** **[21 MARKS]**	1	Displays good knowledge of topic taught	*3*	3
	2	Addresses misconceptions	*3*	3
	3	Instructions are appropriately sequenced	*3*	2
	4	Communicates knowledge and understanding of the topic clearly and easily	*3*	2
	5	Uses relevant and appropriate examples to illustrate concepts taught	*3*	3
	6	Asks appropriate questions to check students understanding of the topic	*3*	2
	7	Displays good knowledge of subject pedagogy	*3*	3
		Knowledge Competence Subtotal	**21**	**18**

COMMENTS / FEEDBACK REGARDING KNOWLEDGE COMPETENCE

Students' questions are met with accurate and insightful responses

	1	Uses body language and eye contact	*3*	2

(D) **CLASSROOM** **MANAGEMENT** **[27 MARKS]**	2	Moves around class	*3*	3
	3	Maintains students' attention throughout	*3*	3
	4	Organises individual, pair, group work as needed	*3*	3
	5	Controls undesirable behaviour e.g. noise	*3*	3
	6	Gives positive reinforcement as appropriate	*3*	2
	7	Motivates students to participate/interact	*3*	3
	8	Encourages students to ask questions	*3*	2
	9	Pays appropriate attention to weak students	*3*	2
Classroom Management Subtotal			**27**	**23**

COMMENTS / FEEDBACK REGARDING CLASSROOM MANAGEMENT

Students are self-disciplined, and the classroom environment promotes collaboration and respect.

(E) **TEACHING AIDS** **[9 MARKS]**	1	Uses whiteboard effectively	*3*	3
	2	Effective use of teaching aids (CDs, DVD, pictures, flash cards etc.) when appropriate	*3*	3
	3	Uses other technology e.g. Internet	*3*	2
Teaching Aids Subtotal			**9**	**8**

COMMENTS / FEEDBACK REGARDING TEACHING AIDS

Choice and utilization of teaching aids are highly effective.

(F) **OBSERVATION,** **SELF-** **REFLECTION** **AND** **DEVELOPMENT** **[12 MARKS]**	1	Accepts and acts upon feedback	*3*	2
	2	Practices observation skills and comments well	*3*	3
	3	Self-reflects on own teaching	*3*	2
	4	Aware of supportive teaching resources	*3*	3
Observation, self-reflection and development Subtotal			**12**	**10**

COMMENTS / FEEDBACK REGARDING OBSERVATION, SELF-REFLECTION AND DEVELOPMENT

Cg Jailani maintains a consistent habitual reflection in areas for improvement

TOTAL ASSESSMENT MARK	**120**	*99*
%		82.5

SUPERVISOR/MENTOR NAME & SIGNATURE:	DATE:
TAN SZU TAK *Tak*	15-June-2023

Please tick (✓)

PLACEMENT SCHOOL'S MENTOR

	1st Observation		2nd Observation		3rd Observation	✔	4th Observation		5th Observation

TVET ACADEMY'S SUPERVISOR

	1st Observation		2nd Observation		3rd Observation

Copy to mentor, supervisor & teacher trainee

INSTRUCTION TO PLACEMENT SCHOOL'S MENTOR & TVET ACADEMY'S SUPERVISOR

Please email the completed form to TVET Academy's Teaching Practice Coordinator; Cikgu Richard Go See Kai - richard.goh@ibte.edu.bn. within one week after the observation.