

# JAIME J CEDILLO

## PROFESSIONAL SUMMARY:

Positive attitude and respectful.

Able to learn new tasks quickly.

Proficient in growing key customer relationships.

Represent establishment with friendly, professional demeanor at all times

Willing to do anything it takes in any job that I have and give my 100%. Never let any employee down.

Very punctual and time managed.

Proficient in team centered work duties.

## SKILLS:

- Critical Thinking
- Mathematics
- Active Learning
- Computers and Electronics
- Foreign Language
- Complex Problem Solving
- Strong ability to multi-task under pressure.
- Type 35 wpm
- Strong verbal and oral communication skills.
- HTML, CSS, Git, JavaScript, React.js, Node.js, jQuery, AJAX, Moongose, Express.js.

## EXPERIENCE:

CAD Estimator Jun 2017 – Present

TRA Snow & Sun American Fork, UT

- Perform snow retention and solar mounting take-offs, including quantities & weights and design layouts for sales to assist in providing accurate quotes for our customers.
- Ability to read drawings including but not limited to; roof plans, elevations, and specifications.
- Design or re-design parts as requested by engineering, sales, and management.
- Perform product testing, record results, and input data and format as requested by engineering, sales, and management.

Quality Control Technician Jan 2017- May 2017

Vivint Solar Lehi, UT

- Audit CAD designs before it reaches the customer to ensure quality and customer preference.
- Answer call from installers to assist them when a deviation needs to take place on site.
- Verify that each design complies with the office requirements of the specific utility company.
- Contact sales representative to inform them that the design is ready to be presented to the customer.

CAD Technician Jun 2015 – Jan 2017

Vivint Solar Orem, UT

- Designing site plans for residential solar installation using AutoCAD
- Create pick list of inventory for each job
- Prepare permit documents and send to local office
- Perform other duties and assignments as given by management
- Work tight deadlines
- Cobblestone Experience

Cook  
El Torazo

April 2012 – May 2015  
Long Beach, CA

- Leadership over five people.
- Maintain sanitation, health, and safety standards in work areas.
- Clean food preparation areas, cooking surfaces, and utensils.
- Verify that prepared food meets requirements for quality and quantity.
- Measure ingredients required for specific food items being prepared.
- Take food and drink orders and receive payment from customers.
- Wash, cut, and prepare foods designated for cooking.
- Pre-cook items such as bacon, to prepare them for later use.
- Mix ingredients such as pancake or waffle batters.
- Order of supplies.

Fiber Optic Technician  
Verizon Fios

May 2009-Sep 2009  
Long Beach, CA

- Travel to customers' premises to install fiber optic cable.
- String cables between structures and lines from poles, towers, or trenches and pull lines to proper tension.

Cashier, stocker, sales floor

Jun 2008 -Mar 2009

Food 4 Less

Hawaiian Gardens, CA

- Assist customers by providing information and resolving their complaints.
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
- Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
- Sort, count, and wrap currency and coins. Issue trading stamps, and redeem food stamps and coupons.
- Pack and unpack items to be stocked on shelves in stockrooms, warehouses, or storage yards.

**EDUCATION:**

High School Diploma	Jun 2006
Paramount High School	Paramount, CA
Chemistry	
Fullerton College	
Web Developer Bootcamp, Expected Completion	July 2021
University of Utah, UT	

**COMMUNITY SERVICE:**

Mentor 2015

Boy Scout Master

2008 – 2009 and 2015 – Present

Soccer Coach 3-6 year old

March 2017 - Present

**LANGUAGES:**

Spanish