HKN Spring 2014 Candidate Packet

Why were you invited?
▪ You were invited to join this HONOR society because your records indicate that you are an excellent candidate to be SUCCESSFUL in your profession.
▪ You were invited to join not only because you have the best grades in the school, but also because we believe you are the future leader of our profession, our community, and our country.
▪ To be eligible, you needed to be a junior with a 3.5+ GPA, a senior with a 3.4+ GPA, or a graduate student in good standing.
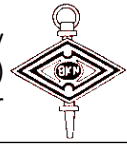
Why should you join?
▪ Eta Kappa Nu members are marked people, sought after by the best companies for employment year after year.
▪ HKN provides an avenue through which you can interact with faculty on an informal basis through our social programs.
▪ HKN provides excellent leadership opportunities that allow you to develop the skills needed in industry and our community.
▪ Your talents and dedication to your career have proven yourself worthy of the membership of this society, and we hope you take advantage of this opportunity to come forward and join.

HKN's Purpose
▪ To recognize scholars who, by their attainments in college or in practice, have manifested a deep interest and marked ability in the profession of electrical and computer engineering.
▪ To promote community development and service to the Georgia Tech community as well as throughout the Atlanta area.

HKN's History
▪ HKN was founded at the University of Illinois at Urbana-Champaign on October 28, 1904 by Maurice L. Carr with the purpose of recognizing scholarship, attitude, and character in potential leaders in electrical and computer engineering.
▪ The Beta Mu chapter at Georgia Tech was chartered in 1941. Every semester, eligible juniors, seniors, and graduate students are invited to join HKN to continue our legacy of success.
▪ Worldwide, HKN has about 200,000 members and over 200 active chapters in top universities.

Email: aland@gatech.edu or aashlock3@gatech.edu
Phone: (404) 385-0935

Mail: Eta Kappa Nu
Electrical Engineering Dept / 0250
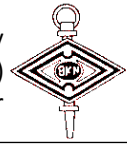Georgia Institute of Technology
Atlanta, GA 30332-0250

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Chapter Activities

- **ECE Spring Picnic** – All ECE students, faculty, and staff are invited to an evening of food, fellowship, and fun. The picnic, hosted each April by HKN, is solely funded from corporate sponsorships. The following awards are presented:
    - Outstanding Junior Award
    - Outstanding Teacher Award

- **Bridge-to-Business Program (B2B)** – A program in which corporations are invited to make a presentation exclusively to members of Eta Kappa Nu. In the past, these presentations have taken various forms, from personal work histories to corporate recruitment. Members are encouraged to submit their resumes in the beginning of each semester to be included in our resume book that we hand out to our corporate sponsors.

- **Lab Supplies Project** – Every semester, HKN sells components for lab classes (ECE 2031, ECE 3043, and ECE 3710) at a discounted rate compared to the bookstores. The majority of these lab parts kits are assembled in the lab supplies packaging party that initiates attend. The profits of this project go toward scholarships for undergraduate students in ECE.

- **Community Service Project** – HKN members participate in community service initiatives, such as tutoring and repairing medical equipment.

- **MBA Info Session** – Each semester an information session is held for prospective MBA students in the ECE department. A representative from the College of Management speaks to current ECE students on the possibility of attaining an MBA.

Chapter Web Page
http://www.gthkn.com (This is currently under construction.)

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Member in Good Standing

After initiation, HKN members must fulfill several requirements to be considered a member in good standing. This provides an incentive for members to remain active within HKN by rewarding them with the following benefits:

- Eligibility for honor cord or stole purchase for graduation
- Resumes given to companies who are corporate sponsors of HKN when asked
- Access to a priority mailing list and more HKN opportunities
- Listed on the HKN website as "Honored Members"

To be considered a member in good standing, the member is required to do the following:

- Attend at least two HKN events per semester
- Send an updated resume to HKN at the beginning of every semester
- Register once on the HKN website after initiation (Once the website is up)
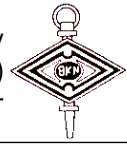
Leadership Opportunities

HKN holds officer elections at the end of both the spring and fall semesters. If you decide to become a member of HKN this semester, you will have the opportunity to take on a leadership position in this organization next semester. These positions show future employers that you are a top student academically as well as a strong leader. The elections for Fall 2014 officers will take place on **Tuesday, April 8th at 6:00 pm in Van Leer C457**.

Corporate Sponsorship

HKN's Beta Mu chapter is solely funded by corporate donations (meaning we receive no money from SGA). Companies interact with HKN through our Bridge to Business program, the annual Spring Picnic, and other sponsorship opportunities that arise throughout the semester.

HKN Scholarships

The Beta Mu chapter sells lab kits to ECE students at a discounted price. All proceeds go toward our scholarship fund. There will be two HKN scholarships awarded every year. The first scholarship will be awarded in the fall semester to a group/individual that has shown extensive innovation in the field of ECE. The second one will be handed out in the spring semester to an outstanding ECE junior.

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Membership Requirements

- GPA   3.5 or higher for juniors, 3.4 or higher for seniors.
- Information Form   Each initiate must fill out an information form.
- (Optional) Bridge Polishing Each initiate has the option to polish an HKN bridge.
- Professor Invitations   Each initiate must invite one ECE professor to the banquet.
- Lab Supplies Packaging   Each initiate must help package ECE lab supplies.
- Dues   Each member must pay lifetime membership dues.
- Officer Signatures   Each initiate must obtain at least six officers' signatures.
- Service Project   Each initiate must complete a service project.
- Initiation Banquet   Each initiate must attend the initiation banquet.
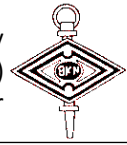
Information Form

Because you have attended the initiation information session, a link to an information form will be sent out shortly. Please complete and submit this form online no later than **midnight on Friday, February 7th** in order to be considered an initiate.

Wheatstone Bridge Polishing

As an HKN initiate, you will receive a Wheatstone bridge. Your bridge can be picked up during the Bridge Polishing Party or from the HKN office (at a later time). It is optional, although recommended, that you polish this bridge. We will hold a Bridge Polishing Party with dinner provided at **6:00 pm in Van Leer C457 on Tuesday, February 25th**. You may polish your bridge with a Dremel (provided at the party) or by hand with sandpaper. Your polished bridge must be submitted for judging at the initiation banquet. The top two bridges as judged by the officers will receive either half (2nd place) or the entirety of their dues back (1st place).

ECE Professor Invitations

Each candidate is required to invite **ONE** ECE professor to the banquet on behalf of HKN. A personal invitation is **REQUIRED** (i.e. you must invite the professor in person and give him/her the invitation letter). An invitation letter from HKN will be e-mailed to you, and a list of professors who have already been invited will be displayed in a Google Doc. Please enter the name of a professor who has not already been invited, print out the letter, and hand deliver it. Please bear in mind that your responsibility extends to delivering the invitation only. You are not expected to ensure that the professor attends. Also, the professor will be considered a guest of HKN, and you are not expected to pay $30 for their attendance at the banquet. The professors need to be invited no later than **Friday, February 28th** in order to give them time to RSVP.

Lab Supplies Packaging
Each candidate is required to attend the Lab Supplies Packaging Party in **Van Leer C457 on Tuesday, March 11th at 6:00 pm**. You must package lab supplies for at least one hour and follow instructions set by the lab supplies chair. Pizza will be provided. This is a great time to get to know your fellow initiates and get those officer signatures!

Membership Dues
A lifetime membership fee of $100 is required. This covers national dues as well as the banquet and other meeting costs. Only cash and checks are accepted. Please make checks payable to **Eta Kappa Nu**. In addition, please specify the number of guests you plan to bring, as $30.00 will be charged per guest. **Membership dues must be paid by Friday, March 14th.**

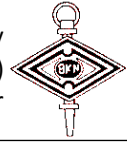|	
National Dues	$60.00
Chapter Dues	$15.00
Initiation Banquet	$25.00
Total	$100.00

Officer Signatures
Each candidate is required to obtain signatures from any six officers of HKN, and the sheet must be turned in no later than **Friday, March 14th**. This ensures that you actually meet the officers of HKN before joining. You can complete this requirement by coming to office hours (held in the HKN office in Van Leer C444), officer meetings (every Monday from 6:00 pm to 7:00 pm in Van Leer C457), or any other HKN event.

Service Project
In order to be initiated into HKN, one service project must be completed during the semester of your initiation. Turn in the service project verification sheet no later than **Friday, March 14th**. If you have participated in a service project any time since the beginning of <u>this semester</u>, it can count as your service project. Feel free to combine this service project with one for another group. We will provide several opportunities for you to complete this requirement through HKN or other organizations on campus.

Initiation Banquet
The initiation banquet for the Spring 2014 semester will be held the evening of **Monday, March 31st**. It will begin at 6:30 pm and will be located at the Georgia Tech Hotel and Conference Center. You are welcome to bring a guest at an additional cost of $30.00 per guest. The initiation banquet is **mandatory**.

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Things to Do

⇨ Complete the **Information Form** online by **Friday, February 7th**

⇨ Attend Bridge Polishing Party (optional) on **Tuesday, February 25th**

⇨ Hand-deliver Professor Invitation for the Initiation Banquet by **Friday, February 28th**

⇨ Attend the lab packaging party on **Tuesday, March 11th**

⇨ Turn in your **Dues** ($100 + guest fee) in an envelope, **Service Project Verification Sheet**, and **Officer Signature Sheet** (turn it to the HKN office in Van Leer C444 during office hours or during the Lab Set Packaging Party) by **Friday, March 14th**
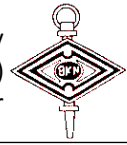
Dates to Remember

➢ **Friday, February 7th at midnight**
   Online information sheet due

➢ **Tuesday, February 25th at 6:00 pm**
   (Optional) Bridge Polishing Party in Van Leer C457

➢ **Friday, February 28th**
   Invite ONE ECE professor by personally delivering the invitation letter

➢ **Tuesday, March 11th at 6:00 pm**
   Lab Set Packaging Party at Van Leer C457

➢ **Friday, March 14th**
   Membership dues, service project verification sheet, and officer signature sheet due

➢ **Monday, March 31st at 6:30 pm**
   Initiation Banquet (business formal attire) at the Georgia Tech Hotel

Items to Turn In

✓ Dues (cash or check)

✓ Information form (online)

✓ Service project verification sheet (paper)

✓ Officer signature sheet (paper)

Questions?...Comments?...Concerns?

If you have questions about any of this, need to coordinate turning things in, or want to verify we have received your forms, email Alan Dong at aland@gatech.edu or Allison Ashlock at aashlock3@gatech.edu. If you have a problem that you feel is not being resolved to your satisfaction, please e-mail Helen Li at helenli@gatech.edu.

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HKN Contact Information

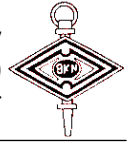| Office	Name	E-mail
President	Helen Li	helenli@gatech.edu
Vice President	Dorrier Coleman	dorrier.coleman@gatech.edu
Treasurer	Ganesh Subramaniam	ganeshsubram1@gatech.edu
Asst. Treasurer	Karthik Nagarajan	knagarajan7@gatech.edu
Recording Secretary	Adrian Gonzalez	agonzalez39@gatech.edu
Corresponding Secretary	Alex Akins	alexakins@gmail.com
Webmaster	Jiayuan Chen	jchen333@gatech.edu
Webmaster	Tom Wells	thomas.wells@gatech.edu
Senior Advisor	Michael Moore	mmoore90@gatech.edu
Senior Advisor	Donald (Clay) Cook	ccook@gatech.edu
Lab Supplies Chair	Seung (Steve) Lee	slee661@gatech.edu
Asst. Lab Supplies Chair	Tom Wells	thomas.wells@gatech.edu
Initiation Chair	Alan Dong	aland@gatech.edu
Initiation Chair	Allison Ashlock	aashlock3@gatech.edu
Picnic Chair	Dylan DiGioia	ddigioia3@gatech.edu
Picnic Food/Beverage Chair	Tianhao Li	tli81@gatech.edu
Picnic Facilities Chair	Hans Kreuk	hkreuk3@gatech.edu
Picnic Enter/Publicity Chair	Daniel Lee	ylee318@gatech.edu
Picnic Door Prizes Chair	Rohith Rajan	rrajan7@gatech.edu
Banquet Chair	Kajal Rahimian	kajal_rahimian@gatech.edu
Banquet Chair	John Xu	xizi@gatech.edu
Photographer	Helen Li	helenli@gatech.edu
Photographer	Tom Wells	thomas.wells@gatech.edu
Corporate Sponsor Chair	Sai Maddali	smaddali3@gatech.edu
Asst. Corporate Sponsor Chair	Rohith Rajan	rrajan7@gatech.edu
Scholarship Chair	Hans Kreuk	hkreuk3@gatech.edu
Social Chair	Jiayuan Chen	jchen333@gatech.edu
Service Project Chair	Abhijit Madhu Kumar	abhijit.madhukumar@gmail.com
Service Project Chair	Karthik Nagarajan	knagarajan7@gatech.edu
IEEE Representative	Karthik Nagarajan	knagarajan7@gatech.edu

Georgia Tech HKN Office   Van Leer C444   404-385-0935   http://www.gthkn.com

Eta Kappa Nu Mailing Address/Phone Number:

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Service Project Verification Sheet (Please PRINT Legibly!)

Your Name:

Name of Service Project:

Date Performed:

Name of Contact (who can verify you performed the service project):

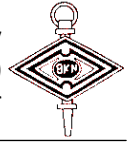Contact's Email Address:

Description of Service Performed:

Email: aland@gatech.edu or aashlock3@gatech.edu

Phone: (404) 385-0935

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Mail: Eta Kappa Nu
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Officer Signature Form

The candidate and the officer should have some meaningful interaction before the signature is given. Please try to get to know each other a little. Print the officers' names before the signatures.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

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