For Cases in Atlanta

If written notification is received that a case is cancelled or rescheduled after the confirmation letter outlining date, location and starting time for the mediation and invoice have been sent out to the parties, a cancellation fee of $250.00 will be charged to the responsible party(s).

If a case is cancelled within 10 working days of the hearing date, a cancellation fee of $500.00 will be charged to the responsible party(s).

If a case is cancelled after traveling to the mediation site, and/or on the date of the hearing, the responsible party(s), will be charged $1,000.00 and all expenses incurred for the hearing.

This policy is necessary because as your mediator, a commitment is made to block out the necessary date and time for each hearing. Out of pocket expenses are incurred as well. If a case is cancelled or rescheduled on such short notice, the mediator's time is lost.

Inability to obtain Medicare or ANY lien information will not result in a waiver of cancellation charge.

Please note these are general guidelines, and exceptions will be made regarding such occurrences involving illness, trial settings, etc.

For Cases Outside Atlanta

If written notification is received that a case is cancelled or rescheduled after the confirmation letter outlining date, location and starting time for the mediation and invoice have been sent out to the parties, a cancellation fee of $250.00 will be charged to the responsible party(s).

If a case is cancelled within 10 working days of the hearing date, a cancellation fee of $500.00 will be charged to the responsible party(s).

If a case is cancelled after traveling to the mediation site, and/or on the date of the hearing, a fee of 100% of the flat fee per party rate for the hearing and all expenses incurred will be charged to the responsible party(s).

This policy is necessary because as your mediator, a commitment is made to block out the necessary date and time for each hearing. Out-of-pocket expenses are incurred as well. If a case is cancelled or rescheduled on such short notice, the mediator's time is lost.

Inability to obtain Medicare or ANY lien information will not result in a waiver of cancellation charge.

Please note that these are general guidelines, and exceptions will be made regarding such occurrences involving illness, trial settings,etc.