SCRUM Meeting 1

SCRUM Meeting 1 for Project 3 - xi

Prepared by: Bella Woliver, PM

Meeting Date: 03/29/23

## Meeting Attendees

1. Jake Rounds
2. Mugdha Merchant
3. Joshua Wienecke
4. Bella Woliver
5. Sneha Sukumaran

## Meeting Agenda Items

* Set roles for each member, including work balance going forward
* Design and detail the structure of the program & UI/UX
* Agree on a schedule to hold meetings, work on the project, and organize the workload

## Status Update Since Last Meeting

Accomplishments:

* Created a working GUI for project 2 in Java Swing

Tasks Completed:

| **Task Description** | **Assigned to** | **Completed? (yes/no)** |
| --- | --- | --- |
| Be prepared to start Project 3 | All Members | yes |

## Before The Next Meeting

Plans:

* Learn how API’s work and how to implement them
* Determine which tech stack we will use for connecting to the database
* Find a viable method for hosting the application

Task Assignments:

| **Task Description** | **Assigned to** |
| --- | --- |
| Get comfortable with API’s and explore its functionality | All Members |
| Research different tech stacks and be prepared to share your findings | All Members |
| Identify issues with our current UI & brainstorm possible solutions | All Members |
| Determine where/how we should host our application | All Members |
| Prepare the Github Repository & Google Drive for input | Project Manager |

## Minutes from Previous Meeting

Because this meeting was our first meeting for this project, we do not have any notes to record of a previous discussion.