SCRUM Meeting 6

SCRUM Meeting 6 for Project 3 - xi

Prepared by: Bella Woliver, PM

Meeting Date: 04/13/23

## Meeting Attendees

1. Jake Rounds
2. Mugdha Merchant
3. Joshua Wienecke
4. Bella Woliver
5. Sneha Sukumaran

## Meeting Agenda Items

* Determine the talking points and split for the team meeting
* Find a time to meet and practice the presentation
* Discuss last-minute roadblocks and divide the work to overcome them with the entire group

## Status Update Since Last Meeting

Accomplishments:

* Implemented Google Maps API into the home page
* First stages of functionality complete (populating views, loading data from the database)
* General style agreed on and template created

Tasks Completed:

| **Task Description** | **Assigned to** | **Completed? (yes/no)** |
| --- | --- | --- |
| Complete all functionality & styling for the manager page | Bella | no |
| Complete all functionality & styling for the server page | Sneha | no |
| Complete all functionality & styling for the customer page | Mugdha | no |
| Complete all functionality & styling for the home page | Jake | yes |
| Complete all functionality & styling for the order page | Josh | no |
| Add the product backlog, spring backlog, and burn-down charts to the slide deck | Jake | yes |
| Draft a general script for the presentation | Josh | yes |
| Implement styling for the slides | Sneha | no |
| Record content for your page into the slide deck | All Members | yes |
| Perform final edits/checks on the slide content, slide styling, and presentation script | Mugdha | yes |
| Complete individual status reports | All Members | yes |
| Report individual and group contributions | Bella | yes |

## Before The Next Meeting

Plans:

* Second stages of functionality complete
  + Getting input from the user
  + Saving data to the database
  + Generating reports
* Complete all Sprint 2 requirements
* Gather all materials for Sprint 2

Task Assignments:

| **Task Description** | **Assigned to** |
| --- | --- |
| Implement the excess, restock, and sales report pages | Bella |
| Complete all functionality for the server page (send order to orderview) | Sneha |
| Complete all functionality for the customer page (send order to orderview) | Mugdha |
| Implement the X & Z report pages | Jake |
| Complete all functionality for the order page (get order from server/customer pages) | Josh |
| Retrospective meeting summary | Josh |
| Github Release | Jake |
| Product Backlog | Sneha |
| Sprint Backlog | Mugdha |
| Burn-down charts | Jake |
| Determine SCRUM meeting schedule | All Members |
| Appendix with SCRUM information | Bella |

## Minutes from Previous Meeting

In the previous meeting, we compiled a general layout for the website to follow using ideas and sketches from each team member. This layout was shared with each other during the meeting. Two of our members lead the discussion on one way we can integrate the front-end and the back-end using Flask, giving everyone else the tools needed to connect to the database. We also decided on how we should divide the workload for the slide deck after discussing the unbalanced workload we had unfairly implemented during the last meeting. Lastly, we worked out the details on what content we should include in the slides and into our presentation.