

To: Parent/Guardian of Student enrolled in AP Computer Science A:

From: Jacob Giles – Instructor.

First, let me thank you for encouraging your child to strive to be the best academically prepared student that they can be as they get ready to go on from high school. Here is some information about the upcoming year and my expectations for the students. This class will be challenging, yet beneficial for all of the students to have going forward.

Expectations

Students will be introduced to college level work and I will expect them to perform at that level. This means students should be present, on time, organized, and prepared for class every day. Please encourage them to do the best that they can, and on occasion, ask them to share what they have learned in class with you. Almost all coursework will be posted to google classroom for you to look at and see if your child is staying caught up.

Grading Scale and Explanation of Categories

Classwork – 40%

Quizzes – 20%

Exams – 40%

Classwork will consist of **bell ringers** (problems the students will come in and work on at the beginning of class), **projects** (activities students will spend more than one day on), and other in class work that will be done.

Quizzes will be given weekly, typically on Fridays. **1st quiz is this Friday!** The majority of questions on the quizzes will come from the material covered that week in class.

Exams will be given every 3-4 weeks. My goal is to have all exams on Tuesdays and post study materials on google classroom the Friday prior so students can look at them and be ready to ask questions during the reviews on Mondays. 9-week exams will be cumulative. The AP Mock Exam will also be taken as an exam grade in the 4th 9 weeks.

Late Work Policy

We will follow the Paragould High School policy in regard to late work. Please make sure that you and your child are familiar with it.

Closing Remarks

I have high expectations for all of my students, and I feel that the success of your child is a responsibility that the student, teacher, and you all contribute to. You play a larger role in the success of your child than you may realize. They will be looking to you for support and encouragement. Please contact me anytime you have questions or concerns. I'm always more than happy to help. The best way to reach me is via Email. jgiles@paragouldschools.net

Classroom Policies and Procedures

Rules and Consequences

1. **Be Present.** By missing class, you are making things more difficult. You will be responsible for finding out what you missed and if you need to make up an activity or assignment. I will follow the student handbook for excused and unexcused absences regarding make-up exams, quizzes, and classwork.
2. **Be Punctual.** If you are late, I will mark you tardy. I will not give extra time for bell work if you're late. Find a routine to get you to class on time and stick to it.
3. **Be Prepared.** You should have all materials needed for class with you every day. Sharpen pencils and grab your calculators before class. Go to the bathroom in between classes. I understand there are emergencies, but those should be rare.
4. **Be Organized.** Know where your stuff is. Don't cram everything in a book. Don't leave your homework at home the day it's due. Please have a clue about what you will be doing the next day in class, so you know what to bring and how to prepare.
5. **Be Kind.** Students will be expected to work with different classmates throughout the school year. I will not tolerate disrespectful behavior from students.

I will defer to student handbook policies if any other problems dealing with conduct occur.

Procedures

1. Enter the classroom quietly, sharpen pencils, grab your calculators, check to see if there's a handout and read the board for any announcements.
2. Take care of your personal business before class starts.
3. Begin working on Bell Ringer.
4. Pick up and organize your work area before you leave.

Supplies

- You must have a **pencil** in this class. It is not an option.
- You will need a **3 Ring Binder** with wide or college ruled paper for this class.
 - If you can't afford one, please inform me so that I can take care of it early.
- I have certain resources available for students to use, if they do not have access to a computer and internet at home, but I will need advance notice.

Absences

If you know that you will not be in class, email me and let me know. **If you miss an Exam**, even for an excused event, note that the makeup exam will be different from the exam given on Test day. **They will be comparable in difficulty.**

Exams

Exams are weighted at 40% of your grade. If you do not take them seriously, your grade will reflect that. I will do my part to prepare you, but it will ultimately be up to you on how well you prepared for the exams.

I reserve the right to change any of these policies listed above if necessary and will send information regarding changes if/when they occur.

By signing below, I acknowledge and agree to the policies and procedures stated above.

Student Name: _____ **Date:** _____

Student Signature: _____

Parent Name: _____ **Date:** _____

Parent Signature: _____

Good Parent Email or Contact Number: _____