Team Leader's Group Progress Report

Period: Week 11

Group Project Title: EZ Health

Team Leader's Name: Alyssa Reinagle

Please describe your contributions as the team leader of your group for the indicated period by completing the questions below

1. Organizing work
   1. Submit the project timeline via canvas for the indicated period under review
   2. Gantt Chart: https://miro.com/app/board/uXjVLWcTI4o=/
2. Communicating goals
   1. Did you discuss the milestones and deliverables (noted in the Project Timeline) with team members?
   i. We all discussed reorganizing our team goals with recent team member changes, as well as timeline concerns.
3. Did you delegate tasks (described in the Timeline) to team members?
   i. Each member of our team completed work in their own project area, Anna on front-end, Avi switched to backend, and Alyssa(me) on connecting the database.
4. Did you moderate meetings/discussions?
   i. We discussed our individual and team goals for the week so we can get back on track for project completion.
5. Any contributions to problem solving?
   i. I worked toward creating the connection to our database so we can create functionality for some of our pages.
6. Did you coach to improve team member skill sets?
   i. I will share what I worked on for the database with my team members during our next meeting.
7. How did you motivate team members to accomplish their goals?
   i. We are all motivated by the short timeline remaining.
8. Reporting group progress to the TAs and Instructor
9. Submit weekly progress report via Canvas