



Career Development Services is eager to help employers hire students and recent graduates of Auburn University. Contact our office today to take advantage of a variety of resources that will help you reach your recruitment goals.

## TIGER RECRUITING LINK (TRL)

Our Web-based TRL system serves as your access to Auburn students and recent graduates. Employers can set up a free account to list full-time jobs and internship opportunities, arrange campus interviews, search and screen resumes, and register for career fairs. To get started, visit [hire.auburn.edu](http://hire.auburn.edu) and click on Tiger Recruiting Link.

For assistance in utilizing all of TRL's features, please contact **Ms. Karen Allen**, [allenkm@auburn.edu](mailto:allenkm@auburn.edu).

## CAREER FAIRS AND SPECIAL EVENTS

Numerous career fairs are hosted each semester on campus to connect potential employers with Auburn students and graduates. Career Development Services hosts the campus-wide Career Expo twice per year, in February and September. Employers can also participate in a Part-time Job Fair (held in August), an Internship and Summer Job Fair (held in January) and other events targeted to specific student populations. Additional career fairs are hosted by the following academic areas: the College of Business, the College of Agriculture, the department of Building Science, and the Civil Engineering department.

Sign up for all CDS sponsored events through TRL. Contact: **Mr. Melvin K. Smith**, [mks@auburn.edu](mailto:mks@auburn.edu).

If you are interested in one of the departmental events, we can direct you to the appropriate contact for each event.

## ON CAMPUS RECRUITING (OCR)

On-campus recruiting offers employers the opportunity to identify, screen and interview upcoming graduates for positions within their organizations. On-campus interviews allow employers the opportunity to meet face to face with applicants in a professional environment in order to screen candidates and select those to be referred for further interviews. Utilize 13 private, comfortably furnished interview rooms with wireless internet access.

Contact: **Ms. Karen Allen**, [allenkm@auburn.edu](mailto:allenkm@auburn.edu).

## PART-TIME JOBS AND STUDENT EMPLOYMENT

The Part-time and Student Employment program is designed to help students obtain off-campus part-time, temporary or seasonal employment while in college. To advertise and post part-time and seasonal positions, please visit [hire.auburn.edu](http://hire.auburn.edu), click on "Job Central" and then on "Register for New Account."

Contact: **Ms. Holly Holman**, [holmahf@auburn.edu](mailto:holmahf@auburn.edu).

## COOPERATIVE EDUCATION

Many Auburn students understand the value of the cooperative education experience and

participate in co-op programs at many companies throughout the country. For more information about hiring co-op students, please contact the Cooperative Education Office, [www.auburn.edu/co-op](http://www.auburn.edu/co-op), 101 Lowder, 334-844-5410.

## CDS VALUE STATEMENT

*Because we, Career Development Services, support the Auburn Creed and the mission of Auburn University, we value:*

*Empowering students with practical self assessment and job search skills so they may positively connect with employers.*

*Providing an educational environment, training their minds to engage in research to choose a career path leading to career success.*

*Teaching students honest and ethical ways to present and market themselves in their job search; as well as their legal rights as applicants and employees.*

*Providing personalized services and valuing diversity while supporting students in the challenging process of choosing a major and pursuing a career.*

*Striving to provide innovative services that best serve all cultures, generations and students. To accomplish this, we ourselves will continue learning and growing through research, outreach and instruction.*

By Career Development Services

## AUBURN'S ACADEMIC COLLEGES AND UNDERGRADUATE ENROLLMENT

College of Agriculture	1179
College of Architecture, Design and Construction	1492
College of Business	4169
College of Education	2407
Samuel Ginn College of Engineering	3787
School of Forestry and Wildlife Sciences	364
College of Human Sciences	1200
College of Liberal Arts	4882
College of Sciences and Mathematics	3201

### Professional Schools

School of Nursing	534
James Harrison School of Pharmacy	542
College of Veterinary Medicine	447
Graduate School	3345

For complete information on academic programs, visit  
[www.auburn.edu/academic/auweb\\_academicprograms.html](http://www.auburn.edu/academic/auweb_academicprograms.html)

## COMPANY INFORMATION SESSION SITES

### AU Student Center

334.844.1300

Room reservations are made on-line at  
<https://ducnt43.duc.auburn.edu/vems/>

### The Hotel at Auburn University and Dixon Conference Center

241 South College St.  
334.844.8200 or 800.228.2876, ext 196  
[www.auhcc.com](http://www.auhcc.com)

### College of Business, Lowder Business Building

Dr. Jimmy Lawrence, Director of Corporate Services  
105 Lowder  
334.844.2218  
[lawrejd@auburn.edu](mailto:lawrejd@auburn.edu)

## ADVERTISE YOUR VISIT

### Student Newspaper / The Auburn Plainsman

334.844.4130  
[www.theplainsman.com](http://www.theplainsman.com)

## TIPS FOR SUCCESSFUL COLLEGE RECRUITING

Here are tips to increase your visibility with Auburn students:

- Post your company's jobs through TRL.
- Schedule an on-campus recruiting date through TRL.
- Consistently attend career fairs (fall and spring) to promote and maintain name recognition.
- Sponsor networking events with student organizations and clubs. A complete list of student organizations and faculty advisors can be found at: [www.auburn.edu/student\\_info/au\\_student\\_orgs.html](http://www.auburn.edu/student_info/au_student_orgs.html).
- Bring Auburn alumni back to campus with you to attend career fairs and to help with networking and interviewing (but make sure they know your policies and represent your company well).
- Hire interns for possible early identification of future full-time hires.
- Provide clear information to students about your full application timeline (testing, second interviews and offers).
- Network with faculty through lunches, meetings and presentations.
- Host information sessions in conjunction with your on-campus interviews.
- Participate in and sponsor programs in partnership with Career Development Services such as presentations on career and employment related topics, resume critiques and mock interviews.
- Maintain competitive salaries and compensation packages to attract the best talent.
- Become familiar with campus recruiting policies and ethical guidelines for recruiting policies and the NACE Principles for Employment Professionals available at [www.nacweb.org](http://www.nacweb.org).

*Career Development Services will work with you and your organization to facilitate all of your recruiting and college relations needs. Our office is committed to providing quality services to employers as they seek to recruit and hire Auburn University students and graduates.*

*Please contact me if you need assistance or have any questions or comments.*

Nancy M. Bernard, Director  
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