

Auburn University

Major Exploration Day FALL 2013

Auburn University Career Center • 303 Martin Hall • Auburn, AL 36849-5139 • 334-844-4744 • FAX: 334-844-3878 • www.auburn.edu/career • hire.auburn.edu

CANCELLATION POLICY

Please understand that we are reserving a space for you and should you have to cancel, please call the Auburn University Career Center as soon as possible at (334) 844-3862 and ask to speak with Diane Thorne, Special Events Registration Manager. An e-mail must be sent to Diane Thorne at thornde@auburn.edu explaining that you are officially canceling your organization's participation in the event. Diane will send you an e-mail confirming your cancellation. It is important to keep a copy of this communication as documentation for future reference. We appreciate your cooperation and support in our programs!

Costs

Registration Fee: There is no registration fee. We are glad to provide this program at no charge and appreciate your participation. You may register up to two (2) representatives to attend. **Lunch will be provided for two (2) representatives only.**

Event Location and Information

Major Exploration Day
Thursday, October 17, 2013
10:00 am - 1:00 pm

Auburn University - Student Center Ballroom
255 Heisman Drive
Auburn, AL 36849-5129
www.auburn.edu/studentcenter

AU Student Center Operations Office: (TEL) 334-844-1300; (FAX) 334-844-2354

Schedule

****Please arrive on time and be ready to see students at the start of the event (10:00 am). If not present by 10:30 am, you will be considered a "NO SHOW." Your space can be assigned to another organization.***

8:00 am - 10:00 am	Representative Breakfast, Registration, and Space Setup
10:00 am - 1:00 pm	Major Exploration Day open to Students
11:30 am - 12:00 pm	Representative Lunch
1:00 pm	Major Exploration Day ends

****Please plan to stay until 1:00 pm. The time has been publicized and students expect department representatives to be available up until this time.***

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Space and Equipment

One 3x6 foot table and one chair will be provided per organization. Your display needs to fit within space provided!

****Electricity will be available! Please bring your own extension cords and power strips.***

Display Guidelines

- Space is limited. **No additional space can be provided.**
- Do not bring huge displays, furniture, or equipment.
- Do not rearrange your table, occupy an adjacent vacant table or move to another location without approval from Melvin K. Smith, Special Events Coordinator. Staff will be available to help you relocate and move your materials, if needed.

Parking

Please park in the Stadium Parking Deck located at the end of Duncan Drive. Make sure you park between two (2) white lines! ***Arrive EARLY because parking spaces fill quickly!***

After you have parked, you may walk to the Student Center out of the northeast corner of the Stadium Deck. If necessary, there is also a Tiger Transit stop in the northeast corner of the Stadium Deck. The bus makes two (2) stops (the Stadium Deck and the Student Center).

The Parking Department is open 7:15 am until 4:15 pm, Monday through Friday, and can be contacted at 334-844-4143 with questions. Their office is in the South Quad Multi-Modal Parking Deck on the corner of Duncan and Lem Morrison Drive.

-Our best recommendation is to take advantage of the parking we have available in the Stadium Parking Deck!

You must follow all parking rules and regulations set forth by the AU Parking Service. The Auburn University Career Center cannot be responsible for tickets that are received while parked on campus, nor wheel-locks and towing fees as a result of parking.

Site Map

The Auburn University Interactive Campus Map includes the Auburn University Student Center. Below is the link to a website with the interactive map as well as a printable campus map, driving directions to Auburn, and a list of current road closings on campus.

Go to the following url:

<https://oitapps.auburn.edu/campusmap/>

Site Contact(s)

Melvin K. Smith, Special Events Coordinator, Auburn University Career Center, 303 Martin Hall, Auburn, AL 36849-5139, **(TEL)** 334-844-4744; **(FAX)** 334-844-3878; **E-mail:** mks@auburn.edu

In case of an emergency or if assistance is needed on the day of the event, please call the Auburn University Career Center at 334-844-4744 or the Auburn University Student Center at 334-844-1300. You can also reach Melvin K. Smith directly during the event at 334-742-6769.