



# Job Shadowing Application Form

AUBURN UNIVERSITY CAREER CENTER

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Name \_\_\_\_\_ Class \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Local Address \_\_\_\_\_

Local Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Permanent Phone \_\_\_\_\_

Permanent Address \_\_\_\_\_

Specify Career Field/Occupation you are interested in Shadowing

\_\_\_\_\_  
\_\_\_\_\_

Dates available for shadowing. Provide a range of dates.

\_\_\_\_\_  
\_\_\_\_\_

Goals for Shadowing. Write at least three (3) goals. See samples.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relevant Coursework \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Experience (leadership roles, jobs, volunteer experiences, internships) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relevant Skills and Personal Attributes \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I have read all of the Job Shadowing literature. I understand that I am responsible for the following: 1) Researching my Sponsor's career field and organization to prepare myself for Shadowing. 2) Notifying my Sponsor and Auburn University Career Center of any changes in my schedule in the event I am unable to Shadow. 3) Returning the Student Evaluation to the Career Center after shadowing. In addition, by my signature below, I agree to assure the confidentiality of information I receive from others or obtain on my own observation regarding patients, business plans, private records and other non-public information.

## Sample Goals

- Observe and experience the day-to-day activities of the occupation
- Become aware of the particular challenges, frustrations and problems of working in this field
- Learn the personal attributes, skills and talents necessary to be effective in the field
- Find out the fringe benefits and rewards of working in this profession
- Discover what earnings and advancement opportunities exist
- Learn occupation's outlook, including current trends and developments, growth expectations, etc.
- Find ways to learn more about the field
- Determine the benefits of pursuing a Co-op, an internship or a volunteer position to better prepare myself for the career
- Determine if graduate school or additional training is required for field
- Discover what career paths are similar to a career in this profession

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date