

# Jacob LeQuire

Personal Banker



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https://jakelequire.dev

## Certifications



Google IT Support  
Professional



NMLS

#2581243

## Skill Set

Windows



Customer Service



Teamwork



Microsoft 365



Computer Hardware



Linux



Troubleshooting



Photoshop



Cash Handling



Adobe XD



HTML



CSS



JavaScript



ReactJS



NextJS



## Profile

Adaptable professional with a proven ability to provide exceptional customer service and excel in fast-paced environments. Seeking to transition into the IT industry and leverage skills in customer service and industry-standard software to excel as an IT help desk professional. Proficient in using software and systems, with experience in complex problem-solving and relationship-building.

## Professional Experience

### Columbia Bank | Personal Banker

October 2021 - Present

Experienced and professional with a proven ability to provide personalized banking solutions and to solve complex financial issues. Demonstrated expertise in executing successful sales strategies and in building and maintaining relationships with individual and business clients. Strong ability to adapt to changing market conditions and to provide exceptional customer service.

- Demonstrated high proficiency in using industry-standard software and systems.
- Assisted clients with opening new accounts and processing account changes.
- Assisted with branch operations, including ordering supplies and coordinating with other departments.
- Developed and maintained relationships with business clients, providing support and assistance with their banking needs.
- Built a comprehensive knowledge of bank policies and procedures through ongoing learning and development.

### Chase Bank | Associate Banker

April 2019 - June 2021

Dynamic and highly-motivated professional with a proven track record of providing exceptional customer service, analyzing financial information, and executing successful sales strategies. Demonstrated ability to build strong relationships with clients and colleagues.

- Acted as a bridge between clients and other bank departments to resolve issues.
- Assisted customers with account inquiries, balance checks, and other banking needs.
- Maintained an up-to-date knowledge of banking regulations and compliance standards.
- Conducted daily reconciliation of teller cash drawers and generated reports for management review.

## Education



Green River  
Community College  
Highschool Equivalency  
2018



Western Governors  
University  
Software Development  
present ~ 2025