



1. Short Description

M-Files QMS, or Quality Management System, is a solution template that covers in its out-of-the-box configuration the following use cases:

1. Control of SOPs and other such controlled quality documents
2. Control of work instructions and other such more simple quality documents
3. Template version control
4. Handling of issues, non-conformances and complaints
5. Risk management
6. CAPA processing (Corrective and Preventive Actions)
7. Supplier management

Besides these "classic" quality/compliance oriented use cases, M-Files QMS is also a great way to demonstrate more advanced M-Files Compliance platform capabilities that may be relevant to various cases, such as document version control, PDF layout processing, eSigning, and more.

Responsible Person: David Stanley.

2. Changes

QMS version 8.0 is a completely redone version from the QMS 2018 and its preceding versions. The biggest changes include:

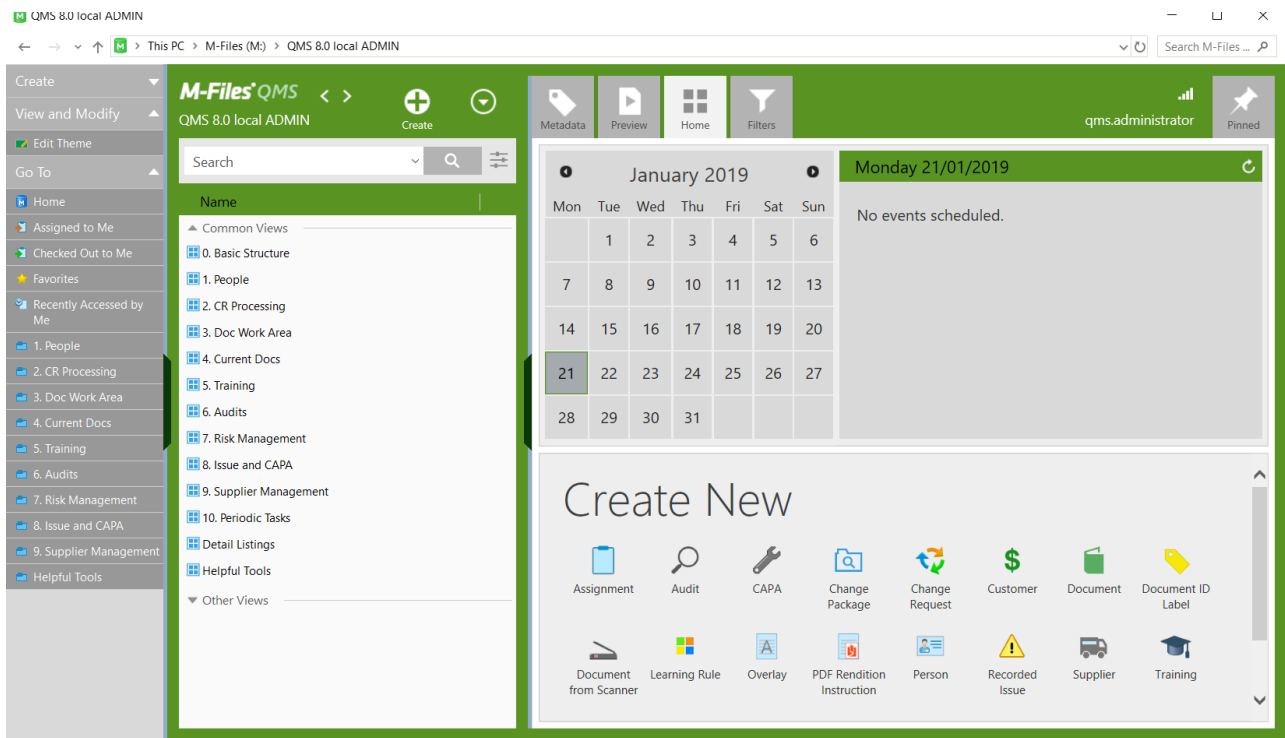
1. Version Control and Change Request modules no longer used at all - document control is fully driven by Version Control Lite and generic all-around modules like Manager Properties and Hierarchy Manager
2. All controlled document classes now can be released as PDF or in native form - there's a Boolean checkbox on each document that defaults to Release as PDF = 'Yes'
3. 'Document Type' object type and lookup property is removed - all different types of documents are their own Classes
4. Supporting Document (version-controlled attachments) are now fully independent of their main/parent/supported document i.e. can be released
5. Parallel Approval is part of the main document workflow for both review and approval step - any number of reviewers and approvers can be chosen, and all transitions are workflow state transitions
6. Assignment object type is not used for anything (besides ad-hoc assignment by user) due to their poor UX and non-compliance
7. Template version control for all document classes included
8. Metadata card configuration completely redone - for easier re-configurations
9. Added functionality around supplier qualification

24.11.2020:

- CK license updated (expiration date 31.12.2021)

Needs M-Files 20.11.9630.6 or newer.

3. Screenshots



4. Links for more detailed info

These are to be replaced soon:

[M-Files QMS 8.0 Process Owner Guide](#)

[M-Files QMS 8.0 FAQ](#)