

# JAKE NAPAY

Obrero, Quezon City | 09453347158 | napayjakem@gmail.com | linkedin.com/in/jake-napay-ab6a96257 | github.com/jakenapay

## WORK EXPERIENCE

---

### EULOGIO “AMANG” RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY Management Information Services Office

*Nagtahan, Sampaloc, Manila  
April 2024 – July 2024*

#### *Technical Support Intern*

- Developed a web-app PC monitoring system for computer laboratories, enabling real-time tracking and management of resources.
- Troubleshoot and configured networks, hardware, and software to ensure operations across multiple departments.

### EULOGIO “AMANG” RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY Registrar’s Office

*Nagtahan, Sampaloc, Manila  
April 2023 – April 2024*

#### *Student Assistant*

- Played a key role in developing and implementing web-based systems for evaluations, queuing, and inventory management.
- Assisted in troubleshooting desktop and laptop issues to enhance operational efficiency in the office.

### INSTITUTE OF INTEGRATED ELECTRICAL ENGINEERS OF THE PHILIPPINES, INC.

*Cubao, Quezon City*

#### *IT Staff Intern*

*January 2019 – February 2019*

- Configured and repaired defective laptops and desktops to ensure optimal performance across the organization.
- Collaborated with the executive department to identify and resolve bugs in the company’s website, enhancing overall functionality and user experience.

## EDUCATION

---

### EULOGIO “AMANG” RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY Bachelor of Science in Information Technology

*Nagtahan, Sampaloc, Manila  
September 2020 – September 2024*

Academic Achiever 2020 – 2024

### ASIAN COLLEGE

#### Technical-Vocational-Livelihood: Information and Communication Technology

*Proj. 3, Anonas, Quezon City*

*June 2018 – June 2020*

Web Development Champion 2018

### QUIRINO HIGH SCHOOL

*Proj. 3, Anonas, Quezon City*

*June 2014 – June 2018*

### MALAYA ELEMENTARY SCHOOL

*Maginhawa Ext., Quezon City*

*June 2008 – June 2014*

## TRAININGS AND CERTIFICATIONS

---

### TESDA: NATIONAL CERTIFICATE

Computer System Servicing NC II

*September 2023 – September 2028*

*Certificate No.: 23130602038849*

### FREE CODE CAMP

Responsive Web Design

*February 2023*

### EARIST MANILA: RESEARCH COLLOQUIM

Certificate of Participation

*June 2024*

*Developer, Researcher*

### DICT: TECHXCELERATE

Certificate of Participation

*November 2023*

*DICT Region IVA - Rizal*

## PROJECTS

---

### INVENTORY MANAGEMENT SYSTEM

- A customized inventory management system developed for Eulogio “Amang” Rodriguez Institute of Science and Technology, designed to efficiently manage and maintain storage supplies while minimizing the risk of item loss.  
*Developer, February 2023*

### WEB-BASED INVENTORY MANAGEMENT SYSTEM WITH STREAMLINED EQUIPMENT BORROWING FUNCTIONALITY WITH DATA ANALYTICS FOR DEVCON KIDS

- A research project developed for DevCon Kids a non-organization company, that allows users to request, return, or borrow equipment across different branches online. Enabling to track items, requests, and stocks while providing data insights that enhances decision-making leading to more effective decision making relating to storage maintaining.  
*Developer, Researcher, March 2023*

## ADDITIONAL

---

**Programming Languages:** HTML, CSS, JavaScript, PHP, Python, Java, C/C++, VB.Net

**Frameworks & Tools:** Bootstrap, Git, Android Studio, Laravel

**Database Management:** SQL (MySQL, Google Firebase), Relational Database Management

**Design Software:** Photoshop, Illustrator, Figma, Canva

**Software Development:** Experienced in different development methodologies, and the software development life cycle

**Technical Knowledge:** Proficient in computer hardware, software repair, and networking

**Languages:** Fluent in English and Tagalog

**Operating Systems:** Proficient in Windows, Linux, and macOS

## REFERENCES

---

**ENGR. RUSSIE P. PEREZ**  
Network Administrator

*E.A.R.I.S.T – MANILA*  
09491688938

**MR. JOVEL O. ADVINCULA**  
System Administrator

*E.A.R.I.S.T – MANILA*  
09306848195

  
**JAKE M. NAPAY**  
Applicant

