

## Document QA checklist

- Document Title: Client Requirements Specification
- Checked by: Jake
- Date: 31st March

Correct file structure	true
L <sup>A</sup> T <sub>E</sub> X compiles	true
Added to document input	true
Correct use of sectioning	true
Correct use of lists	true
Correct text formatting	true
Correct image formatting	NA
Spell checked	true
Grammar correct	true
Proof read	true
Looks good	true