

Jacob R. Andersen

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EDUCATION

Brigham Young University

Marriott School of Business

- GPA 3.61/3.61

Provo, UT

Apr 2024

Apple Valley High School

- ACT 29
- GPA 4.1/4.1
- Distinguished Scholar Award

Apple Valley, CA

EXPERIENCE

BYU Dining Services

Legends Grille Team Member

- Manage fast-paced work environment

Provo, UT

Aug 2021 – Current

BYU Business Career Center

MPA Career Specialist

- Researched job opportunities
- Created weekly MailChimp newsletter

Provo, UT

Feb 2019 – Apr 2019

Sodalicious

Assistant Manager

- Demonstrated successful upsell skills
- Trained new employees
- Ensured customer satisfaction
- Supervised store and lead other employees

South Jordan, UT

Aug 2018 – Jul 2019

Apple Valley Unified School District

Tutor

- Led 7th and 8th grade students work through academic struggles

Apple Valley, CA

Jan 2018 – May 2018

LEADERSHIP & SERVICE

The Church of Jesus Christ of Latter-day Saints

Volunteer Representative

- Learned material and taught it to people all around
- Managed groups of volunteers, leading to effectively accomplished work
- Volunteered weekly at local food banks and homeless kitchens

Ontario, Canada

Sep 2019 – Aug 2021

AWARDS, SKILLS & INTERESTS

- VBA
- SQL
- Tableau
- Microsoft Office
- Google Suite
- MailChimp
- *Eagle Scout*, Boy Scouts of America
- Interested in improving efficiency of processes
- Desire to learn more about business processes in all fields