

Weekly Report 1

*Note: This report was written by Jacob (team leader) due to how early in the process it is. Later reports will have contributions from other group members.

Activity Log

18/7/2019:

- Submitted project preference form after discussion with group members. ITL Installer #1 choice.

19/7/2019:

- Assigned project, ITL Installer. Began researching ITL as a company and looking deeper at our project requirements, forming questions for our client.

20/7/2019:

- Emailed Dwight (client), made first contact with ITL.

22/7/2019:

- Organised meeting time with Dwight, organised weekly meeting times with Shawn.
- Formed general admin-related questions to ask Shawn at first meeting.
- Met with Ricky to discuss requirements for week 4 report, and allocated early tasks. Ricky will begin learning InnoSetup scripting, Jacob will begin the sections of the week 4 report that can be prepared at this stage, before meeting the client and receiving our development resources, such as non-negotiable aspects, like programming language (InnoSetup script) and repository/issue tracking/version control system (client wants Mercurial).
- Made first contact with Jamie.

23/7/2019:

- Jamie and Giovanni will also begin learning InnoSetup scripting, and will take a look at the week 4 report instructions to see if they have any strengths to contribute (e.g. knowledge of use case diagrams, UML).

24/7/2019:

- Met with client, received development resources and had project requirements explained to us. Voice recording of most of the meeting taken. Of particular importance to the week 4 report was a discussion of scoping and prioritisation.

25/7/2019:

- Had first meeting with Shawn, no issues with progress expressed.
- Had first voice call with Giovanni and Jamie. Many aspects of the project discussed. Main takeaway is that all group members will separately do a basic installer which just installs one random file over the weekend – this will give us all a basic grounding in InnoSetup script. Giovanni has been assigned with drawing the use-case diagram. Jacob has created a repository and begun discussion of scope and milestones for week 4 report and future decision making. Client install option currently expected to be first major milestone. Scrum lifecycle model discussed.
- Another meeting scheduled for Tuesday where we can begin to assign tasks between us, in order to meet the Client install milestone before the week 4 report is due or end of the first sprint.