

LING 240 TA Training

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Fall 2018 – Winter 2019

1 Course goals

1. To provide practical tools to help you work better as a TA
2. To prepare first year students to teach
3. To support second-year students as they begin teaching

2 Meeting schedule

** Please note: Grading for TATr is based on attendance. If you have an inescapable conflict for one of the dates listed here, please let us know immediately. **

Quarter	Week	Date	Time	Location	Topic(s)
Fall 2018	2	Tuesday, Oct. 9	6–7pm	Cruz Creamery	Meet & greet Roles of a TA
	3	Friday, Oct. 19	9–10:05am	The Cave	TA rights, responsibilities Union rep.
	5	Friday, Nov. 2	9–10:05am	The Cave	Grading
	9	Friday, Dec. 7	9–10:05am	The Cave	Running section
Winter 2019	4	Tuesday, Jan. 29	1:30–2:35pm	The Cave	Blackboard technique Office hours
			TBD		Professionalism Interacting w/ students
			TBD		Time management CITL workshop

3 Agenda

Meeting 1 (Oct. 9, 6–7pm, Cruz Creamery)

- Meet & greet
- Roles of a TA

Handouts:

- ▷ How to TA
- ▷ Responsibilities of a TA

HOMEWORK FOR MEETING 2

1. Study “Responsibilities of a TA” handout.

Meeting 2 (Oct. 19, 9–10am, The Cave)

- TA rights and responsibilities
- Union rep. presentation (9:30–10am)

HOMEWORK FOR MEETING 3

1. Grade two sample homeworks.

Meeting 3 (Nov. 2, 9–10am, The Cave)

- Grading

Handouts:

- ▷ General Grading Advice
- ▷ Sandy Chung’s Comments on Commenting

HOMEWORK FOR MEETING 4

1. Attend two sections, preferably ones taught by fourth or fifth year students.
 - See Appendix A for times and locations!
2. Email the TA to let them know you’ll be attending their section.
3. Email me to let me know which sections you’re attending.

4. Come to class with two observations about each section you attended.

- What do you think went well in the section?
- What do you think could be improved?
- Did a difficult situation occur? How did the TA manage/resolve it?

Meeting 4 (Nov. 30, 9–10am, The Cave)

- Running section

Handouts:

- ▷ Preparing for and Running Section

3.1 Meeting 5 (Jan. 29, 1:30–2:35pm, The Cave)

- Blackboard technique
- Office hours

Meetings 6–7 (Winter quarter—time and location to be determined)

- CITL workshop on inclusive teaching (in the books)
- Professionalism and interacting with students
- Time management

A Fall quarter section times and locations

TA	Year	Contact	Class	Time	Location
Steven Foley	5th	srfoley@ucsc.edu	LING 50	Wed 8:00-9:05am	Carson Acad 252
				Wed 9:20-10:25am	Carson Acad 252
				Wed 4:00-5:05pm	Cowell Acad 113
Margaret Kroll	5th	makroll@ucsc.edu	LING 154	Wed 9:20-10:25am	Social Sci 2 167
				Wed 4:00-5:05pm	Social Sci 2 167
Jed Pizarro-Guevara	5th	jpguevar@ucsc.edu	LING 53	Thurs 1:30-2:35pm	Crown Clrm 202
				Thurs 3:20-4:25pm	Kresge Acad 194
Jake Vincent	4th	jwvincen@ucsc.edu	LING 112	Thurs 8:30-9:35am	Merrill Acad 003
Andrew Hedding	3rd	ahedding@ucsc.edu	LING 50	Tues 5:20-6:25pm	Carson Acad 252
				Tues 6:40-7:45pm	Carson Acad 252
				Thurs 8:30-9:35am	Cowell Acad 113
Netta Ben-Meir	3rd	nbenmeir@ucsc.edu	LING 102	Tues 3:20-4:35pm	Cowell Acad 223
				Wed 10:40-11:45am	Cowell Acad 216