



# Main Frame



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## Manage Your Projects With Us

Get Started

### About Us

In a fast-paced work environment, scattered spreadsheets and unclear responsibilities can slow teams down. That's why we didn't just build a task manager – we built a smarter way to work. As our projects grew, so did the complexity. We needed a tool that could keep up – something that could organize chaos, assign the right people to the right tasks, and make progress visible at every level. So, we created a system designed around how we actually work.

This platform helps us:

- Create structured projects with unique codes
- Break them down into focused, manageable modules
- Assign tasks clearly and track every step in real-time

The result? No more confusion. No missed deadlines. No “who’s doing what?” moments. We believe great teamwork starts with:

- ✓ Clear communication
- ✓ Organized workflows
- ✓ Accountable task ownership

That's why this system is built to be clean, flexible, and incredibly easy to use – so our team can focus on what matters most: getting things done.

### Why This Site?

Tired of messy spreadsheets and missed deadlines? 🤔🙄


👉 This smart task management system transforms the way your team works – by turning chaos into clarity.

With a powerful structure of Projects – Modules – Tasks – Team Members, everything is organized, assigned, and tracked in real-time.

- 👉 Get instant email alerts.
- 👉 Set clear priorities and deadlines.
- ✓ Monitor progress from start to finish.


Whether you're running one project or ten, this platform keeps your team connected, focused, and always on the same page – so nothing slips through the cracks.

### Features




#### 1. Project & Module Management

Manage multiple projects with unique names and codes. Each project can be divided into separate modules for better structure and organization.




#### 2. Task Assignment

Create multiple tasks under each module and assign them to specific team members based on roles and responsibilities.




#### 3. Team Member Integration

View all assigned team members under a project. Easily select and assign individuals to tasks for clear accountability.




#### 4. Email Notifications

Automatically send email notifications to team members whenever a task is assigned or updated, including task details and deadlines.




#### 5. Progress Tracking

Monitor the current status of tasks with labels like Pending, In Progress, and Completed, allowing real-time tracking and project control.




#### 6. Smart Search & Filter

Quickly find projects, tasks, or team members using built-in search and filtering options, even in large datasets.




#### 7. Editable Task List

Modify or delete task/module/project data directly from the list view for seamless updates and corrections.




#### 8. Deadline & Priority Settings

Set deadlines and priority levels for each task to help teams stay focused and meet important goals on time.



#### 9. Responsive Design


Access the system from any device – desktop, tablet, or mobile – with a user-friendly, mobile-responsive interface.





#### 10. Role-Based Access (Optional)


Different access levels for Admins, Managers, and Employees, ensuring data security and appropriate permissions.


### Contact Us

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This internal system is developed and maintained by the MIS Department.


## Registration Page

*Tasko*

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[Sign In](#) [Sign Up](#)

### Create An Account



Employee ID :

Username :

Email ID :

Password :

[Create Account](#)

## Login Page

*Tasko*

[Home](#) [About Us](#) [Features](#) [Contact](#)

[Sign In](#) [Sign Up](#)

### Welcome Back !

Employee ID :


Password :


[Sign In](#)


# Blank Page





# Create Project Form





 Home


 Developers


 Projects


 Settings


 Profile

PH001 :  Oncology Drug Research ▼

Status :  Ongoing

PH002 :  Covid-19 Vaccine Supply Chain ▼

Status :  Ongoing

 Create New

## Create New Project

Code :

Project Name :


Remarks :




Done



Cancel



Project Created Successfully

 OK

## Create Module & Create Task Form

### Create New Module

Project Name :

Code :

Module Name :

Remarks :



Done



Cancel

Module Created Successfully

OK

### Create New Task

Project Name :

Module Name :

Task No :

Task Name:



Add New



Done



Cancel

Task Created Successfully

OK

# Assign Task 01

Select Project :


Select Task :

- ☐ Oncology Drug Research
- ☐ Covid-19 Vaccine Supply Chain
- ☐ ERP Integration for Pharma Distribution
- ☐ Digital Prescription System
- ☒ Antibiotic Rebranding Initiative
- ☐ Pharmacovigilance Automation

 Start Date :

Select Module :

Assign Member :

 End Date :

Attachment :



Assign



Cancel

Select Project :

Select Task :

 Start Date :

Select Module :

Assign Member :

- ☐ Product Design
- ☒ Marketing Campaign
- ☐ Regulatory Updates

 End Date :

Attachment :



Assign



Cancel

## Assign Task 02

Select Project :

Select Module :

Select Task :

Assign Member :

 Start

- ☐ Develop launch strategy
- ☒ Create social media content
- ☐ Prepare presentation for sales team

 End Date :

Attachment :



Assign




Cancel


Select Project :

Select Module :

Select Task :

Assign Member :

 Start Date :

 End Date :

- ☐ Kamrun Nahar
- ☐ Mayesha Karim
- ☐ Jakia Rahman
- ☐ Shohana Parvin
- ☒ Morium Siddika
- ☐ Waheed Bin Mahabub

Attachment :



Assign



Cancel

## Assign Task 03

Select Project :

Select Module :

Select Task :

Assign Member :

 Start Date :

 End Date :

Attachment :

Wednesday, July 16

July 2025

Su	Mo	Tu	We	Th	Fr	Sa
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9



Assign



Cancel


Select Project :

Select Module :

Select Task :

Assign Member :

 Start Date :

 End Date :

Attachment :

Wednesday, July 16

July 2025

Su	Mo	Tu	We	Th	Fr	Sa
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9




Assign




Cancel





# Home page & Admin Profile





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**HPL001 :**  **Oncology Drug Research** ▼



Status :  Ongoing


**HPL002 :**  **Covid-19 Vaccine Supply Chain** ▼


Status :  Ongoing


**HPL003 :**  **Antibiotic Rebranding Initiative** ▼


Module 01:Preclinical Research

Task 1 : Conduct in-vitro testing → Morium Siddika  


 **Deadline**  
22-07-25

 **Status**  
Ongoing







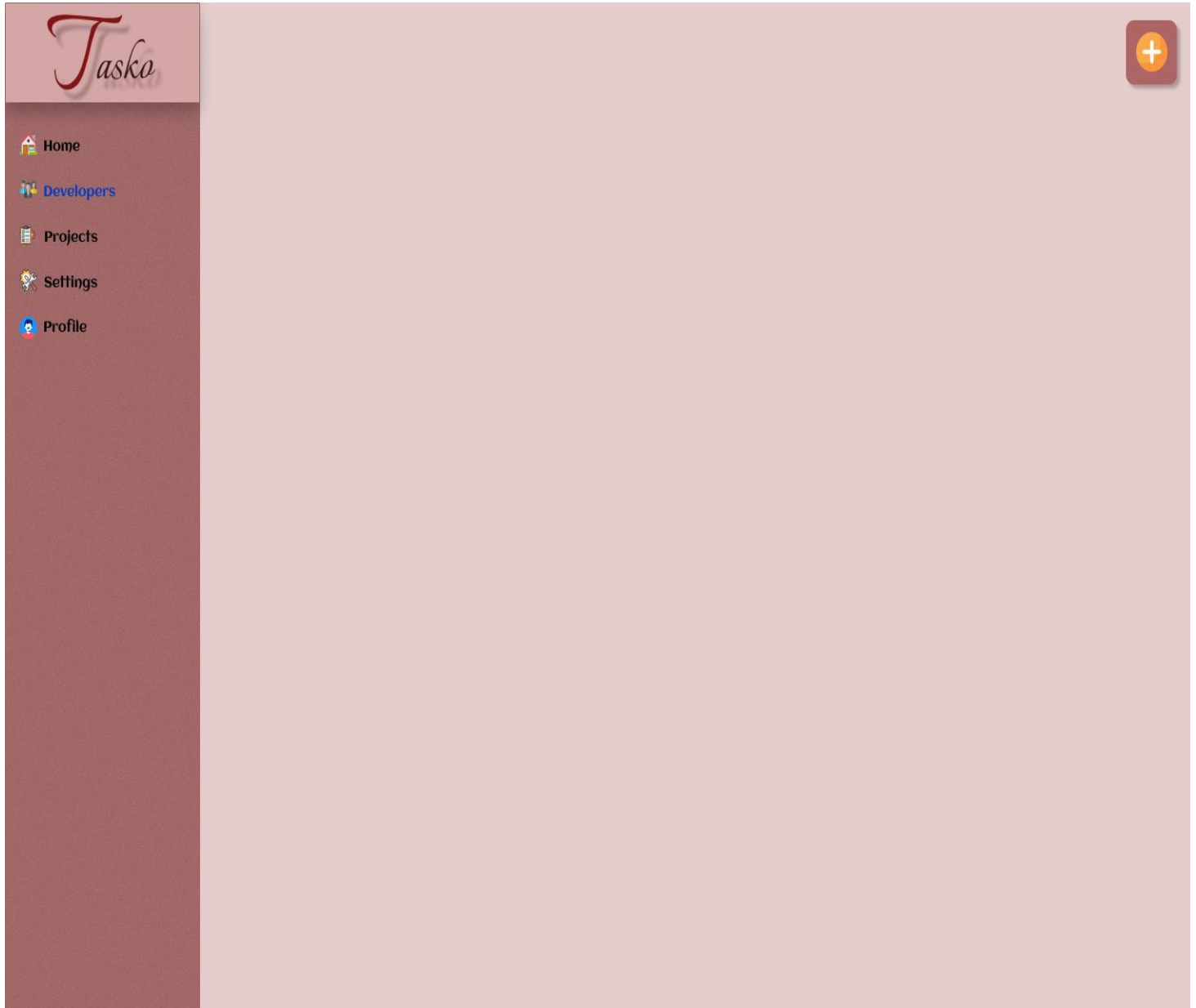
[Home](#)  
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**Employee ID :** 2012020309  
**Username :** Kamrun Nahar  
**Email ID :** kamrunnaharum12000@gmail.com

# Empty Developer page



## Add Developer 01

### Add Developer

Employee ID :

Name :

Email ID :

Contact :

Designation :

Skills :

- ☒ Frontend Developer
- ☐ Backend Developer
- ☐ Full Stack Developer
- ☐ Mobile App Developer
- ☐ UI/UX Designer
- ☐ QA Engineer
- ☐ DevOps Engineer
- ☐ Project Manager
- ☐ Intern
- ☐ Other



Done



Cancel

### Add Developer

Employee ID :

Name :

Email ID :

Contact :

Designation :

Skills :

- ☐ Frontend Developer
- ☐ Backend Developer
- ☐ Full Stack Developer
- ☐ Mobile App Developer
- ☐ UI/UX Designer
- ☐ QA Engineer
- ☐ DevOps Engineer
- ☐ Project Manager
- ☐ Intern
- ☒ Other



Done



Cancel

### Add Developer 02 & List

## Add Developer

Employee ID :

**Name :**

**Email ID :**

**Contact :**

☒ Flutter ☐ Firebase

**Designation :**

### Skills :

- |   |                                   |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Flutter | <input type="checkbox"/> Firebase |
| <input type="checkbox"/> React              | <input type="checkbox"/> SQL      |
| <input checked="" type="checkbox"/> Node.js | <input type="checkbox"/> MongoDB  |
| <input checked="" type="checkbox"/> Angular | <input type="checkbox"/> Git      |
| <input checked="" type="checkbox"/> Python  | <input type="checkbox"/> Docker   |
| <input type="checkbox"/> Java               | <input type="checkbox"/> REST API |




Done



Cancel

 [Home](#) Developers

## Projects

 **Settings** Profile[illegible]







# Assigned Person profile

Taska

 Home

 Developers

 Settings

 Profile



Employee ID : 2012020309

Username : Kamrun Nahar

Email ID : kamrunnahanurum12000@gmail.com

 Edit Profile

 Log Out