LINH NGUYEN

Berlin, Germany | linhnguyenprivat@gmail.com

Dedicated project manager with a diverse professional background, a sense of humor, lots of energy, and constantly seeking self-improvement. Exploring DevOps and cloud computing, gradually incorporating these technologies to improve project workflows and scalability. Passionate about driving Digital Transformation.

Key Qualifications

- Skilled in collaborating with cross-functional teams to execute digital projects, ensuring timely delivery within budget.
- Proven ability to facilitate team communication and integrate tools, achieving a 20% improvement in task completion rates.
- Experienced in implementing project management frameworks (Agile, Scrum) to deliver tailored client solutions.
- Expertise in developing and executing digital strategies to enhance user experience and drive customer engagement.
- Proficient in project planning, scope definition, resource allocation, and risk management.
- Adept in strategic project management, optimizing task organization, and maintaining clear, transparent communication.
- Technical proficiency in both German and English, with strong skills in tool selection and integration.

Tech Stack
- Linux Basics, Shell, Ubuntu
- Web Development Basics (HTML5, CSS, JavaScript, PHP, React)
- Unit Tests | A/B Testing | Integration Tests
- MySQL | MongoDB | Scripting
- JIRA, Asana, ClickUp
- Git, Visual Studio Code | Postman
- Cloud Computing (AWS, GCP)

Certifications
- AWS Certified Cloud Practitioner | Amazon Web Services | July 2024
- Linux Essentials | LPI | January 2024
- Project Management with Scrum | IBB | November 2021

Languages
- German (Bilingual)
- Vietnamese (Native)
- English (Fluent)

FREELANCE EXPERIENCE

Web Designer & Developer
Naturheilpraxis Daniel Brunner

Oct 2024 - Dec 2024

• Designed and developed a user-friendly website layout using Website Builder tools, reflecting the client's brand identity and values.
• Customized page structures and navigation to ensure seamless usability and accessibility.
• Edited and optimized images to enhance visual appeal and improve website performance.
• Improved site performance by implementing SEO strategies, increasing organic traffic.

Online Project Manager
xtraz digital UG (haftungsbeschränkt)

Jul 2022 - Sep 2022

• Introduced daily team stand-ups and specialized task boards, increasing team productivity by 25%.
• Facilitated stakeholder communication to ensure alignment with deliverables and timelines.

IT Project Assistent
dreistrom.land AG

Apr 2023 - Jun 2023

• Worked closely with application engineers to streamline and optimize task completion timelines.
• Supported agile web portal development for public institutions, improving task timelines by 15%.
• Collaborated with product owners and stakeholders to enhance communication and align project goals.

Business Development DACH
Matok V'Kal Ltd

Jun 2022 - Nov 2022

• Conducted comprehensive competitive analyses to identify market opportunities and understand the confectionery industry landscape in the DACH region.
• Generated high-quality leads through targeted outreach and networking, securing the company's market presence.
• Facilitated meetings with key decision-makers, aligning with company objectives and driving business growth.

Operations DACH
XWECAN

Dec 2021 - May 2022

• Worked closely with the DACH account team and CEO, facilitating cross-team communication to ensure seamless workflows.
• Supported the team with data-driven content creation, contributing to PR and marketing efforts.
• Responsible for tools, tool integrations, and onboarding new members on the technical side.

WORK EXPERIENCE

Full-time
- Zeitgold GmbH - Sales Manager | August 2019 - February 2020
- Gast Art Restaurations GmbH - Event Manager | September 2016 - July 2019
- CFA Berlin - Archivist/Project Manager | September 2013 - August 2016
- ALEXANDER OCHS PRIVATE - Gallery Assistant(Beijing assignment) | July 2012 - August 2013

Education
- Morphos GmbH | Web Development and Cloud Computing (March 2024 - August 2024)
- Freie Universität Berlin | Chinese Studies (July 2009 - October 2012)

PORTFOLIO | LINKEDIN | GITHUB