# HR Feedback Questionnaire

## 1. How would you rate the friendliness of the HR department?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 2. How often do you feel that the HR staff is rude or dismissive?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 3. How well does the HR department address your concerns and issues?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 4. How responsive is the HR department to your queries and requests?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 5. How satisfied are you with the HR department's conflict resolution?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 6. How professional is the HR staff in their interactions with employees?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 7. Do you feel that the HR department treats all employees fairly and equally?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 8. How well does the HR department communicate company policies and updates?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 9. How approachable do you find the HR department?

* Very friendly (5 points)
* Friendly (4 points)
* Neutral (3 points)
* Unfriendly (2 points)
* Very unfriendly (1 points)

## 10. Please provide any additional comments or suggestions for improving the HR department:

To enhance the effectiveness of the HR department, it would be beneficial for them to improve communication regarding task assignments and work-time policies. Ensuring tasks are well-coordinated to avoid overlaps can significantly improve workflow. Additionally, the HR department should address workplace issues more promptly. Providing essential amenities like a refrigerator, especially during summer, and maintaining a comfortable work environment with adequate air conditioning and other facilities are crucial for creating a more relaxed and productive workplace.