



# Database Design

10-3

Presentation Project Management



# Objectives

This lesson covers the following objectives:

- Track responsibility and progress on a project by using a project-management document
- Show evidence of progress on the final presentation project by filling in the final project tracking grid

# Purpose

- Knowing where you are going and where you are along the way will ensure that you arrive at your destination.
- Tracking a project's progress is a lot like flying an airplane across the ocean.
- The pilots constantly monitor their speed and direction.
- Without tracking their speed and direction, they could end up taking their passengers to the wrong place!

# Purpose

- Tracking is essential to ensure that nothing has been omitted and what is being done satisfies the project's final objectives.
- Assigning responsibility to different team members clarifies and divides the work efficiently.

# Project Management

- A well-managed project has a better chance of meeting its goals and deadlines than a poorly organized one.
- A project-management document with tasks, responsibilities, and timelines can be a helpful tool if it is used by every member of the team.



# Summary

In this lesson, you should have learned how to:

- Track responsibility and progress on a project by using a project-management document
- Show evidence of progress on the final presentation project by filling in the final project tracking grid

