



## RTCNYC Tool 12.3.3.12 Plan for the People's Tribunal on Evictions in NYC

October 29, 2019

- 12pm--Set up art, tables. Etc.
- 3pm---Tenants Rights Info Fair begins. Legal clinic or storytelling booth could take place down the hall.
  - Set up begins in the main room
    - wall where people can use stickies or write on butcher paper their stories of displacement
  - DJ sets up and begins to play background music or maybe the DJ plays at the end and we hook up a playlist until the band plays.
- **5-5:30pm: MC: Opening and welcome and welcomes the band**
  - Tell band to be there for 1 hour 5pm-6pm for arrival, set up and they will start to play at 5:15pm
  - Interpretation point people should be giving out equipment, checking it, etc., in the meantime.
- **6pm: Clean up the info fair downstairs?**
- **6pm: Opening Ceremony** {slideshow of pictures from RTC orgs to play in the background)
  - MC: Opening and welcome (10 min)
    - Why we are doing the tribunal
    - acknowledgment/honoring of the land and the Lenape
    - Presentation of Altar
      - chant/song/shared prayer?
  - presentation of our citywide demands (10 min)
    - People to present: 2 demands per org/group
    - Power to organize video
      - Pass out RTC petition
  - Explanation of how the tribunal will work (10 min)
    - Welcome and message of solidarity
    - MC:
      - Presentation of the Jury
      - Introduce time keepers
      - Interpretation rules
- 6:30pm: Tribunal begins! MC back on the mic!
  - 6:30-7:15: RTC Prepared Testimonies (7 min each org):
    - BK --landlord
    - BX-landlord
    - BX--landlord
    - Queens--landlord
    - OCA--- Brooklyn & Bronx Justice in Housing Court coalition
  - 7:15--8:30pm: MC opens up the Open Public Testimonies (3 minute limit=30 testimonies; 2 min=45 testimonies)
- 8:30pm: launch/announcement of the eviction defense network by a Tenant Leader

- Call to action
  - Commitment card with invite to the 11/21 orientation for eviction defense network
  - Attend OCJ hearing?
- 8:40pm: Jury to issue indictments and endorse city wide demands
- 9pm: closing song/chant (have this filmed by photographer) Put this on social media!

**Materials Needed: (bolded means it's already done/prepared)**

- For Registration Table:
  - Blank sign in sheet
  - Print out from Eventbrite
  - Commitment cards
  - Testimony sign up cards
  - Sign in sheet for legal clinic
  - Interpretation sign in sheet
  - Interpretation equipment and Batteries
  - Buttons
  - EFNYC cards
  - FAQs
  - Eviction Pamphlets
  - 11/21 orientation flyer
  - NYCHA flyer
  - Banners
  - Demands flyers
  - Power to Organize Campaign Materials
  - OCJ hearing Flyers
- Mic system/audio system, NWBCC, FTC and Rob
- 2 Projectors
- Projector Screen, will make with fabric that SB brings
- 2 Laptop with cables to connect, SB, CMS and CASA to bring
- USB with slideshow of pictures, SB/AF
- Demands posters
- WE posters/placards
- Water
- Napkins
- Plates
- Volunteer list
- Facilitators agenda