

## **2.6 Maintain Records**

The basic record keeping provisions of Part 75 are found in Subpart F (§75.53 and §§75.57 through 75.59). Most of the required records are kept electronically for a minimum of three years, using a data acquisition and handling system (DAHS), although some monitoring plan information and quality assurance (QA) test support data is kept in hard copy. The DAHS records all data from the monitoring systems, translates it into the required units of measure, and stores the data. When emissions data are missing, the DAHS automatically performs missing data substitution. The DAHS also electronically records and stores operating data for the combustion unit, emission control device data, monitoring plan data, and the results of QA checks and tests.

Parallel recordkeeping sections that frequently cite the basic Subpart F provisions are found in §75.73 of Subpart H, for NO<sub>x</sub> emissions reduction programs such as CAIR. The CAIR rules also include recordkeeping sections, but in general, these sections contain no new or unique requirements. Rather, they serve as “road signs”, pointing back to the recordkeeping provisions in Subparts F and H.

The electronic records that must be maintained are quite detailed and are not discussed further in this guide. Typically, DAHS vendors provide software that meets the Part 75 recordkeeping requirements.