James Chan

Objective
Motivated Business Information Technology major at Virginia Tech with a strong focus on leveraging data-driven insights to optimize business processes. Seeking an entry-level business analyst position to apply my technical and analytical skills in a dynamic environment.

Education
Virginia Tech, Blacksburg, VA
Bachelor of Science in Business Information Technology (BIT)

- Relevant coursework: Data Modeling & Analytics, Process Optimization, Decision Support Systems, Business Intelligence, Predictive Analytics

Professional Experience
Intern, Data Analysis Department

- Analyzed and visualized large datasets to identify trends and actionable insights, resulting in process improvements that boosted efficiency by 15%.
- Collaborated with cross-functional teams to develop business strategies informed by data findings.
- Assisted in the development of dashboards and reporting tools for executive decision-making.

Project Team Lead
Virginia Tech Capstone Project

- Led a team of four in designing a comprehensive data visualization dashboard to support client needs.
- Integrated predictive analytics tools to forecast trends, improving strategic recommendations for the client.
- Presented project findings to faculty and industry partners, receiving commendation for clarity and impact.

Skills

- **Technical Skills**: HTML, CSS, Data Analysis
- **Analytical Skills**: Data modeling, statistical analysis, process simulation
- **Soft Skills**: Leadership, problem-solving, strong communication, adaptability