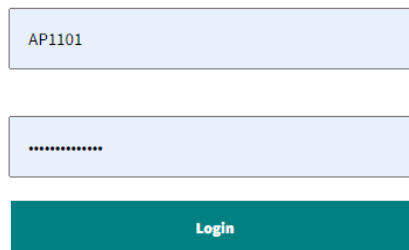


Attuned Pathways Admin Manual

1. Login Page

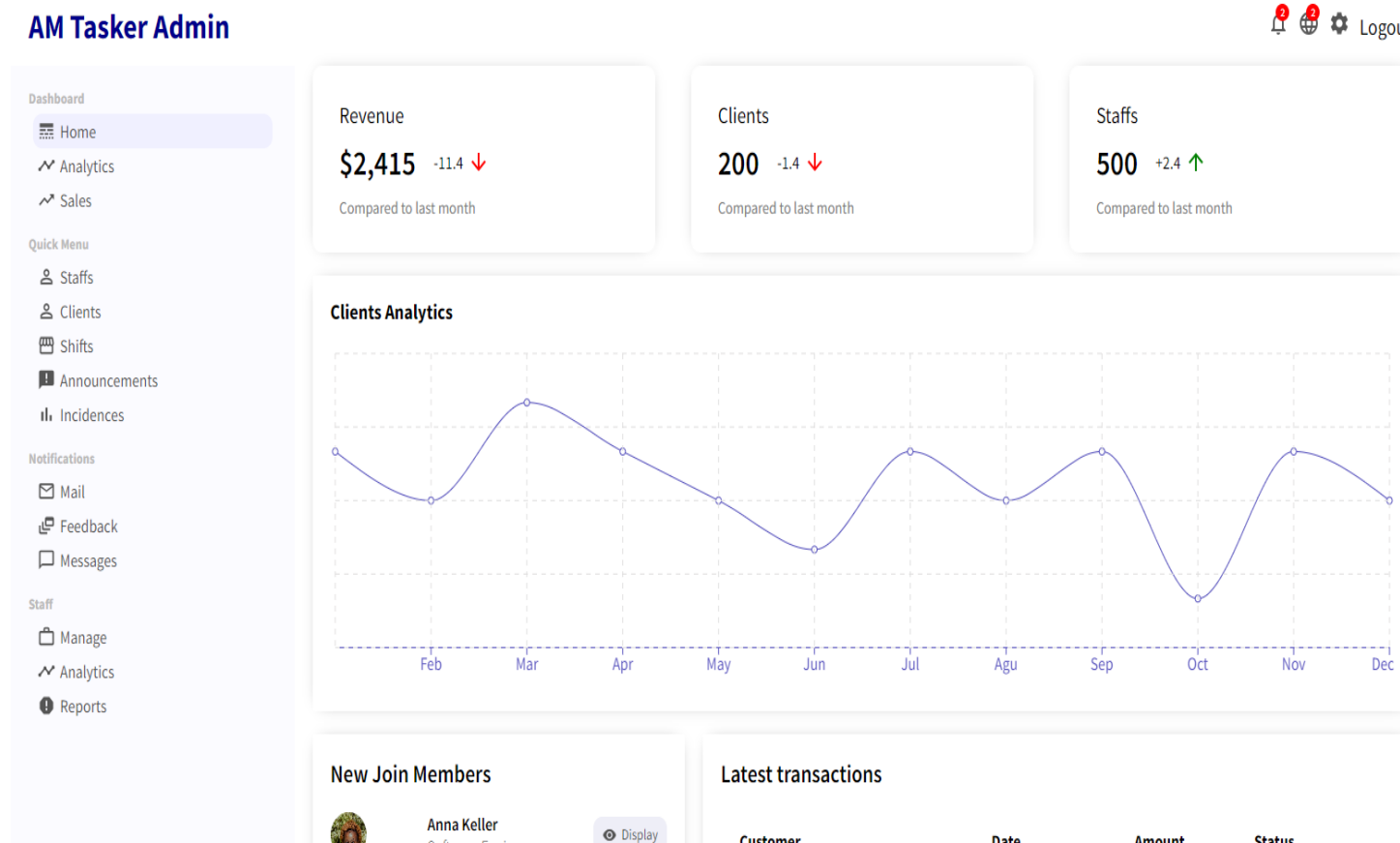
Admin



The form consists of three vertically stacked elements: a light blue rectangular input field containing the text 'AP1101', a second light blue rectangular input field containing ten asterisks '*****', and a solid teal rectangular button with the word 'Login' in white text centered on it.

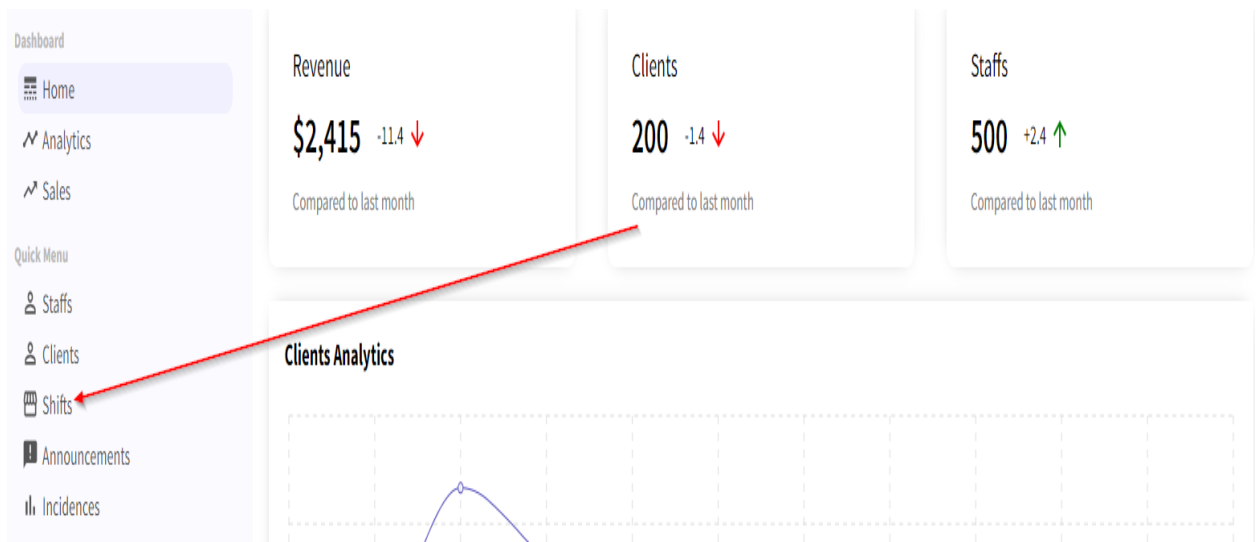
Put in the credentials for the admin i.e (Staff ID and Password) for the admin to login and proceed from there.

2. Home Page



Home page here will show you an overview and analytics of the whole system. The system is designed in a way that it can scale in future and also accommodate new changes to the system. This means that some parts might be just templates to show what might be added in the future.

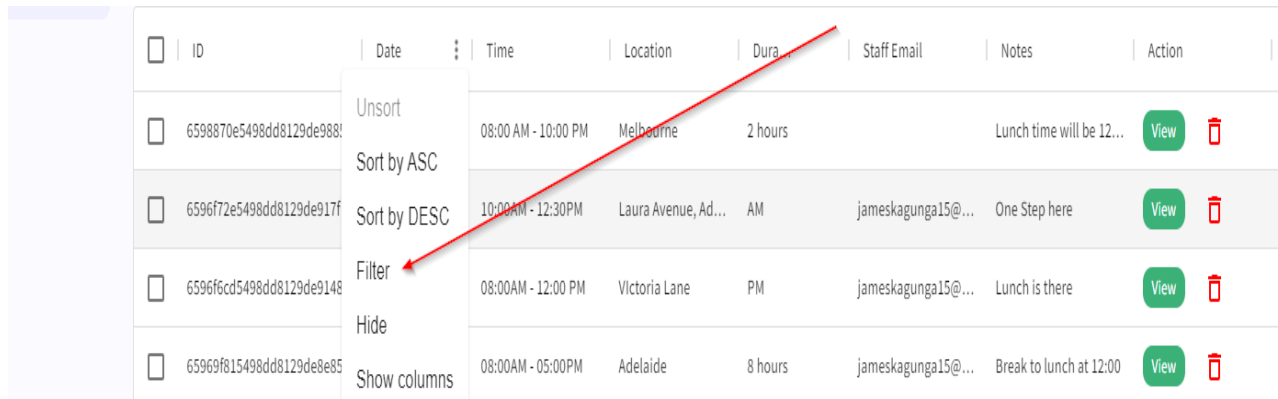
3. Shifts Page



On the sidebar click the shifts and navigate to shifts page to see all shifts that are on the system.

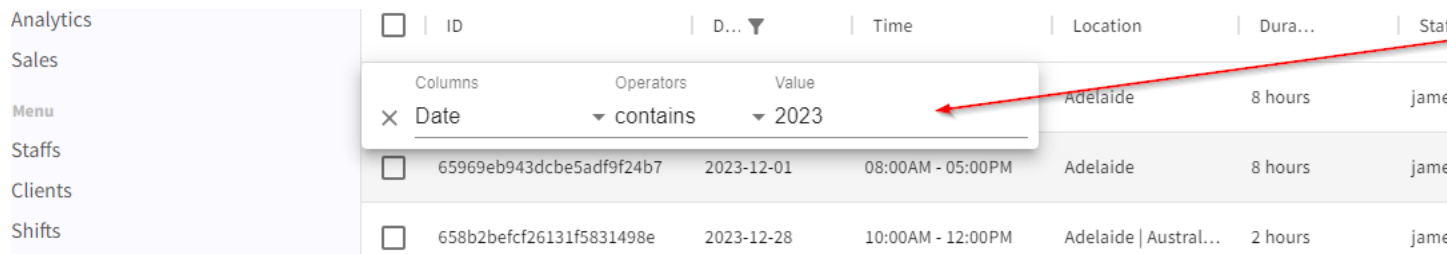
All Shifts								
<input type="checkbox"/>	ID	Date	Time	Location	Dura...	Staff Email	Notes	Action
<input type="checkbox"/>	6598870e5498dd8129de9885	2024-02-03	08:00 AM - 10:00 PM	Melbourne	2 hours		Lunch time will be 12...	<button>View</button> <button></button>
<input type="checkbox"/>	6596f72e5498dd8129de917f	2024-01-12	10:00AM - 12:30PM	Laura Avenue, Ad...	AM	jameskagunga15@...	One Step here	<button>View</button> <button></button>
<input type="checkbox"/>	6596f6cd5498dd8129de9148	2024-01-05	08:00AM - 12:00 PM	Victoria Lane	PM	jameskagunga15@...	Lunch is there	<button>View</button> <button></button>
<input type="checkbox"/>	65969f815498dd8129de8e85	2023-12-01	08:00AM - 05:00PM	Adelaide	8 hours	jameskagunga15@...	Break to lunch at 12:00	<button>View</button> <button></button>
<input type="checkbox"/>	65969f1343dcbe5adf9f24ef	2024-01-19	10:00PM - 12:00AM	MELBOURNE, AUS	2 hours	jameskagunga15@...	No breaks	<button>View</button> <button></button>

Filter shifts using the fields in the columns.



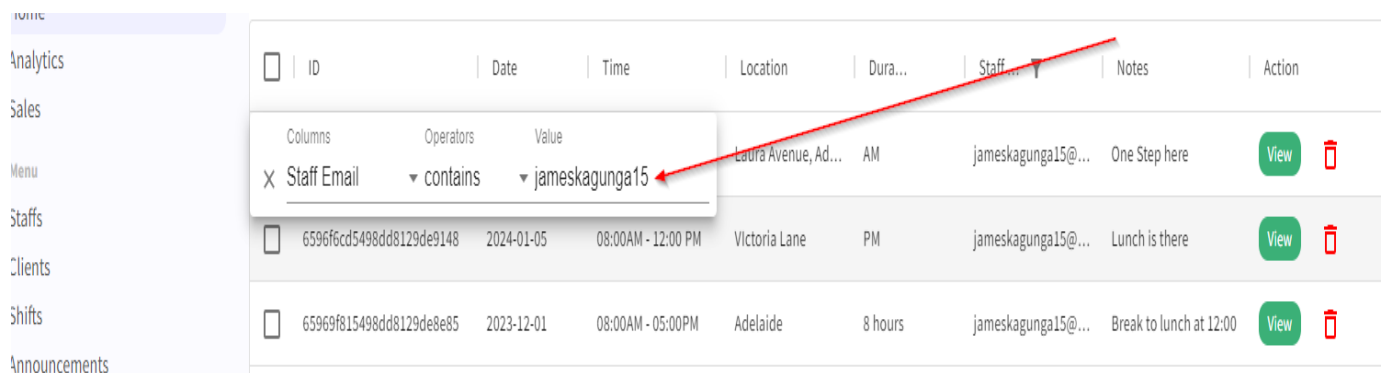
ID	Date	Time	Location	Dura...	Staff Email	Notes	Action
6598870e5498dd8129de988f	08:00 AM - 10:00 PM	Melbourne	2 hours			Lunch time will be 12:00 PM	View Delete
6596f72e5498dd8129de917f	10:00 AM - 12:30 PM	Laura Avenue, Ad...	AM		jameskagunga15@...	One Step here	View Delete
6596f6cd5498dd8129de9148	08:00 AM - 12:00 PM	Victoria Lane	PM		jameskagunga15@...	Lunch is there	View Delete
65969f815498dd8129de8e85	08:00 AM - 05:00 PM	Adelaide	8 hours		jameskagunga15@...	Break to lunch at 12:00	View Delete

Click on a specific column and you will see options like sorting and filtering and also hide columns.






ID	D...	Time	Location	Dura...	Sta...
65969eb943dcbe5adf9f24b7	2023-12-01	08:00AM - 05:00PM	Adelaide	8 hours	jame...
658b2befcf26131f5831498e	2023-12-28	10:00AM - 12:00PM	Adelaide Austral...	2 hours	jame...

Input the value that you want to filter on a specific column.



ID	Date	Time	Location	Dura...	Staff...	Notes	Action
6596f6cd5498dd8129de9148	2024-01-05	08:00AM - 12:00 PM	Victoria Lane	PM	jameskagunga15@...	Lunch is there	View Delete
65969f815498dd8129de8e85	2023-12-01	08:00AM - 05:00PM	Adelaide	8 hours	jameskagunga15@...	Break to lunch at 12:00	View Delete

4 Detailed Shifts Page

	ID	Date	Time	Location	Dura...	Staff ... ▼	Notes	Action
	6596f72e5498dd8129de917f	2024-01-12	10:00AM - 12:30PM	Laura Avenue, Ad...	AM	jameskagunga15@...	One Step here	View 
	6596f6cd5498dd8129de9148	2024-01-05	08:00AM - 12:00 PM	Victoria Lane	PM	jameskagunga15@...	Lunch is there	View 
	65969f815498dd8129de8e85	2023-12-01	08:00AM - 05:00PM	Adelaide	8 hours	jameskagunga15@...	Break to lunch at 12:00	View 

On the shift page click on the view button to go to the detailed page for a specific shift.

Shift: 6596f72e5498dd8129de917f

Create

ID:6596f72e5498dd8129de917f
Location: Laura Avenue, Adelaide
Date and Time: 2024-01-12 10:00AM - 12:30PM
Type: AM
Duration: AM
Assigned: jameskagunga15@gmail.com
Pending: Ongoing
Clock In:
Time:21:56:31 |Accuracy:400 | [Show Map](#)

Time:21:56:34 |Accuracy:400 | [Show Map](#)
Clock Out:
Time:22:00:24 |Accuracy:400 | [Show Map](#)
Notes: Lunch break at 5:00 PM

Date/Time	Case	Notes
2023-12-12 04:00 PM	Sickness	The employee reported feeling unwell during the shift and requested a break to rest. A 15-minute break was provided, and the employee resumed duties afterward.
2023-12-12 08:00 AM	Head Home	The employee reported feeling unwell during the shift and requested a break to rest. A 15-minute break was provided, and the employee resumed duties afterward.

Client Name:James Doe
Client ID:562726291

John Doe ▼

On the shift detailed page you can view all shift's details and show location that the shift was clocked in and also clock out by showing the map.

Shift: 6596f72e5498dd8129de917f

Create

ID:6596f72e5498dd8129de917f

Location: Laura Avenue, Adelaide

Date and Time: 2024-01-12 10:00AM - 12:30PM

Type: AM

Duration: AM

Assigned: jameskagunga15@gmail.com

Pending: Ongoing

Clock In:

Time:21:56:31 |Accuracy:400 |

Show Map

Time:21:56:34 |Accuracy:400 |

Show Map

Clock Out:

Time:22:00:24 |Accuracy:400 |

Show Map

Notes: Lunch break at 5:00 PM

Date/Time	Case	Notes
2023-12-12 04:00 PM	Sickness	The employee reported feeling unwell during the shift and requested a break to rest. A 15-minute break was provided, and the employee resumed duties afterward.
2023-12-12 08:00 AM	Head Home	The employee reported feeling unwell during the shift and requested a break to rest. A 15-minute break was provided, and the employee resumed duties afterward.

Client Name:James Doe

Client ID:562776291

5. Add New Shift

Shift: 6596f72e5498dd8129de917f

ID:6596f72e5498dd8129de917f
Location: Laura Avenue, Adelaide
Date and Time: 2024-01-12 10:00AM - 12:30PM
Type: AM
Duration: AM
Assigned: jameskagunga15@gmail.com
Pending: Ongoing
Clock In:

Create

Date/Time	Case	Notes
2023-12-12 04:00 PM	Sickness	The employee reported feeling unwell during the shift and requested a break to rest. A 15-minute break was provided, and the employee resumed duties afterward.
2023-12-12	Head	The employee reported feeling unwell during the shift and

To add a new shift, click on the create button on Shift Detailed Page.

admin.aimtasker.com/newproduct

SMB Enumeration f... Verbit logo Bantu Tech - YouTube Download Infinix H... Metasploit Basics, P... Verbit logo andro

AM Tasker Admin

Dashboard

Home Analytics Sales

Quick Menu

Staffs Clients Shifts Announcements Incidences

Notifications

Mail Feedback Messages

Staff

Manage Analytics Reports

New Shift

Location
Adelaide

Date And Time
mm/dd/yyyy
08:00AM - 05:00PM

Type
AM/PM

Duration
8 hours

Notes
Lunch break at 5:00 PM

Assign shift new to the user.

When creating a new shift you can assign the shift to staff by selecting the staff you want to assign the shift to or ignoring to select the staff and the shift will be available for bidding.

Assign Shift

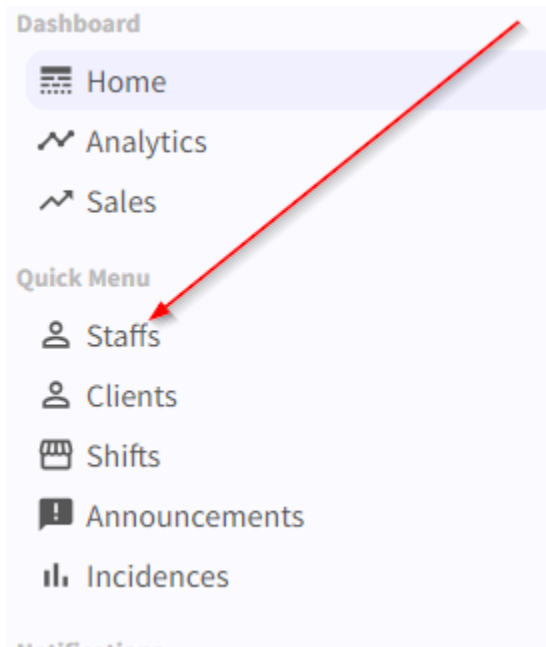
John Doe

Active

Yes

Create

6. Staffs Page



On the side bar click on staffs to navigate to the staffs page or to see all staffs.

AM Tasker Admin

Logout

- Analytics
- Sales
- Quick Menu
 - Staffs
 - Clients
 - Shifts
 - Announcements
 - Incidences

Notifications

- Mail
- Feedback
- Messages

Staff

- Manage
- Analytics
- Reports

<input type="checkbox"/>	ID	Full Name	Phone	StaffID	Email	A...	Action
<input type="checkbox"/>	658aaf66c06a230c...	John Doe	072752627	AP1100	jameskagunga2022@gmail...	Deleware	View
<input type="checkbox"/>	658b2aa7cf26131f5...	James Kagunga	+2546789023	AP1101	jameskagunga15@gmail.com	Adelaide ...	View
<input type="checkbox"/>	65914f972061bc40...	Mighty Utoh	0414033037	AP110	attunedpathways@outlook...	Adelaide	View

7. Staffs Detailed Page

<input type="checkbox"/>	ID	Full Name	Phone	StaffID	Email	A...	Action
<input type="checkbox"/>	658aaf66c06a230c...	John Doe	072752627	AP1100	jameskagunga2022@gmail....	Deleware	View
<input type="checkbox"/>	658b2aa7cf26131f5...	James Kagunga	+2546789023	AP1101	jameskagunga15@gmail.com	Adelaide ...	View

On the Staffs Page you can click on the view button to see the staff's details.

AM Iasker Admin

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Staff

Manage

Analytics

Edit User

John Doe

Account Details

JaneDoe

10.12.1999

Contact Details

072752627

jameskagunga2022@gmail.com

Deleware

Edit

Username

JaneDoe

Full Name

John Doe

Email

jameskagunga2022@gmail.com

Phone

072752627

Address

Deleware

Update

Create

Filter staffs using fields in the columns.

<input type="checkbox"/>	ID	Full Name	Phone	StaffID	Email	A...	Action
<div>Columns: <input checked="" type="checkbox"/> StaffID Operators: <input type="text"/> contains Value: <input type="text"/> AP1100</div>							
	658aaf66c06a230c...	John Doe	072752627	AP1100	jameskagunga2022@gmail....	Deleware	View

8. Add New Staff Page


The screenshot shows the 'Edit User' interface. On the left, a sidebar contains the user's name 'John Doe', 'Account Details' (JaneDoe, 10.12.1999), and 'Contact Details'. The main area is titled 'Edit' and contains input fields for 'Username' (JaneDoe), 'Full Name' (John Doe), and 'Password'. A red arrow points from the 'Create' button in the top right corner to the 'Full Name' field.


To add staff click on the create button on the detailed staff page to navigate to New Staff Page.


The screenshot shows the 'New Staff' page in the 'AM Tasker Admin' interface. The left sidebar contains a 'Dashboard' menu with 'Home', 'Analytics', and 'Sales', a 'Quick Menu' with 'Staffs', 'Clients', 'Shifts', 'Announcements', and 'Incidences', 'Notifications' with 'Mail', 'Feedback', and 'Messages', and a 'Staff' section with 'Manage'. The main area is titled 'New Staff' and contains a form with the following fields: 'Username' (AP1101), 'Full Name' (John Smith), 'Email' (john@gmail.com), 'Password' (masked), 'Phone' (+1 123 456 78), 'Address' (New York | USA), 'Staff ID' (AP100), 'Gender' (radio buttons for Male, Female, Other), and 'Active' (Yes/No dropdown). A blue 'Create' button is at the bottom.


9. Clients Page


Quick Menu

 Staffs


 Clients

 Shifts

 Announcements

 Incidences

Notifications

 Mail

Password

.....

Staff ID

AP100

Create

To navigate to the clients page and show all clients click clients on the sidebar.

AM Tasker Admin

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Dashboard

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Sales

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Clients

Shifts

Announcements

Incidences

Notifications

Mail

All Clients

	ID	Full Name	Phone	Email	address	Action
	6586bc9...	John Doe	72752627	janedoe@gmail.com	Deleware	<div>View</div> <div></div>
	6586bce...	James Doe	72752627	jamesdoe@gmail.com	Deleware	<div>View</div> <div></div>
	65899ee...	John Doe	125678292919	john@gmail.com	Adelaide	<div>View</div> <div></div>

10. Client's Detailed Page

ID	Full Name	Phone	Email	address	Action
6586bc9...	John Doe	72752627	janedoe@gmail.com	Deleware	View

To view the clients details click on view button on the clients page and navigate to client's detailed page to show all information.

Admin

Logout

Edit Client

Create

John Doe

Account Details

10.12.1999

Contact Details

72752627

janedoe@gmail.com

Deleware

Edit

Username

Full Name

John Doe

Email

janedoe@gmail.com

Phone

72752627

Address

Deleware

Update

Filter the clients according to specific criteria.

All Clients


ID	Full N...	Phone	Email	address	Action
<div>Columns: Full Name Operators: contains Value: John</div>					
65899ee...	John Doe	125678292919	john@gmail.com	Adelaide	View


11. New Client Page

Edit Client

John Doe

Account Details



 10.12.1999

Contact Details

Edit

Username




Full Name

John Doe

Create

To add a new client on the Client Detail Page click the create Button and proceed to New Client Page.

AM Tasker Admin

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Messages

Staff

Manage

New Client

Username

john

Full Name

John Smith

Email

john@gmail.com

Phone

+1 123 456 78

Address

New York | USA

Gender

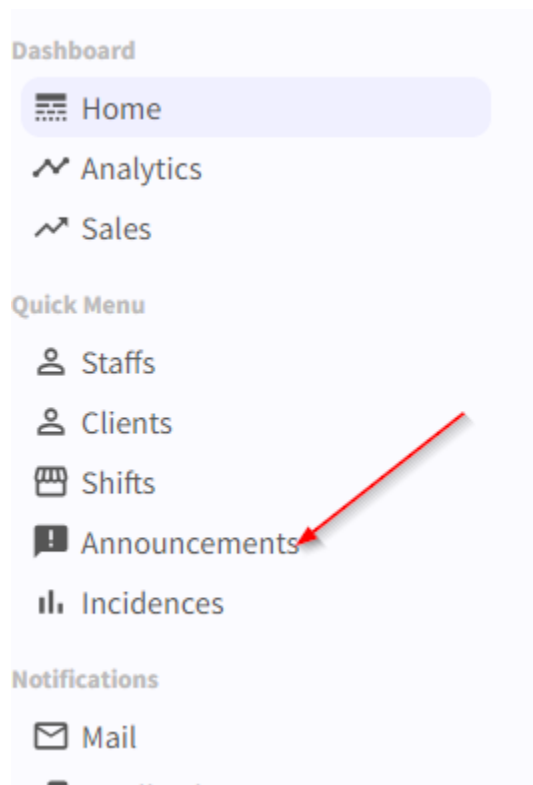
☐ Male ☐ Female ☐ Other

Active




Yes

Create




12. Announcements Page




To see announcements, on the side bar click on the announcements.

Announcements		
This is a test email	3:58:04 PM	
This is a test email	3:52:14 PM	
We have new staffs.	1:35:22 PM	
Add Announcement		




Add Announcements


This is a test email	3:58:04 PM	
This is a test email	3:52:14 PM	
We have new staffs.	1:35:22 PM	



[Add Announcement](#)

Delete Announcements

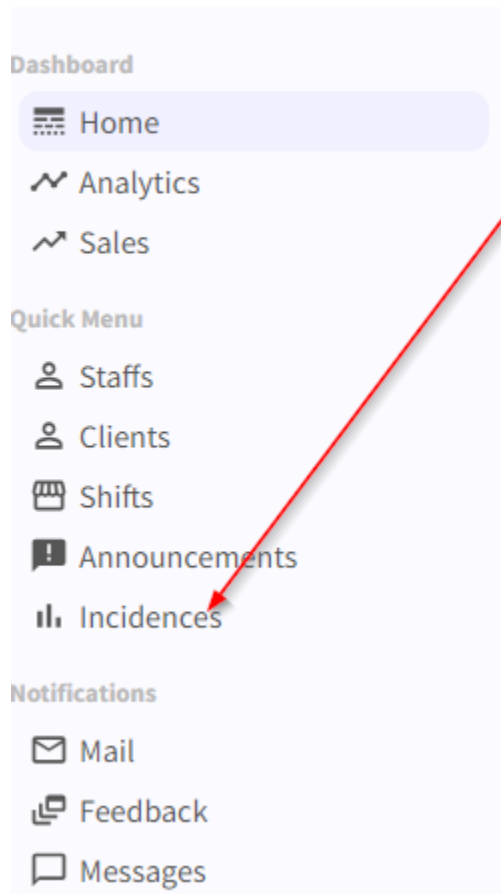
Announcements		
This is a test email	3:58:04 PM	
This is a test email	3:52:14 PM	
We have new staffs.	1:35:22 PM	



[Add Announcement](#)

13 Incidences Page

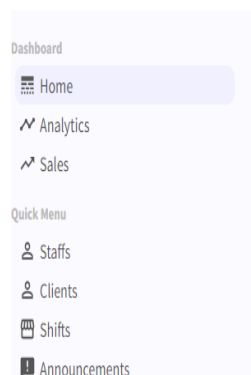
AM Tasker Admin



To see the incidences click on incidences on the side bar.

AM Tasker Admin

   Logout



Incidences Reported

	ID	Date	Time	Location	Reported By	Person Affected	Action
	6593449c...	01/01/2024	08:00AM	Kitchen	James K	James Doe	View 

14. Detailed Incidences Page

Incidents Reported							
<input type="checkbox"/>	ID	Date	Time	Location	Reported By	Person Affected	Action
<input type="checkbox"/>	6593449c...	01/01/2024	08:00AM	Kitchen	James K	James Doe	View 

To see the incidence’s details click view button in all incidences page.

AM Tasker Admin



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Incidence: 6593449c18f5d213524f3d6a

ID:6593449c18f5d213524f3d6a

Location: Kitchen

Date and Time: 01/01/2024 08:00AM

Address Of Location: Melbourne, Laura Avenue

Date Of Report: 01/10/2024

Person Affected: James Doe

Person Completing Form: John Doe

Person Injured: Rock Thee

Report By: James K

Role Of person: Staff

Other People Affected: John Doe123252525662 |James Witu9837352527 |Innocent Wiru457282920202

Type of Incidence Act Of Violence|Accident| Act Of Violence|Property Damaged|