

**CHEESE PROJECT**

**INVOICE FOR PAYMENT OF SURVEY FEES**

**[Day] [Month] 2018**

**To:**

**Mike Andrews**

The CHEESE Project, 28 Seawalls, Seawalls Road, Sneyd Park, Bristol, BS9 1PG

|  |  |
| --- | --- |
| **Survey led post-training** | **Payment**  (see note below for details) |
| [Insert name of householder/ property owner & address] | £ |
| [Add or delete extra rows as required] | £ |
| **Total for payment** | **£** |

**Note: After your training surveys with Brian Harper and being signed off to lead surveys (generally after you’ve led one further survey with an experienced ET), you can claim payment of £40 for any CHEESE surveys that you have led. For any CHEESE surveys that you assisted with, but did not lead, £20 can be claimed.** Valid survey expenses – such as car mileage – can be claimed using the separate expenses form whether you led or assisted with a survey (expenses form available here: <https://cheeseproject.co.uk/energy-tracer-resources>).

**Details for payment:**

Your name:

Name of bank account:

Bank account number:

Bank sort code:

**Please email the completed invoice to:** [mike.andrews@cantab.net](mailto:mike.andrews@cantab.net) and [njclack@yahoo.com](mailto:njclack@yahoo.com)