Court Reporting Written State Exam Questions and answers latest update

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Court Reporting Written State Exam

Stipulation - correct answer An agreement between two opposing counsel.
Subordination - correct answer The procuring of another person to commit perjury.
What do you do when a party to a lawsuit andhis attorney request a copy of a transcript? - correct answer You send a copy and an invoice.
Pro se - correct answer Someone who represents himself in a court action.
What's the time regarding a court reporter's deadlinefor filing the transcript in a civil case on appeal? - correct answer It starts on the date following the filing of the appeal.
tete-a-tete - correct answer a private conversation between two people.
vis-a-vis - correct answer face to face conversation.
uvula - correct answer soft tissue hanging from the middle of the soft palate in the back of the throat.
costal - correct answer ribs
vapid - correct answer Lifeless
elucidate - correct answer to clarify, explain
consolidate - correct answer Unify
remiss - correct answer Negligent

antenatal - correct answer before birth
Acetabulum - correct answer hip socket
How long should the answer sheets and all transcriptions of dictation of applicants taking the examination shall be destroyed? - correct answer Not less than two years after examination.
Holographic Will - correct answer handwritten will by the maker
et seq correct answer And the following
What happens when a grand jury does not feel there is sufficient evidence to bring someone to trial? - correct answer A no bill is returned.
jurat - correct answer The certification of the person or officer before whom a writing was sworn and or subscribed.
Mandamus - correct answer a writ issued by a Superior Court ordering an official or lower court to perform a special duty.
Voure dire examination - correct answer Preliminary questioning of jurors.
Allay - correct answer To calm
Perk - correct answer A payment or benefit in addition to salary.
orthopnea - correct answer ability to breathe only in an upright position
Orbicularis - correct answer Muscles surrounding the eye.

Olecranon - correct answer elbow
Centesis - correct answer A surgical puncture
Where is the cost of a deposition located? - correct answer It is listed on the certification page.
obiter dictum - correct answer A remark made by a judge in passing.
affidavit - correct answer sworn written statement in writing signed by the maker before a notary.
Libel - correct answer A written defamation of a person's character, reputation, business, or property rights that defames them.
Citation - correct answer A reference to legal authorities and precedents to establish or fortify a case a law.
Laches - correct answer To delay to equity actions.
Interlocutory - correct answer Temporary, not final.
Who's the CRCB appointed by? - correct answer The Texas Supreme Court
Who sets the fees for certification? - correct answer The CRCB.
Robert's Rules of Order - correct answer A well-known set of specific rules for running a meeting and conventions in a
formalized manner.
When does the polling of the jury occur? - correct answer After the jury verdict.



de bene esse - correct answer For the good of the record

Interrogatories - correct answer A type of examination or method of discovery by which questions are already written and sent to the examining party.

How are inaccuracies in a statement of facts corrected - correct answer By the agreement of both parties or by the county ethics committee.

stare decisis - correct answer Let the decision stand; decisions are based on precedents from previous cases

A volume of statement of facts is to be limited to? - correct answer 2 inches in thickness

When are closing arguments taken by the court reporter? - correct answer When any party requests it.

res judicata - correct answer "The thing has been decided." A claim cannot be retried between the same parties if it has already been legally resolved.

Tortfeasor - correct answer A wrongdoer

Statute of Limitations - correct answer Refers to a time period.

discriminate - correct answer To notice the difference

Spell cholesterol - correct answer Cholesterol

Spell idiosyncrasies - correct answer Idiosyncrasies

Spell millennium - correct answer Millennium

When the clerk administers oath of office to the court reporter, you're swearing to? - correct answer 1.) Record all testimony correctly 2.) Keep a list of all documents and exhibits 3.) Keep a record of all objections, answers, and arguments.

In violation of the Texas Supreme Court's forms governing a statement of facts, the Courts may require the reporter to? - correct answer Amend the existing record to conform to the guidelines of making a new record at his/her expense.

extraneous - correct answer irrelevant

germane - correct answer relevant

Affiant - correct answer A person who makes an affidavit (sworn written statement)

After service of deposition notice, how long does opposing parties have to file cross-questions? - correct answer 20 days to file.

contingent - correct answer Possible occurrence.

Antithesis - correct answer Direct opposite

Judicial Notice - correct answer A court's (judges) recognition of the truth of basic facts without formal evidence.

Point of Order - correct answer a parliamentary procedure used by a member to bring attention to possible violations of the rules

Liquidated Damages - correct answer Damages which are terminated by agreement.

Counterclaim - correct answer A cause of action on the part of the defendant

Common Law - correct answer The system of law which does not rest for its authority upon acts passed by the legislature.
peremptory - correct answer Absolute
licentious literature - correct answer Pornography
asymptomatic - correct answer showing no evidence no symptoms of disease
Femur - correct answer upper leg bone weight-bearing bone
prognosis - correct answer The prospect of survival and recovery from a disease. Medical forecast.
aqueous humor - correct answer Refers to the eye the fluid
abstract - correct answer Condensed form of record
Why is preliminary hearing held? - correct answer To determine whether these is sufficient evidence to hold a person accused of a crime and compelling him to answer.
cause of action - correct answer The grounds on which a civil action may be sustained
sustained - correct answer supported
Estoppel - correct answer A legal theory under which a person is barred from asserting or denying a fact because of the person's previous acts or words.
hypothetical - correct answer based on an assumption or guess
annex - correct answer to add or attach

Due Process - correct answer fair treatment through the normal judicial system, especially as a citizen's entitlement.
biopsy - correct answer The removal of a small piece of tissue for examination
Leukocyte, chlorophyll, and erythema are terms derived from? - correct answer Color.
olfactory - correct answer pertaining to smell
Hematoma - correct answer a solid swelling of clotted blood within the tissues.
Apnea, dyspnea, supnea? - correct answer All relate to breath.
Ecchymosis - correct answer A discoloration under the skin.
contusion - correct answer bruise
in flagrante delicto - correct answer a wrongdoer caught red handed
The constitution - correct answer The supreme law of the united states.
Apasia - correct answer inability to speak
The CRCB is comprised of? - correct answer 1 active district judge who serves as chairman.
2 active attorneys.
3 active official court reporters.
3 active freelance reporters.

Board members only receive compensation for? - correct answer Actual expenses.

Who are certification fees set and collected by? - correct answer CRCB

sunset provision - correct answer Something to be discontinued unless it is extended by provision.

An expired certification can be reinstated within how long? - correct answer 120 days by paying renewal and penalty fees.

After receiving a verified complaint and giving the reporter notice and an opportunity for a hearing the board may? - correct answer Revoke or suspend the reporter's certification for incompetence.

incompetence - correct answer lack of physical or intellectual ability or qualifications

A noncertified reporter who takes a deposition is guilty of? - correct answer Class A misdemeanor.

An aggrieved person may? - correct answer Appeal a disciplinary action of the board to a district court in the county he resides.

What's the penalty fee charged for reinstatement of an expired certification? - correct answer \$100

What should the CR do at the beginning of each volume of statement of facts? - correct answer Include an alphabetic and chronological index.

In case of a violation of the Supreme Court order relating to form in the preparation of the statement of facts, the appellate court may require tge CR to? - correct answer Amend the same or to prepare a new statement of facts.

Where are the index of exhibits? - correct answer At the front of the first volume.

discovery - correct answer Ascertaining facts about the case.

motion in limine - correct answer A motion made at the outset (start beginning) of the trial. sui juris - correct answer a person having full social and legal rights. The United States Supreme Court has how many justices? - correct answer 9. What does rule 205 provide? - correct answer The original transcript be submitted to the witness' attorney. The plaintiff files what and defendant files what? - correct answer Complaint and answer. The CR sends a copy of the statement of facts to the defense attorney in what? - correct answer Duplicate. Testamentary capability - correct answer Soundness of mind to execute a will Crux - correct answer Critical or vital point Histology - correct answer study of tissues necrosis - correct answer death of tissue writ of habeas corpus - correct answer A court order that requires police to bring a prisoner to court. When can you go off the record? - correct answer When both attorneys agree What's the maximum gift a CR can give? - correct answer \$100 a year per recipient

What do you do if you hear off court discussion between lawyer and witness? - correct answer Excuse yourself and walk away immediately

What's the distance between left and right margins? - correct answer No less than 6 1/2 inches

How many spaces make up a tab? - correct answer 5.

How long can a witness be deposed? - correct answer 6 hours.

How long can a reporter be suspended without losing license? - correct answer 12 months

What does CR do with exhibits at end of proceedings? - correct answer File with court clerk

In phone depositions who administers oath? - correct answer Party with witness

If official reporter has done work on transcript and deputy is called in what compensation is provided to official? - correct answer Same as deputy reporter

How many days does CR have to file non appellate transcript? - correct answer 20 days.

If transcript is expedited what should CSR do? - correct answer Let opposing counsel know.

What's the highest court a defendant can appeal to? - correct answer Criminal court of appeals

If attorney wants a rough draft, what do you send him? - correct answer Everything but certification pages

When you have multiple transcript volumes of a witness, what do you use? - correct answer Aramaic numbers

Docket - correct answer Calendar of all cases filed in court.

How many duplicates does CR file in a capital murder case? - correct answer Original and 2

How many days does a witness have to get back signature and errata sheet in criminal or civil case? - correct answer 20 days

What chapter in Government Code governs CRs? - correct answer 52

CR has how many days to disclose to both parties about deposition - correct answer 3 to 5

When should CR announce how much time has been used by an attorney in a deposition? - correct answer Does not have to

Attorney is responsible (usually) for payment of deposition when? - correct answer When held in his office

How many days does a defendant have to return transcript? - correct answer 20 days

How many copies does CR have to file with Supreme Court and District Court of Appeals? - correct answer 4 and 4

If certification has expired for 90 days or less, how much is renewal fee? - correct answer 1 1/2 times the normal.

How may a person request a copy of transcript from CR? - correct answer In writing

Official CR will furnish transcript after date of application for transcript and fee is paid or person establishes indigency (extreme poverty) within how many days? - correct answer 120 days

Who's liable for CR's charges for reporting, transcribing deposition and each copy? - correct answer Attorney and attorney's firm are jointly responsible.

What case brought about Miranda Rights? - correct answer Arizona v. Miranda

Who do you return transcript to? - correct answer Attorney who called deposition and usually asked first question.

Page heading will appear where - correct answer Outside format box

What does it mean when an attorney takes deposition? - correct answer He called it or asked first question

If the Judge says "strike that from the record," what does CR do? - correct answer Keep writing; don't exclude anything

If attorney makes an objection and wants to go off the record but the taking attorney keeps going, what does CR do? - correct answer Stay on record; keep writing

If any party wants a copy of transcript, CR notifies who? - correct answer All parties in writing

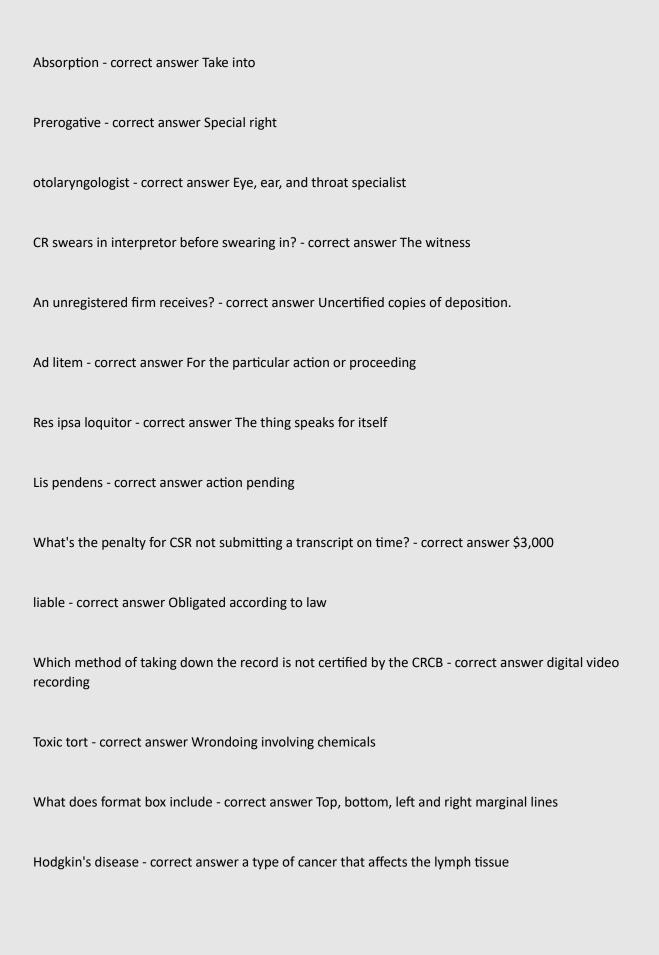
In criminal law a motion for sanction is a motion to? - correct answer Compel discovery

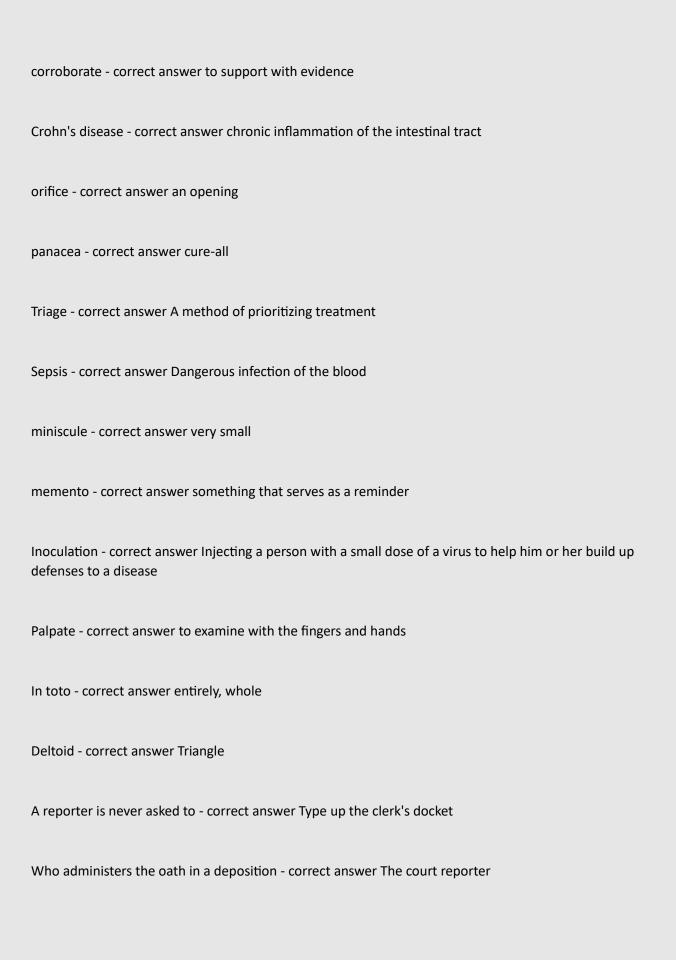
Does CSR's phone number appear on style page? - correct answer No, but attorney's does on appearence page.

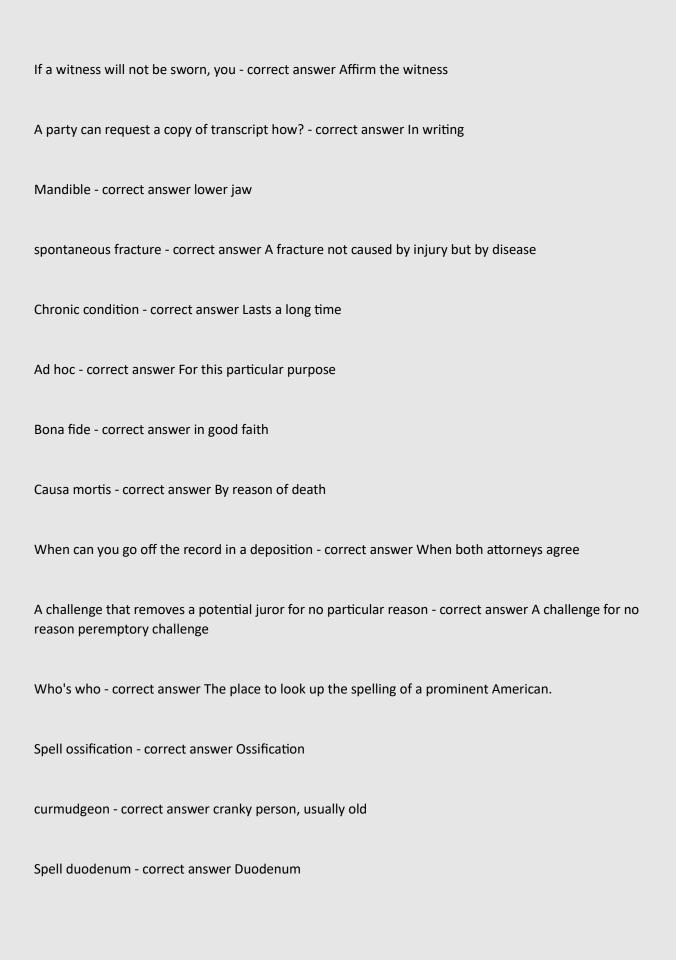
Preservation of notes are stored how? - correct answer Paper form, electronic copy or some other reliable storage media.

When does CR go off the record - correct answer When agreed to by all parties.

A CSR preserves notes of oral deposition for? - correct answer 3 years A CR must recertify when? - correct answer By December 31 every 2 years amicus curiae - correct answer friend of the court Ex parte - correct answer From one side only blepharoitis - correct answer Inflammation of the eyelid. Plea and abatement - correct answer Waiting, biding time bifurcation - correct answer Split into two branches GERD - correct answer gastroesophageal reflux disease disperse - correct answer to scatter disburse - correct answer To pay out et vir - correct answer Latin for "and husband" Ex ux - correct answer And wife GIRD - correct answer gastrointestinal disease Bell's Palsy - correct answer Affects the 7th cranial nerve in face Adsorption - correct answer Adhesion of molecules



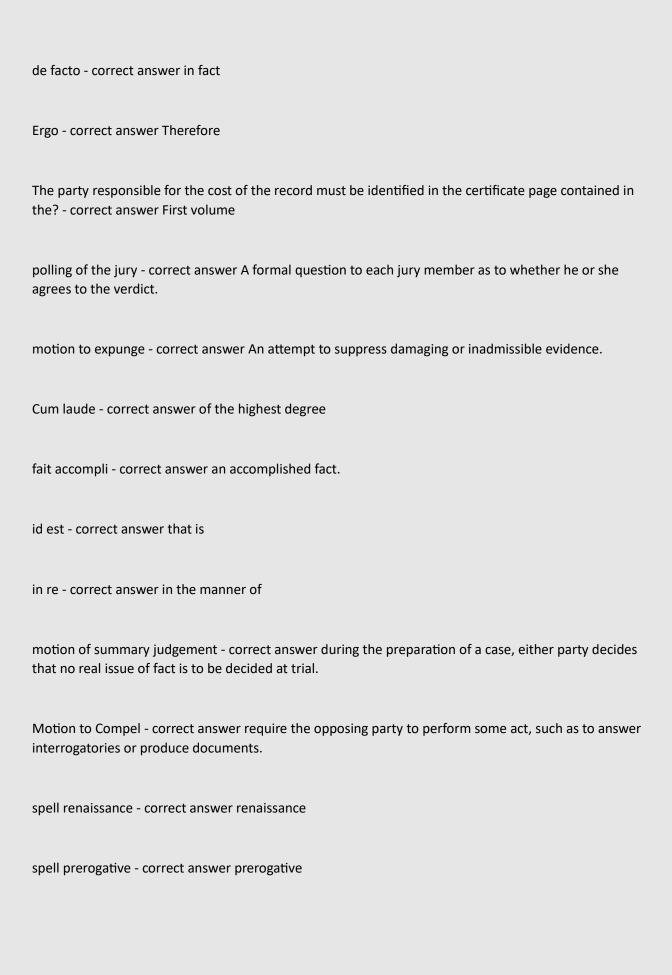


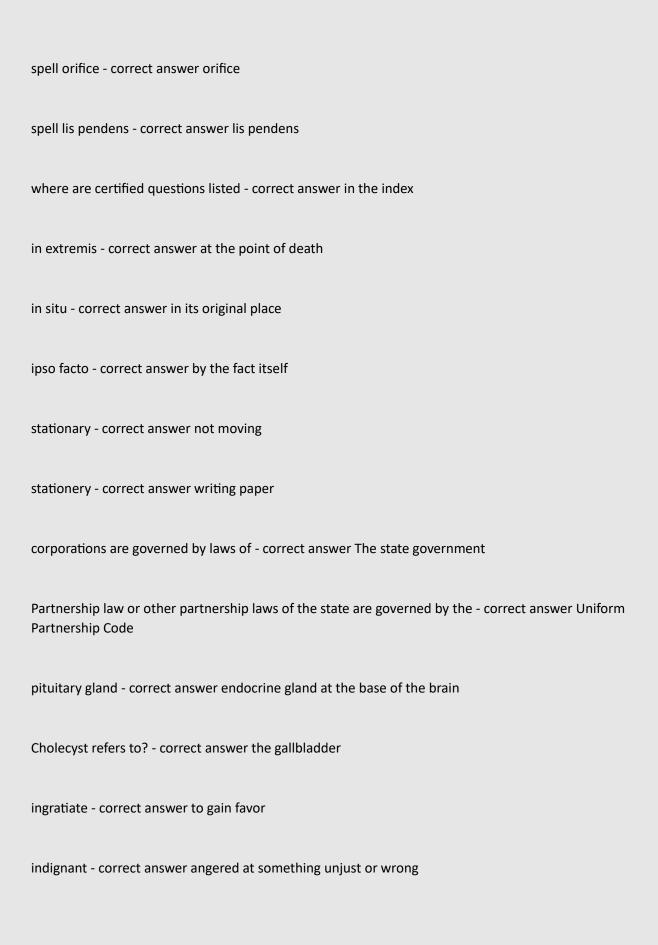


In camera - correct answer chamber
A CSR's license is valid for how long? - correct answer Two years
A reporter's transcript shall be filed in the appellate court within? - correct answer 60 days
Cranio - correct answer Skull
Digitalis - correct answer A heart stimulant
Patella - correct answer Kneecap
Innaccuracies in a statement of facts may be corrected by - correct answer The agreement of both parties or by the county ethics committee
When a legal decision is based on precedent it is based on - correct answer Set laws
Not later than what day before the date a person's certification is scheduled to expire, the board shall send written notification of the impending expiration to the person's last known address - correct answer The 30th day
Bill of particulars - correct answer An account of charges made
Demurrer - correct answer Legal document made by the defendant to the plaintiff that admits the matters alleged in the complaint
Affidavit - correct answer a sworn written statement made under oath
Ad finem - correct answer At or toward the end

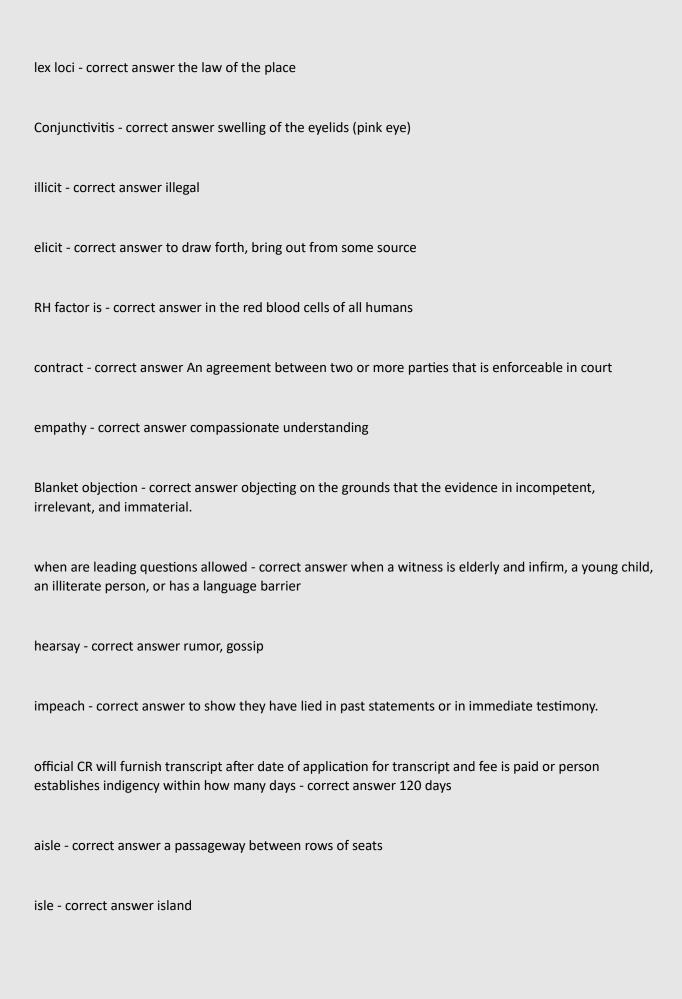
Ad infinitum - correct answer Forever
Caveat emptor - correct answer Let the buyer beware
Stare Decisis (precedent) - correct answer a legal norm established in court cases that is then applied to future cases dealing with the same legal questions follows previous law
The Supreme Court may not adopt rules restricting - correct answer Advertising or bidding by a certification holder
When does a certification expire? - correct answer 12:01 am on January 1 following the second year of the date it was issued
She had a 12 () gold ring - correct answer Karat
writ of certiorari - correct answer A formal writ used to bring a case before the Supreme Court.
except - correct answer to leave out
accept - correct answer to recieve
Appellant - correct answer a person who files an appeal
Appellee - correct answer The party opposing the appeal
locus sigilli - correct answer place of the seal
How many days does CR have to file non appellate transcript - correct answer 20 days

prima facie - correct answer At first glance
Per capita - correct answer by the head
De novo - correct answer from the beginning, original jurisdiction
for the first time (the first bite of the apple)
In curia - correct answer In court
When the clerk administers the oath of office to the court reporter, you're swearing to? - correct answer Keep a record of all objections, answers, and arguments.
Brief - correct answer A written statement by an attorney that summarizes a case and the laws and rulings that support it
Who certifies court reporters in the state of Texas - correct answer Texas Supreme Court
If the judge tells the reporter to expunge something from the record, the reporter should - correct answer Leave in notes but don't transcribe
A witness is given how many days to return original transcript - correct answer 20 days
Medulla oblongata - correct answer the posterior part of the brain that controls the rate of breathing and other autonomic functions
callus - correct answer Bone formed at the end of a fracture
circa - correct answer about
Corpus delecti - correct answer body of the crime





delegation - correct answer a group of representatives
enervate - correct answer to weaken
umbilicus - correct answer navel
amniotic sac - correct answer fluid surrounding the fetus
coccyx - correct answer tailbone
the attorney is usually responsible for payment of deposition when? - correct answer when held in his office
periodontitis - correct answer pyorrhea
the best reference of looking up the names of out of town lawyers is - correct answer Martindale Hubbard
The reporter should find out what agreements are in the deposition - correct answer before the deposition.
if a party arranges to have an oral deposition recorded non-stenographically by someone other than a CSR, the party must arrange to have the witness sworn by? - correct answer a notary or other person competent to administer oaths
ad litem - correct answer for the particular action or proceeding
fiat - correct answer let it be done; official endorsement



ex rel - correct answer on behalf of
preoccupied - correct answer lost in thought
analgesic - correct answer painkiller
aficionado - correct answer an enthusiastic and usually expert follower or fan
perjury - correct answer lying under oath
a court reporter may not enter into any agreement that requires a court reporter to relinquish control or an original deposition transcript before it is certified and delivered to - correct answer the custodial attorney
et al - correct answer and others
mea culpa - correct answer my fault
magnum cum laude - correct answer with high distinction
carpe diem - correct answer seize the day
who shall appoint an official court reporter - correct answer court of record
A CSR preserves notes of oral deposition for how many years? - correct answer 3 years.
an expired certificate can be reinstated within how many days - correct answer 120 days 4 months

the penalty fee of a expired certification is - correct answer \$100
rule 205 provides that what be given to the witness' attorney - correct answer bill of particulars
femme sole - correct answer unmarried woman
glossal - correct answer tongue
quasi - correct answer almost
each item of physical evidence must be included on a separate page in such a manner that it may be identified, including the exhibit number, unless a is included - correct answer a photocopy
the Congress of the United States is - correct answer bicameral
duodenum - correct answer first part of the small intestine
nuchal - correct answer nape of the neck
what font should be used for transcripts - correct answer 10 inch font
what numerals should be used for volume numbers - correct answer Arabic
whats the master index - correct answer the first volume
in a regular record, the volume must be no more that pages - correct answer 300.
effect - correct answer A change that is a result or consequence of an action or other cause.

affect - correct answer Appearance of observable emotions, to influence transcript paper must be - correct answer 8 1/2 by 11 inches travel expenses reimbursed to the reporter may not exceed ____ per mile traveled - correct answer 25 cents renewal fee is ____ - correct answer \$210 penalty fee is _____ - correct answer \$100 a deposition may be called an examination before trial and is abbreviated as: - correct answer EBT or XBT The court reporter or stenographer of the court conducting the hearing, proceedings, or trial in which exhibits are admitted or offered in evidence, shall have the right to necessary for the court reporter or stenographer to transmit such original exhibits to an appellate court under the provisions of Rule 379 or to otherwise discharge the duties imposed by law upon said court reporter or stenographer. - correct answer withdraw filed exhibits, upon giving the clerk proper receipt therefor, whenever To aid the trial court in setting priorities under 13.3, each court reporter must give the trial court a monthly written report showing - correct answer the amount and nature of the business pending in the reporter's office. A copy of this report must be filed with the appellate clerk of

When the official court reporter is unable to perform the duties in 13.1 or 13.2 because of illness,

each district in which the court sits.

press of official work, or unavoidable absence or disability, the trial court may designate a deputy reporter. If the court appoints a deputy reporter, that person must file with the trial court clerk a document stating: - correct answer (a) the date the deputy worked;

- (b) the court in which the deputy worked;
- (c) the number and style of the case on which the deputy worked; and
- (d) the deputy's name, mailing address, telephone number, fax number, if any, email address, and Certified Shorthand Reporter number.

When a defendant is convicted and sentenced, or is granted deferred adjudication for a felony other than a state jail felony, and does not appeal, the court reporter must — - correct answer within 20 days after the time to perfect the appeal has expired — file the untranscribed notes or the original recording of the proceeding with the trial court clerk. The trial court clerk need not retain the notes beyond 15 years of their filing date.

where are the exhibits listed - correct answer In the index

What does CR do for multiple volumes for same day's record - correct answer divide in a logical place, at the beginning of a witness, end of one type of examination, beginning of another, recess, beginning or end of motions, arguments, or court instructions

how should each item of physical evidence be described - correct answer on a separate page to be identified with exhibit number, unless a photocopy is included

what should a transcript of an officials record in capital murder case include - correct answer index in columnar format

what's the pitch - correct answer characters per inch 9 or 10

what's margins - correct answer distance between left and right marginal lines. must be no less than 6 1/2 inches or 56 and 63 space or characters per line.

what's the expenses for visiting court reporters - correct answer reimbursement for actual necessary travel expenses and \$30 per day. Fees are in addition to regular salary.

what's a preliminary examination and do CRs write them? - correct answer a hearing held to decide whether evidence exists to order accused person to be held over for trial. CRs are usually assigned to take them down as part of their duty. The proceedings may or may not be transcribed depending on if person is held over for trial.

contention - correct answer point in their case

invoking the rule - correct answer a request to have a witness isolated so he/she will not hear the testimony of other witnesses

are statements given for first degree felonies put into the record - correct answer they are always transcribed and put into the record, some attorneys request that opening statements be transcribed and put into the record of statement of facts

rebuttal - correct answer presenting testimony that will refute the evidence of the defendant

during testimony by deposition what happens when objections or colloquy occur - correct answer the reporter writes the material before the objection, the resulting colloquy, and the judges ruling

do CR report closing arguments - correct answer may or may not be required to report them, but depends on the court, the jurisdiction, and the matter being tried. Reporters should always ask what the judge wishes in this regard.

does a pre-trial hearing become a part of the official record of the case - correct answer yes it does and it may be read to the jury at the time of trial

do court reporters report voir dire examinations - correct answer In some jurisdictions they report everything. in other states the judge will call for CR when required. in capital cases the CR reports everything. If the matter is a felony offense a CR will usually take voir dire and must be completely accurate.

Where should the reporter include an alphabetical and chronological index - correct answer at the the beginning of each volume of the statement of facts

Arraignment - correct answer a hearing in which a suspect is charged and pleads guilty or not guilty

does the CR report the jury charge in the grand jury investigation - correct answer it is given at the beginning of the investigation. the CR normally reports this charge but not usually transcribed.

what size is a transcription record - correct answer paper is $8\ 1/2\ x\ 11$ inches. with a weight of at least 13 pounds

who are plaintiffs and defendants exhibits marked - correct answer plaintiffs exhibits are usually numbered and defendants exhibits use capital letters.

when does certification expire - correct answer 12:01 am on January 1 following the second anniversary of the date n which it was issued.

how large is a volume of statement of facts - correct answer limited to 2 inches in thickness

when conversation interrupts testimony what does cr do - correct answer transcribe the conversation as colloquy

who do the CR send a copy of the statement of facts to - correct answer to the defense attorney in duplicate

how long should CEU continuing education must be - correct answer 60 minutes each activity must be .10CEUS

how many units CEU does a CSR have to have before renewing their certification - correct answer 1.0 20 credits 10 hours including .25 2.5 hours of professional developments in ethics

what should the transcription include at the beginning of a witness testimony - correct answer name of the witness, person conducting the examination, indicate the witness was sworn in, and type of examination conducted

when are CEUs be submitted - correct answer prior to September 30th of the year the license expires

how long does CR have to furnish a transcript of the evidence asked in writing be a person - correct answer not later than the 120th day

what does CR do for multiple volumes for record of different days - correct answer each day of the trial there must be a new volume

what's the master index - correct answer volume 1 will always be the master index when the record consists of more than one volume

coroner's inquest - correct answer investigations into death that has occurred in unusual circumstances, held in the coroners court and overseen by the magistrate. The inquest is transcribed only after a request is made by the judge or attorneys

DPI - correct answer dots per inch with resolution of 300 usually in scanned documents or exhibits must be black and white

what MB should an audio file not exceed - correct answer 100 MB

what MB should a video file not exceed - correct answer 5 GB

what's a certified question - correct answer a question that the witness has refused to answer or has been instructed by his or her counsel not to answer. all certified questions are listed in the index.

what is an indictment - correct answer formal means of charging a defendant with a crime after an investigation by a grand jury also known as a true bill

what should be used if attorneys are fluent in the native tongue and speak to the witness directly without an interpreter - correct answer a parenthetical should be used