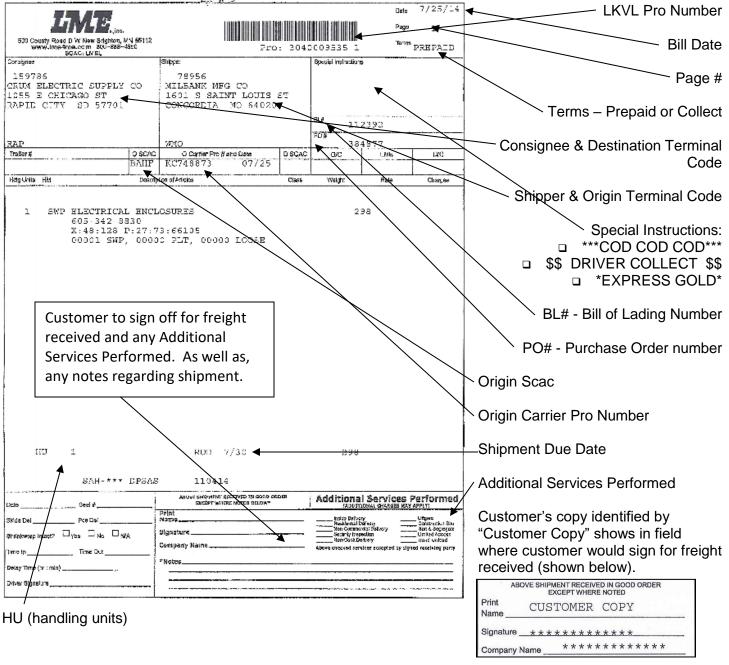
## **Delivery Receipts**

B-04

LME Delivery Receipts – Full Page Format since 2014

The first DR pulled on a particular shipment will print with "Original DR" printed on the very top. Any copies of the DR pulled after the original is printed, will show "DR # 1", "DR # 2" and up from there to show how many times a DR has been printed for that particular shipment.

IT IS CRITICAL THAT THE DR IS COMPLETELY AND ACCURATELY FILLED OUT AT THE POINT OF DELIVERY (NOT BEFORE). STOP TIMES (IN & OUT), PLTS & LOOSE PCS DEL'D, S/W INTACT OR NOT, NOTE ANY DELAY & LEGIBLE DRIVER SIGN OFF. ADDITIONAL SERVICES PERFORMED CLEARLY NOTED & CHECKED, ANY DELIVERY EXCEPTION NOTES CLEARLY WRITTEN & LEGIBLE CUSTOMER SIGN OFF.





## P & D Paperwork

Delivering Driver to insure that the Consignee fills out the field titled "ABOVE SHIPMENT RECEIVED IN GOOD ORDER EXCEPT WHERE NOTED BELOW". Any delivery exceptions need to be noted on LME's / Driver's copy of the Delivery Receipt and Consignee's copy by the receiving person. <u>Delivery Exceptions must be clear & specific; describe exact nature of damage and describe exactly what item is short or being refused (Model Numbers, Part Numbers, Parcel ID Numbers, etc)</u>

TROUGHT WILL MOLLED DETOWA TROUGH SHIGHERY, SECENARIO IN GOUD GEDEN	Additional Services Performed	
Print Name Name Something Name Notes	Inside Delivery   Urigers     Seakfortal Delivery   Construction Site     Non-Communical Solvery   Son & Segregate	

Delivering Driver must fill out this field completely & accurately at the point of delivery: Do Not presign DRs

- Date
- □ Seal # if applicable
- □ Skids Del (skids delivered)
- □ Pcs Del (loose pieces or freight other than pallets delivered)
- □ Shrink wrap Intact? (must check one of the boxes)
- □ Time In & Time Out fields
- Delay Time
- Driver Signature
- □ ADDITIONAL SERVICES PERFORMED (ACCESSORIALS) clearly checked and any additional notes written in.

Date	Seal #	
SMds Del	Pce Del	
Strönkwap intact?	□ <sub>Yos</sub> □ <sub>No</sub>	□ <sub>MA</sub>
'tame-tn	Time Out_	
Delay Time (or : min	)	
Driver Signalura		

