Unmanifested Freight Record - visual



Dock person is to fill out completely with:

Top Section

- Date
- · Trailer number that freight is unloading off of
- · Origin terminal of the trailer
- Unloading terminal
- Checker: employee number or name
- If trailer is a P&D trailer fill in driver's name if known (see unloading manifest)

Shipment information

* All sides of freight MUST be checked for labels, packing slips and pro numbers to insure all information possible is gathered.

- Consignee name, town and state (if available)
- Shipper name, town and state (if available)
- Pro number (if available)
- Pieces or pallets (if billed, number of pieces as billed)
- Weight (if available)
- Any specific exception notations

^{*} These forms must be handed in with completed unloading manifest.

UNMANIFESTED FREIGHT RECORD			Date:	Date:	
Гrailer #:	Origin:	UNL Term:	Checker:	hecker:	
** If breaking a city trailer, fill in driver name: CONSIGNEE *name & town,state SHIPPER *name & town, state PRO NUMBER		*As Billed PCS. WEIGHT	(Specific Exceptions)		
CONSIGNEE "name & tov	vn,state SHIPPER "name & to	wn, state PRO NUMBER	PCS. WEIGHT	*Notate Shortages,etc.	

^{**}This copy must be attached to original unloading manifest.

^{**} Enter into Trailer Unloading Exceptions as "Frt/No Bill" ~ IF NO PRO KNOWN, enter notes in "Miscellaneous Comments"



