3M Co - Fairmont, MN to Algus Packaging Inc - Dekalb, IL

Originates: Fairmont, MN ~ LKVL CTL 322 Terminal

<u>Destination:</u> Dekalb, IL ~ LKVL JVL 314 Terminal

Product: Pallets containing rolls of tape/velcro product.

Packaging:

- Rolls are stacked on their side and have cardboard sheets separating layers of stacked rolls to stabilize the product on pallet.
- Cardboard corner posts utilized to increase stability of pallet of product
- Stacked / layered product is shrink wrapped to pallet
- Clear "Ship To" labels attached to shipments
- □ There are no "DO NOT STACK" signs on freight

Problem:

- Pallets containing these stacked rolls are arriving damaged at Argus Packaging Inc – Dekalb, IL which results in a production schedule problem, at Argus Packaging Inc.
- Once these pallets start coming apart at the bottom and/or product on pallet has shifted, these rolls become damaged & unusable which creates problems for consignee: Argus Packaging Inc.



Proper Handling:

- □ Use proper forklift operating techniques. Know where your forklift blades are at **ALL** times to avoid damage caused from forklift blades.
- □ Travel at safe speeds in and out of trailers & on docks. Reduce the chance of a load (pallet of freight) tipping over, etc.
- □ Re-coup: If pallet is coming apart in any way shrink wrap, etc re-coup immediately to prevent further damage issues.
- Use pallet racks or logistic beams when possible to load freight above these pallets of product. Insure all of freight loaded on pallet racks or logistic beams is properly blocked & braced to prevent any shifting.
- □ DO NOT STACK on top of these pallets of product. Use these pallets as top freight on level, strong loading surfaces. Secure top loaded freight.
- □ Use extra caution when loading other freight near or around these pallets. Avoid damage caused from bumping into this freight.
- Block & Brace Secure ALL loaded shipments to prevent any shifting while in transit. Utilize dunnage to protect and secure these shipments.

Using EXTRA CAUTION when handling these shipments and handling other shipments loaded near or around these shipments will prevent damage and provide a quality service product to our valued customers.



