

Travel Expense Report

0000897032

James Brown - 89339993

Employee ID: 89339993

Report Date: 8/31/2018 12:01:59 PM
Description: Meeting
Business Purpose: MEET
Comment: Information shared will be useful for teaching, ex

Expense Lines

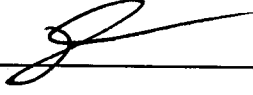
Date	Description	Location	Amount	USD
08/19/2018	Lodging	Hostelling International	Boston MA	298.08 USD
08/19/2018	Taxi or Shuttle Services		Boston MA	21.25 USD
08/19/2018	Parking		Boston MA	60.00 USD

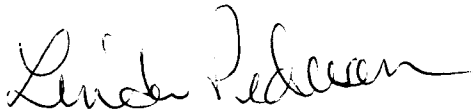
Expense Report Totals

Employee Expenses: 379.33 USD
Non-Reimbursable Expenses: 0.00 USD
Prepaid Expenses: 0.00 USD
Cash Advances Applied 0.00 USD
Amount Due to Employee 379.33 USD

I certify that the information provided above is an accurate record of expenses incurred.

Employee Signature  Date 9/6/18

Approved By  Date 9-4-18



RECEIPT
08/20/2018 08:00 AM

MBTA

South Station
FVM 201156

CREDIT CARD SALE

CARD: 3058
AUTH # 002361
BANK REF# 8287
PAID AMT: \$21.25

Trans. no. 81087

7-Day Link
001 - 1000570000

Number of Tickets: 1

For Customer Service
call 617-222-3200

Orlando Intl Airport
1 Jeff Fuqua Blvd
USA-32827 Orlando
08/27/18 00:14
Receipt 085829

Short-term Parking Tkt
GARC - No. 007693
08/23/18 07:39
08/27/18 00:14
Period 3d16h36'
(Ust.) \$60.00
Sub Total \$60.00
Ust. \$0.00
Total \$60.00

Payment Received
VISA
XXXXXXXXXXXX3358 \$60.00

Sign for fee over \$74.00

Hostelling International Boston
19 Stuart Street
Boston, MA 02116
617-536-9455
www.bostonhostel.org

Hostelling International Boston
19 Stuart Street
Boston, MA 02116
617-536-9455
www.bostonhostel.org

Date/Time/Clerk:
08/19/2018 09:35 PM HL

Transaction Type:
Purchase/Prepayment

Reference Number:
1000344840

Type:
American Express

Account Number:
XXXXXXXXXXXX2003

Expiration:
XX/XX

Amount:
298.08

CUSTOMER COPY

Date/Time/Clerk:
08/19/2018 09:37 PM HL

Transaction Type:
Purchase/Prepayment

Reference Number:
1000344840

Type:
American Express

Account Number:
XXXXXXXXXXXX2003

Expiration:
XX/XX

Amount:
5.00

CUSTOMER COPY

Your Itinerary Receipt

Confirmation Code
ODBWUW

BOOKING DATE

Monday, July 23, 2018

STATUS

Confirmed

Flight

Orlando MCO

Atlanta ATL

Sunday

August 19, 2018

Departing: 6:23 AM

Arriving: 7:53 AM

Flight 768

Miles: 403

Duration: 1 h 30 m

Atlanta ATL

Boston BOS

Sunday

August 19, 2018

Departing: 11:10 AM

Arriving: 1:44 PM

Flight 219 Terminal: N

Miles: 946

Duration: 2 h 34 m

Boston BOS

Baltimore BWI

Thursday

August 23, 2018

Departing: 7:35 AM

Arriving: 9:09 AM

Flight 1025 Terminal: B

Miles: 370

Duration: 1 h 34 m

Baltimore BWI

New Orleans MSY

Sunday

August 26, 2018

Departing: 6:05 PM

Arriving: 7:49 PM

Flight 935

Miles: 998

Duration: 2 h 44 m

New Orleans MSY

Orlando MCO

Sunday

August 26, 2018

Departing: 8:35 PM

Arriving: 11:19 PM

Flight 618

Miles: 550

Duration: 1 h 44 m

Customer Information

Name: MR. JAMES BROWN

FREE SPIRIT Number: 1001857202

Assistance: None

Bags

Name: MR. JAMES BROWN

Carry-On: 0 | 0 | 0

Checked: 0 | 0 | 0

Seats

Name: MR. JAMES BROWN

Seats: 11C 14A 28A 13D 13D

Contact Information

JAMES BROWN
2360 SW Archer Rd.
Apt. 721
Gainesville, FL 32608
United States of America
james_rown@yahoo.com
561-310-0352

Purchase Price

Flight Price \$256¹⁸ >

Seats \$60⁰⁰

Government's Cut \$51⁴¹ >

Total \$367⁵⁹

Total Paid \$367⁵⁹

Thank you for choosing Spirit. We look forward to serving you on your upcoming trip!

For modifications to flight only itineraries, please call 1.801.401.2222

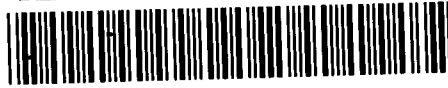
For modifications to vacation package itineraries please call 1.954.698.0125.

To provide feedback, please email support@spirit.com or write to Spirit Customer Relations, 2800 Executive Way, Miramar, FL 33025.

PRINT PAGE

Hertz

Rental Record# 965842356

**JAMES BROWN**Vehicle: **2015 CRUZE**License: **FL JKPM84**

Lot:

Rental Rate*	1 @ \$ 59.89 per day	T \$	59.89
	@ \$ 94.89 ex day	T \$	

*Includes Unlimited Miles

Additional Products

Frequent Flyer Surcharge

T \$.00

Fuel Purchase Option Accepted

T \$ 45.69

You pre-purchased a full tank and may return at any fuel level.

Service Charges/Taxes

CONCESSION FEE RECOVERY

T \$ 10.82

VEHICLE LICENSING COST RECOVERY

1.77% T \$ 1.06

STATE/CUSTOM

T \$ 5.62

ENERGY SURCHARGE

T \$ 1.49

Tax 6.500% On Est. Taxable Ttl \$

124.47 \$ 8.09

ADJUSTMENTS

TOTAL ESTIMATED CHARGE	\$ 132.56
-------------------------------	------------------

Credit Card Authorization Amount \$ 333.00

Rented by The Hertz Corporation

Vehicle: 01899 / 5972849 LocNum: FLORL16 / 0132416

Miles Out: 36166 Plan: WE04 Class: C

Rental Location: ORLANDO INTL AP

Rental Time: 08/18/18 at 2:55 PM

Return Location: ORLANDO INTL AP

Return Time: 08/19/18 at 3:00 AM

Rental Extensions/Changes 1-800-654-4174
Emergency Road Service 1-800-654-5060

For Explanation of Charges: WWW.HERTZ.COM/CHARGEEXPLAINED

This estimate assumes you will rent and return at the locations and times indicated, and that you will not exceed any mileage limitations. Rental Rate subject to increase if You return Car more than 24 hours before or 24 hours after scheduled Return Time. Late returns may be subject to extra hour and/or extra day charges. Charges indicated as **** will be calculated at return. Taxable charges are preceded by a "T".

965842356

PG 1 OF 7#01 RT