SEVIS REGISTRATION – SPRING 2025

** DO NOT DELAY IN COMPLETING THIS PROCESS! **

Dear Student,

SEVIS is a web-based database system that allows schools and the Department of Homeland Security to exchange data on the visa status of international students. Accurate and current information is transmitted electronically throughout an F-1 student's academic career between Villanova University and the Department of Homeland Security (DHS).

Villanova University is required to fully comply with all federally mandated reporting requirements as outlined by DHS. As part of this initiative, the Office of the Registrar requires all international students studying on an F-1 visa to verify their full-time enrollment status. This procedure is done each fall and spring semester.

Please provide your most recent contact phone number, two (2) email addresses, and current physical address. Also, to verify your schedule, please provide the CRNs of the courses you are taking this semester.

Name: _____   Villanova 8-digit ID: _____

Address of where you are living now: _____   Apt. #: _____

City: _____   State: _____   Zip Code: _____

If on-campus now: Dorm Building: _____   Dorm Room Number: _____

Phone: _____   VU Email: _____

Alternate Email: _____

Indicate your current level: _____ Undergraduate   _____ Graduate

I am currently: _____   A Graduate Assistant   _____   A Tuition Scholar   _____   Does not apply to me

Please list the total credits and Course Registration Number (CRN) of each course for the fall semester:

Total Credits: _____

CRNs: _____   _____   _____

_____   _____   _____

_____   _____   _____

Do you expect to Graduate in May 2025?   _____   YES   _____   NO

By checking this box I understand that I must maintain a **full-time credit load of in-person course work**, appropriate to my program, to be compliant with my F1 visa requirement. Undergraduate students must be enrolled in a minimum of 12 credits to be considered full-time. Further, I **understand that I must notify the Registrar's Office of any changes to my address or my course schedule WITHIN 30 DAYS by writing to the office at registrar@villanova.edu.   YES, I UNDERSTAND.**

Primary Major for the May 2025 Semester: _____

*Please submit this form via email to registrar@villanova.edu **NO LATER THAN 9:00AM FRIDAY JANUARY 24th***

Student Signature: _____

Date: _____