### Jamie Bradford

# Student at the CodeInstitute

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#### **Skills**

7 years of retail experience 5 years retail management experience Great communication skills Work well under pressure in fast paced environment

### **Experience**

#### **Personal Information**

Address: Potten End, Berkhamsted Hertfordshire

Phone: 07507746901

Email: jamiebradford123@hotmail.com

24 year old currently studying Full-Stack Development at the CodeInstitute as well as working full time in retail. Previous experience in Retail management and working as a Recruitment consultant.

#### Night team leader / BP

November 2021 - PRESENT, Hemel Hempstead

- $\boldsymbol{\cdot}$  Ensuring the values of BP and M&S are being demonstrated within the workplace
- Health and safety procedures are being followed, a critical factor given the high-risk environment
- The high quality which these two brands are known for are displayed throughout the business, from customer service on tills to the quality of products sold
- Cooking pastries to a high quality standard in a clean and safe environment
- Take in the morning M&S Delivery and all products are rotated and displayed in a presentable manner
- $\boldsymbol{\cdot}$  Delegate tasks to ensure all jobs are completed and the store is tidy and ready for the day

#### Cedar Coffee Shop / Newspaper Delivery

April 2022- PRESENT, Potten End

Deliver newspapers for the local village shop to residents in and around the village every morning. This role requires being organised and planning ahead to ensure everyone gets the correct delivery on time.

#### Noa Recruitment / Associate Recruiter

June 2021 - November 2021

Helped clients find their ideal candidates within the IT sector, including Developers, Testers, UX/UI designers amongst others. This role was a highly demanding target driven sales role which gave me valuable skills and experiences I can carry into future roles. Left this role to go study Full Stack Development at the CodeInstitute.

#### McDonalds / Shift Manager

July 2014 - June 2021

Joined as a crew member at 16, and became a Shift manager at 18. Worked here during Sixth form and University.

- Running shifts- responsible for staff and cash while on shift
- Preparing shifts in advance- ensure enough staff are available based on predicted sales
- · Cashing up tills and the safe
- Daily Product and Safety Checks temperatures of products all products are stored at correct temperature, in date, equipment at correct settings
- Work all types of shifts from mornings to overnight.
- $\boldsymbol{\cdot}$  Dealing with customer complaints and ensuring customers have the best experience possible
- Leadership and communication skills are vital in this role in order to run an efficient shift
- · Reaching sales targets
- Delegating tasks

#### **Education**

## **Code Institute, Online** — Full Stack Development Diploma

November 2021 - January 2023

This course has a focus on e-commerce applications but will provide me with the skills and knowledge to expand outside of this scope. As well as the core learning modules which include HTML, CSS, JavaScript and Python, I have had the opportunity to complete team Hackathons with people around the world.

# University of Hertfordshire — Masters in Business Analytics and Consultancy

September 2020-June 2021

### **University of Brighton** — Business with Economics

September 2016 - September 2019