

Jamie Shreve

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Objective

Currently seeking a co-op or internship in the networking field for the summer or fall of 2017

Education

Rochester Institute of Technology | Rochester, New York

Bachelor of Science, Networking and Systems Administration | May 2019 | 3.51 GPA

Golisano College of Computing and Information Sciences Dean's List 2015-2016 Term

- "Students in our 4-year Networking and Systems Administration (NSA) program are characterized by their hands-on approach to technology. NSA students are designers and builders, but primarily they're enablers: They approach complex problems and create custom solutions that help users meet their goals. They play an integral role in any modern organization, often working behind the scenes to deploy tech where it's needed most." -<http://www.ist.rit.edu/>

Skills and Abilities

Leadership & Public Speaking

Experience in leading a team fine-tuning and coordinating changes to PRA-Group's onboarding process, going across departments to discuss and create a goal list for the company-wide process. This project included a presentation to the CEO and executive team, as well as a presentation to the global IT department of the company. Acted as an assistant coach to a high school intramural-level soccer team, spending time training and critiquing the goalie and backup goalie, while also planning and running training exercises.

Programming Knowledge

Has developed different projects with several different programming languages, both object-oriented and not, including HTML, CSS, SQL, JavaScript, PHP, and Java. Familiar with different command line interfaces and the syntax they entail, including MS-DOS, Cisco IOS, Terminal OS X, and Linux Terminal.

Graphic Design

Designed, created, and implemented a companywide documentation packet to be distributed to 1,500+ employees. The focus of this documentation was a new hire packet for onboarding, but these documents are also available on a company Intranet page that was self-designed.

Experience

Note-Taker and Learning Support |Rochester Institute of Technology |Rochester, NY| August 2016 – Present

As a note-taker, I provide deaf and hard of hearing students greater opportunity to become more involved in course material and ensure that they can focus on the professor and interpreters during class, but still have access to class materials outside of class time. I am responsible for attending classes every day and exercising time management and organization.

IT Intern |PRAGroup LLC |Norfolk, VA |June-August 2016

Working with PRA's intern program, I was exposed to several different corporate computer practices along with the procedure of handling a network for a mid-size company. I was involved and the head of a project to redesign the onboarding process, making it both a smoother process and more efficient with less errors. In this environment, I was taught about Agile project management and using this method for more than just software development.