

# NICQ JHAME LOURDZ S. LETIGIO

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## PROFESSIONAL EXPERIENCE

### Outsourced Doers

**March 2023 - December 2023**

#### Digital Marketing Virtual Assistant

**(Contractual)**

- Built an interior designing website for a client using Wix (<https://www.ldinteriorhome.ca/>) Created social media posts and improved SEO for websites to help build and maintain a social media presence for clients.
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- Conducted research on competitors, industry trends, and target audiences to inform marketing strategies.

### Local Government Unit of General Santos City

**July 2022 - March 2023**

#### System Analyst

**(Contractual)**

- Developed and updated the City Agriculturist's Office website depending on what the institution needs. (<https://gsqms.infoadvance.com.ph>)
- Analyzed existing IT systems and suggested solutions for process improvement.
- Established and maintained the database system of the department.

## EDUCATION & CERTIFICATIONS

### Bachelor of Science in Computer Science

Notre Dame of Dadiangas University

**2018 - 2022**

### Secondary Education

The Quantum Academy

**2013 - 2018**

## TECHNICAL SKILLS

### Programming Languages/Web Frameworks:

HTML, CSS, Tailwind, Vanilla JavaScript, ReactJS

### Content Management System (CMS):

WordPress, Wix

### Office Software:

Microsoft Word, Microsoft Excel, Microsoft Powerpoint, Google Sheets, Google Docs

## PROJECTS

### FitFuel Ecommerce Website

<https://jamltg.github.io/fitfuel/>

- eCommerce website that sells gym supplements.
- Includes pagination, add to cart feature, and a filter for specific products.

### Cryptoverse Cryptocurrency Website

<https://jamltg.github.io/cryptoverse/>

- Website that gives digital insights about cryptocurrencies.
- Uses CoinGecko API to track top 100 and trending cryptocurrencies every 5 minutes.

### NDDU Official School Website

<https://www.nddu.edu.ph/>

- Official school website of Notre Dame of Dadiangas University which was built using WordPress and custom HTML/CSS.
- Shows the different programs and services available in the university.