

Resume 2024

JAMES MILLER

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EXPERIENCE

Software Engineer Intern, Sandhills Global *(April 2022 - December 2023)*

- Improved service efficiency by 20% through server-side code redesign.
- Developed and integrated both SOAP and REST APIs.
- Co-designed a customer portal, increasing customer retention by 10%.
- Created reports for business teams by pulling and presenting data, improving decision-making and reducing time spent in meetings by 15%.
- Used agile software development to deliver products on time.
- Technologies Used: C#, VB, SQL, .NET Framework, Excel for data visualization

Facilities Management, Crossroads Bible Church *(April 2019 - June 2021)*

- Managed over 50+ events annually, optimizing facility readiness and logistics.
- Developed a comprehensive database that allowed for quick and accurate inventory checks, eliminating the need for manual searching and reducing the risk of stock-outs.
- Responsible for maintaining the cleanliness and sanitation of the church building, including classrooms, hallways, restrooms, and offices.
- Empty and sanitize trash receptacles on a daily basis to prevent the spread of germs and maintain a pleasant atmosphere.
- Assist with setting up and breaking down events and meetings, ensuring that all designated areas are clean and ready for use.

Sports Lead, Skyhawks Sports Camp *(2018)*

- Assisted in planning and organizing sports activities and games for camp participants.
- Supervised and mentored a team of sports coaches, ensuring they provided a safe and positive environment for campers.
- Demonstrated and taught various sports techniques and skills to campers, helping them improve their athletic abilities.
- Managed equipment inventory and ensured that all necessary sports equipment was available and in good condition.
- Collaborated with other camp staff to coordinate schedules and logistics for sports-related events and tournaments.
- Provided feedback and evaluations to campers, recognizing their achievements and offering constructive suggestions for improvement.

- Assisted with administrative tasks, such as registration, attendance tracking, and communication with parents.
 - Ensured the overall safety and well-being of campers during sports activities, following all camp policies and procedures.
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EDUCATION

B.S. in Computer Science, Grand Canyon University (*Expected April 2024*)

- Emphasis in Entrepreneurial Studies
 - Relevant Coursework: Data Structures, Algorithms, Web Development
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CERTIFICATES

- The Complete 2023 Web Development Bootcamp by The App Brewery
 - Skills Acquired: HTML5, CSS, JavaScript, React.js
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SKILLS

Technical Skills

- Programming: C#, C/C++, VB.NET, HTML5/CSS/JavaScript, SQL, Java, C++, OOP
- Technologies: Git/GitHub, Microsoft SQL Server
- Frameworks: .NET Framework, React
- Methodologies: Agile, Scrum, Responsive Web Design

Soft Skills

- Communication skills: ability to effectively express ideas, listen actively, and convey information clearly and concisely.
- Collaboration skills: ability to work effectively with others, contribute to a team, and engage in cooperative problem-solving.
- Adaptability skills: ability to adjust to new situations, learn quickly, and embrace change.
- Time management skills: ability to prioritize tasks, meet deadlines, and effectively manage one's time and workload.
- Problem-solving skills: ability to identify and analyze problems, develop creative solutions, and make informed decisions.
- Conflict resolution skills: ability to address and resolve conflicts in a constructive and productive manner.
- Critical thinking skills: ability to think logically, analyze information, and make informed judgments.
- Flexibility: the ability to adapt and adjust to changing circumstances and priorities.

EXTRACURRICULAR

Justice and Care Team, New City *(Jan 2022 - Present)*

- Conducted outreach and community building activities.
- Collaborated with local organizations to plan and execute outreach events.
- Organized and facilitated community meetings to address concerns and build relationships.
- Provided resources and support to individuals and families in need.
- Coordinated volunteers and managed schedules for community events.

Soccer Coach, Salvation Army *(Jan 2022 - Present)*

- Develop and implement practice plans to improve players' skills and understanding of the game.
- Organize and oversee team practices and drills to maximize player development and team cohesion.
- Teach fundamental soccer techniques and strategies to players of various skill levels.
- Instill discipline and promote good sportsmanship among players during games and practices.