

Jamie Rippee

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Website: <https://jamtrip7.github.io/portfolio/index>

Statement: Operations/Logistics/Distribution professional with a proven career of premium delivery services, warehouse, logistics, distribution, 3PL, and supply chain leadership, and growth.

Summary of Qualifications:

- B.B.A with 12 years professional management experience.
 - Strong analytical, negotiation, conflict resolution, and communication skills.
 - Strong budgetary and financial skills.
 - Strong customer service, supply chain, logistics, procurement, operational growth expertise.
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Professional Experience:

Operations Management / Security / Safety

- Operations Manager – Responsible for overseeing the successful operation of package delivery for six counties (Jackson / Hillsdale / Branch / Eaton / Ingham / Lenawee). Maintaining all fleet vehicles to ensure on time delivery for in-town, rural, and extended commit times areas, including all pick-up commit times, and outbound flight commit times. Lead morning and nightly sorts and plan additional routes daily allowing couriers to get on area quicker, and achieve adequate return to building times for shuttle launch to Detroit (DTW). Utilize area knowledge to work with area engineer to restructure and add routes to allow for efficient and effective daily route planning.
- Facility Safety Coordinator - Participate in nationwide company safety conference calls. Distribute information to all team members by coordinating monthly safety meetings with all departments, on all three shifts, and distributing meeting minutes on company intranet and internal company boards. Coordinate all emergency fire drills on all three shifts including at the Ambassador Bridge. Utilize the Federal Register to subscribe to OSHA, EPA, FDA, NRC, Transportation Department, and sub-agencies to analyze and interpret significant documents, and recently published documents that could impact operations.
- Facility Security Team Leader - Maintain security of DC, including monitoring vendors in the warehouse, office, and escorting visitors while on premises. Personally oversee all warehouse security and work closely with executive management to uphold company integrity by keeping secure classified and sensitive documents and conversations. Also have training in workplace violence prevention, and emergency situations at the workplace. Part of the first response team in the event that a situation would arise.
- Dangerous Goods Certified Specialist (HazMat) - U.S. Department of Transportation - Pipeline and Hazardous Materials Safety Administration (PHMSA). Familiar with IATA, IMDG, ITAR, FMCSA, TSA, NMFC freight class codes, OSHA, ICAO, HTSUS, CBP bonded warehouse operations, CFR Title 49, Title 19, and Title 146 regulations regarding FTZ's.
- Manage a team of 40+ team members.

- Oversee all internal facility/warehouse TSA audits regarding all international shipments.
- Manage all facility/warehouse operations of 41,000 sq ft facility; my availability is 24/7, day or night, holidays or vacations.
- Create SOP's (*Standard Operating Procedures*) for all customer accounts.
- Travel to new, or expanding OpCo's to help consult and assist with training and development, everyday operations, and SOP creation.
- Responsible for all team member training, evaluations, scheduling recurrence training on all certifications, and ensure professional development for advancement opportunities.
- Utilize cross functional teams, IT, regulatory, brokerage, and various professional executives to develop and grow business relations for warehouse and distribution, transportation/logistics, supply chain, and cross border operations, ensure all paperwork and shipments that cross into Port of Detroit are compliant with Customs and Border Protection regulations.

Technical Skills:

- GitHub / GitBash / VS Code / HTML /CSS / JavaScript / JQuery / Node.js / Bootstrap / Materialize / APIs / Web Development / Python / PyCharm
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Applications Built:

- Mars Daily – Used NASA APIs that link to rovers Perseverance and Ingenuity that send daily weather info and photos.
 - Weather Dashboard – Displays weather information when city name is entered.
 - Code Quiz – Takes user through a series of questions and tallies their score.
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Employment History:

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| 09/20 - Present | <i>Owner/CEO</i> | Northern Grill Seasonings |
| 07/16 - Present | <i>Owner/Operator - Chief Pilot</i> | Black Box Drones MI |
| 10/18 – 09/20 | <i>Station Operations Manager</i> | FedEx Express |
| 03/14 - 09/18 | <i>Warehouse Manager/Facility Safety Coordinator - Air & Ocean, Distribution, U.S. Surface Transportation, Logistics, and Supply Chain</i> | FedEx Trade Networks |
| 04/13 - 02/14 | <i>Dock Associate</i> | FedEx Freight |
| 08/12 - 10/12 | <i>Distribution Coordinator</i> | Chemetall |
| 02/12 - 05/12 | <i>Purchasing Assistant</i> | Full Spectrum Solutions |
| 10/09 - 05/10 | <i>Front Office & Warehouse Manager</i> | Menards |
| 09/04 - 05/09 | <i>Ice Hockey Official</i> | USA Hockey |
| 05/04 - 08/08 | <i>Inline Hockey Official</i> | City of Jackson – Parks, Recreation, and Grounds |
| 06/05 - 01/07 | <i>ABC Warehouse</i> | Stock Associate |
| 06/97 - 12/01 | <i>Michigan Automotive Compressor Inc.</i> | Acting Assistant Team Leader/Offline |

Computer Skills:

Microsoft Office, SAP, Lotus Notes, QuickBooks, Concur, Google Drive

Education & Training:

Bachelor of Business Administration - DM: Business Management/Marketing - Northwood University - GPA 3.33, Midland, MI (2009)

Certifications:

Dangerous Goods Specialist

- U.S. Department of Transportation - Pipeline and Hazardous Materials Safety Administration (PHMSA)
- Very familiar with industry regulations.

Student Pilot

- U.S. Department of Transportation - Federal Aviation Administration (FAA).
- Issued 2011.
- 112 hours of flight time.
- Very familiar with FAA, FAR/AIM, and CFR Title 14 regulations.

TSA-STA

- U.S. Department of Homeland Security - Transportation Security Administration (TSA).
- Transportation Security Administration (Security Threat Assessment) authorized - TSA-STA.
- IACSSP Certified Security Coordinator. (Indirect Air Carrier Standard Security Program).