

openETCS Scrum Meeting Minutes

1 Meeting Organisation

Subject	Weekly Scrum of Scrums
Organised by	Bernd Hekele
Minutes by	Bernd Hekele
When	September, 19th, 2014, 10:15 - 11:45
Location	Telco and Goto-Meeting

2 Meeting:

Slot	Called By	Workpackage
10:00 - 10:15	Stefan Rieger	WP6: Dissemination
10:15 - 10:30	Nicolas van Landeghem	WP5: Demonstration
10:30 - 11:00	Marc Behrens	WP4: Verification & Validation
10:45 - 11:00	Fausto Cochetti	WP3: Modelling
11:00 - 11:15	Michael Jastram	WP7: Toolchain
11:15 - 11:45	Bernd Hekele	PMB: Project Management Board

3 Participants in Meeting:

Participant	WP6	WP5	WP4	WP3	WP7	PMB
Alexander Nitsch	x	x	x	x	x	x
Baseliyos Jacob	x		x	x	x	
Bernd Hekele	x	x	x	x	x	x
Cecile Braunstein			x	x	x	
Fausto Cochetti				x	x	
Izaskun de la Torre	x	x	x	x	x	
Jan Welte				x	x	x
Jaime Paniagua			x			
Jan Welvaarts		x	x	x		
Marc Behrens		x	x	x	x	x
Matthieu Perin			x	x	x	x
Michael Jastram	x	x	x	x	x	x
Nicolas van Landeghem		x	x	x		
Peyman Farhangi				x		
Pierre-Yves Le Morvan		x	x	x		x
Stefan Rieger	x	x	x	x	x	x
Uwe Steinke	x	x	x	x	x	x
Veronique Gontier		x	x	x	x	x

4 Scrum Meetings

4.1 WP6: Dissemination

- openETCS@Innotrans
The openETCS@Innotrans event is well prepared. No open issues.
- openETCS Publications
Please, report your openETCS publications for the upcoming report. Work on the dissemination plan is proceeding. Alexander has put the update on the dissemination repository: https://github.com/openETCS/Dissemination/tree/master/D6.3_Updated_Dissemination_Plan_and_Report.
Target is to complete this update on schedule.

4.2 WP5: Demonstration

- 5.1: Review participation still not sufficient
The coverage of reviews of WP5 contributions by partners is still not sufficient. Please, make your contribution.
- Demonstrator Training
ERSA is preparing a 2 day training session for the demonstrator. Please, make use of this doodle for confirming your participation <http://doodle.com/64mma694b4u4ra7c>.
The training is planned to take place at Strassbourg October 7th and 8th.
- API Document Review
ERSA started with the review of the new API document.

4.3 WP4: Validation & Verification

- Activities
Activities have been started in order to define the procedure for closing a design step <https://github.com/openETCS/validation/wiki/How-to-close-a-design-step> and on Synchronization on the openETCS Coding Rules (part of D4.2.2).

4.4 WP3: Modelling

- WP3 workshop
The minutes and action plan resulting from the Brussels workshop are currently under review. The results can be found here https://github.com/openETCS/SRS-Analysis/tree/master/Meetings/Team-meeting_Brussels_2014-09-09.
Alstom France partners have participated in a Scade training.
The next workshop is planned to take place end of October.
First activities to work on the architecture are being started.

4.5 WP7: Toolchain

- Planning of the WP7 team meeting is progressing.
- The Tuesday team meeting is being reactivated.
- First WP7 product backlog is available in the WP7 wiki.

4.6 PMB: Project Management Board

- No issues this meeting.

5 Notes

- Note: Location of Meeting Minutes
You can find these minutes here: https://github.com/openETCS/governance/blob/master/scrumsMeetings/Minutes/Minute_20140919.pdf. Please, use the issue tracker for findings with the minutes.