openETCS Scrum Meeting Minutes

1   Meeting Organisation

Subject	Weekly Scrum of Scrums
Organised by	Bernd Hekele
Minutes by	Bernd Hekele
When	June 30th, 2014, 9:30 - 12:00
Location	Telco and Goto-Meeting

2   Meeting:

Slot	Called By	Workpackage
10:00 - 10:15	Stefan Rieger	WP6: Dissemination
10:15 - 10:30	Nicolas van Landeghem	WP5: Demonstration
10:30 - 10:45	Marc Behrens	WP4: Verification & Validation
10:45 - 11:00	Fausto Cocchetti	WP3: Modelling
11:00 - 11:15	Michael Jastram	WP7: Toolchain
11:15 - 11:30	Klaus-Rüdiger Hase	PMB: Project Management Board

3   Participants in Meeting:

Participant	WP6	WP5	WP4	WP3	WP7	PMB
Alexander Nitsch	x	x	x	x	x	x
Bernd Hekele	x	x	x	x	x	x
Cecile Braunstein			x	x	x	
Fausto Cochetti			x	x	x	
Hardi Hungar			x			
Jan Welte			x	x	x	x
Marielle Petit-Doche	x	x	x	x	x	x
Michael Jastram				x	x	x
Nicolas van Landeghem		x				
Peter Mahlmann		x	x	x	x	x
Silvano dal Zilio			x	x	x	x
Stefan Rieger	x	x	x	x	x	x
Veronique Gontier				x	x	x
Vincent Nuhaan		x	x			

4   Scrum Meetings

4.1   WP6: Dissemination

The preparation for the Innotrans is ongoing. https://github.com/openETCS/Dissemination/wiki/INNOTRANS-2014-Planning. We still are looking for topics to present in a short slot (15 min.). Please, indicate you plan for participating with this doodle: http://doodle.com/xhkuppzrtupunsue.

Activities on the dissemination plan are also proceeding.

4.2 WP5: Demonstration

- Update on Activities

  D5.1: The review of the functional specification is ongoing. So far no comments have been posted https://github.com/openETCS/demonstrator/issues/8.

  Further documents are now in work (Test Specification).

4.3 WP4: Validation & Verification

- actual event
  Currently in focus: How to take into account track profile given by a train expert and how to simulate it with RT-tester.

  The update of VnV user stories in the Sec. 8.2 of the VnV Plan (V02) is ongoing.

  The revision for the deliverables D4.2.1, D4.2.2 and D4.2.3 is in its final stages..

4.4 WP3: Modelling

- Activities
  The follow-up meeting for modelling took place in Munich. Focus was on activities leading to the architecture.

4.5 WP7: Toolchain

The backlog and the resource plan have been updated.

The first version of the openETCS PDF Handbook is now available https://github.com/openETCS/toolchain/wiki/Simple-Scrum-Process.

The tool qualification plan ahs been reviewed.

4.6 WP2: Requirements

No meeting this week.

4.7 PMB: Project Management Board

- Results of ITEA Review Meeting
  The review results are available. All presentations and the result are linked to the management wiki. https://github.com/openETCS/management/wiki/ITEA-Review-2014

- Status of Change request
  The change request requesting extension of the project by 6 months has been confirmed by ITEA. To make the change request concrete each cluster has to apply for the extension separately at the local authorities.

- Proceeding on Scrum of Scrum Acivity
  It was discussed to enforce the project management efficiency in a side meeting to the Munich Review Workshop. The action is not yet implemented. https://github.com/openETCS/toolchain/wiki/Simple-Scrum-Process

- a.o.b.
  Leader of the French Cluster is now Jacque Pores (Alstom).

5 Notes

- Note: Location of Meeting Minutes
  You can find these minutes here: https://github.com/openETCS/governance/blob/master/scrumMeetings/Minutes/Minute_20140627.pdf. Please, use the issue tracker for findings with the minutes.