**Jana Rajkumar** personal website**:** http://www.jana19.com

87 Miles Farm Road, Markham, ON, L3S 2A6 Mobile: 647-868-2341 email: jana.stc@gmail.com

# SKILLS & QUALIFICATIONS

* Computer Related Skills
  + Intensive Experience In Windows & Linux Operating Systems
  + Programming Languages (Java, Python, C, Bash Shell Scripting, PHP, Ruby, HTML, JavaScript, JQuery)
  + On hand Experience with hardware debugging and repairing/upgrading services
  + Team Work Experience with Scrum, Product Backlog, CRC Cards & strong Object Oriented Programming Skills
* Excellent interpersonal, communication and organization skills. Proficient in English, Tamil and Sinhala languages
* Ability to learn quickly, punctual and work effectively as part of a team

# WORK EXPERIENCE

**Founder/Web Developer** Jun 2015 - Date

**Zodus Jobs – http://www.zodusjobs.com/**

* An online job board website with Candidate and Employer dashboards.

**Web Developer** May 2015 - Date

**Rubeni Limo – http://www.rubenilimo.ca/**

* Created the taxi/limo website and managing online services such as bookings & customer support.

**Web Developer** Mar 2015 - Date

**The House of Pizzeria – http://thehouseofpizzeria.ca/**

* Created the restaurant website and managing online services such as ordering, making reservations

**Online Sales & Web Developer** May 2014 - Feb 2015

**HiTech Bay - 4500 Sheppard Ave East, Unit 27, Toronto, ON, M1S 1V2**

* Responsible for online sales on Ebay and Amazon and developing online store websites
* Auditing newly arrived Desktops and Laptops and performing necessary upgrades/repairs

**Private Tutoring** Sept 2010 - Date

* Tutoring students in Math & Physics subjects (Grade 9 – University Students)

**Store Front / Baker** Nov 2010 – Apr 2011

**Tim Hortons – 18 King Street East, Downtown, Toronto**

* Responsible for baking a variety of products
* Interacting with customer dis satisfaction and handling their concerns effectively
* Handling cash register transactions & providing a high standard of customer service

# VOLUNTEER EXPERIENCE

**The Accessibility Services Note-Taking Program** Sept 2014 – Dec 2014

* Accessibility Services supports you through academic accommodations to achieve academic and co-curricular success.

Attend classes on a regular basis and continue to take lecture notes and upload them on a consistent basis.

**North York Senior Centre Membership** Sept 2013 – Dec 2013

* Developing an online registration service for the North York Senior’s Centre, with both user and administrative functionalities. Implementing agile techniques with extensive documentation of source code, design decisions, test strategies, team workflow, and client communication.

# EXTRA-CURRICULAR ACTIVITIES

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| --- | --- |
| • | Editor: Association of Science & Technology |
| • | Volunteer: Sri Lankan Red Cross Society |
| • | Secretary: Photography Club |
| • | Treasurer: Hindu Students’ Union |
| • | Volunteer: Old Age Sri Lanka |