**ABCD**

XYZ University,

123 Adress,

#456 Block,

7 Building,

123456, Country

Email

Web

[[Date]]

[[Recommendation-Committee]]

I am writing to extend my highest recommendation for ABCD for the [[Recommendation-Position]] [[Recommendation-Department]].

DETAILS

Should you have any further questions, please reach out to me via email at ZZZ.

Sincerely,

Recommender1