



Ministry of Housing and Urban Affairs
Government of India



Manual for Claiming 15th Finance Commission ULB Grants

(State Nodal Officers)



Ministry of Housing and Urban Affairs
Government of India

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cityfinance.in

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1. INTRODUCTION

Background

Ministry of Housing and Urban Affairs (MoHUA) is the nodal ministry for administering the Fifteenth Finance Commission (15th FC) grant worth ₹1,08,916 crore for Urban Local Bodies (ULBs) for the years 2021-22 to 2025-26 for water supply, sanitation and solid waste management. With the aim to accord specialized focus towards large metropolitans in the country, the Commission has divided ULBs into two broad categories: (a) Category-I cities: fifty Million Plus Cities (MPC) / Urban Agglomerations (UAs) and (b) Category-II cities: all other cities and towns with less than one million population i.e. Non-Million Plus Cities (NMPC). 15th FC grants have further been divided into two categories: (a) untied or basic grants and (b) tied grants.

For MPCs/ UAs, 15th FC has recommended a Million Plus Cities Challenge Fund (MCF) of ₹26,057 crore which is tied to achieving prescribed performance conditions. These grants will be released based on the performance of Category-I cities on service level indicators pertaining to water supply, sanitation and solid waste management as well as on undertaking milestone-based projects on water supply, water conservation, water recycling and rejuvenation of water bodies. It is to be noted that performance criteria will have to be met for the entire UA in order to be eligible for the grants.

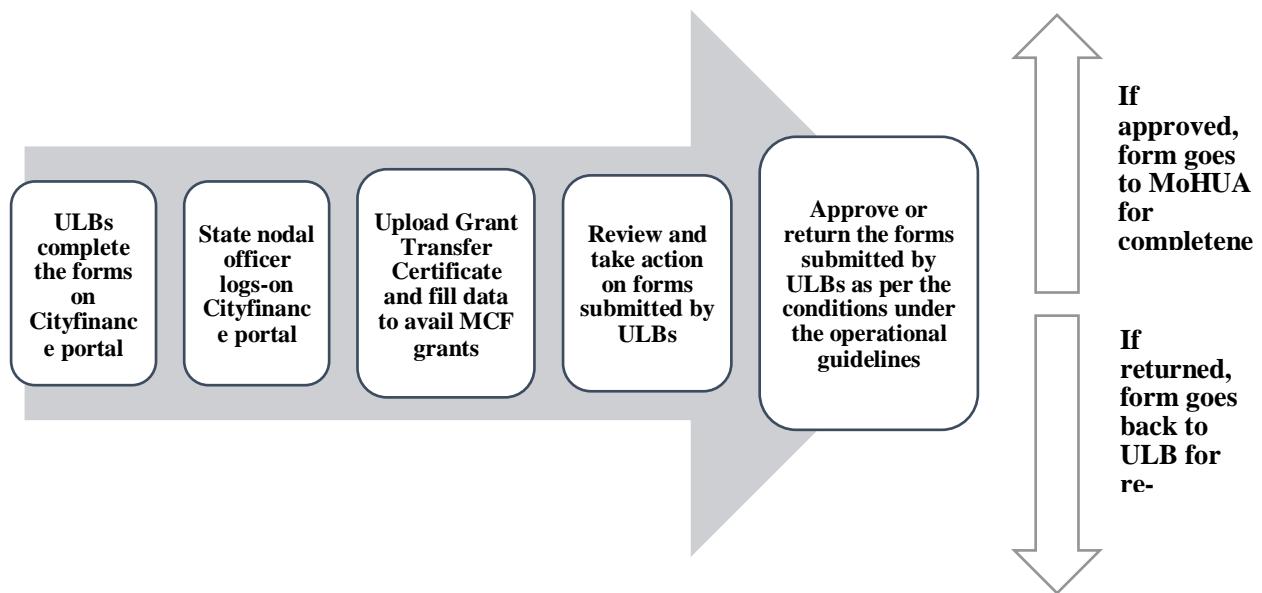
For NMPC i.e. Category-II cities, the 15th FC has recommended grants of ₹82,859 crore, out of which 40% grants are untied, 30% grants are tied towards supporting and strengthening the delivery of water supply, and remaining 30% grants are tied towards sanitation and solid waste management.

Department of Expenditure (DoE), Ministry of Finance has issued operational guidelines for the implementation of 15th FC recommendations. 15th FC has mandated MoHUA to recommend the disbursal of grants to MPCs and tied & untied grants to NMPCs. In order to claim the grants, the ULBs as well as the State governments are required to meet the prescribed entry-level and performance conditions.

In order to streamline the process of grant management for the ULBs, State governments and MoHUA, a grant automation module has been hosted on www.cityfinance.in/fc_grant. The automation module aims to digitize the entire grant management process and integrate the activities of the different stakeholders involved.

Grant automation module – Cityfinance.in

An overview of the actions to be performed by the States for 15th FC Urban Local Body grant is provided below. The detailed process for each of the below action points has been provided in the following sections:



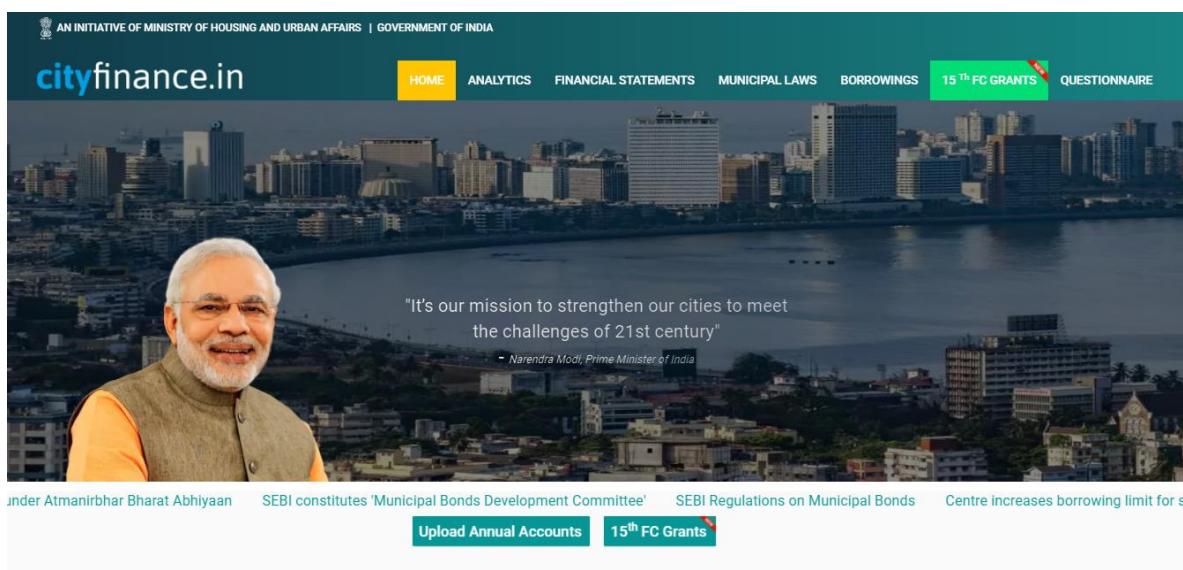
2. OVERVIEW OF LOGIN PROCESS

State nodal officer: log-in on portal

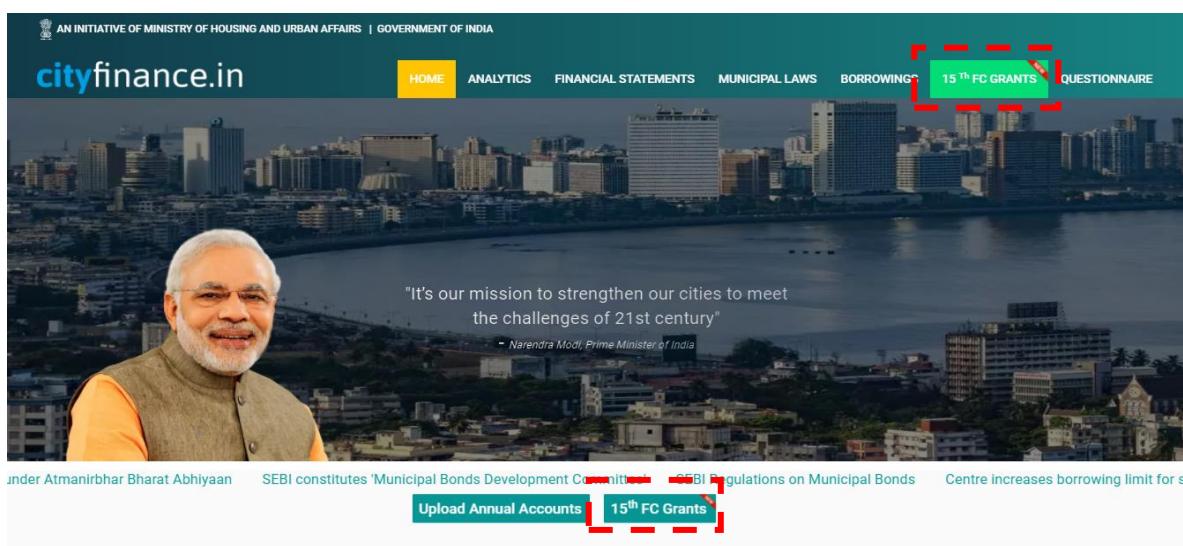
Login Ids have already been created for State nodal officers appointed by States for Cityfinance portal for 15th FC grants for FY 2020-21. State nodal officers can login using the same email address and the password created last year. In case user has forgotten the password, login can be done using a One Time Password (OTP) which will be sent on the registered email address and contact number of the State nodal officer. In case State nodal officer for 15th FC has been changed, MoHUA officials in charge of 15th FC grant should be informed.

Steps to log-in on the portal are given below:

1. Log on to Cityfinance portal by using the link: www.cityfinance.in/home.



2. Click on the either of the two highlighted icons to reach the **15th FC GRANTS** log-in page.



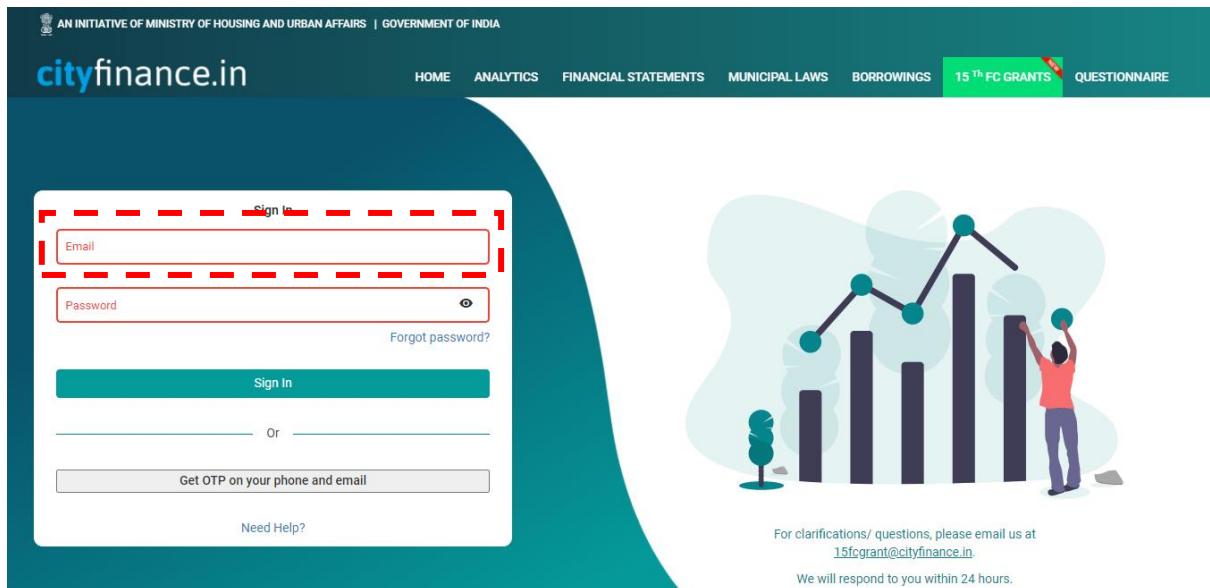
3. On clicking the **15th FC Grants** button, you will be redirected to the below page. Please click on **LOGIN**.

4. Now please click on the **STATE** user button in order to select the type of user.

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5. As indicated earlier, login can be done using two options: (i) by entering the registered email address and password or (ii) via the OTP route. Please see below the steps involved in both options.

i. Please enter the **REGISTERED EMAIL ID** and **PASSWORD** to login.

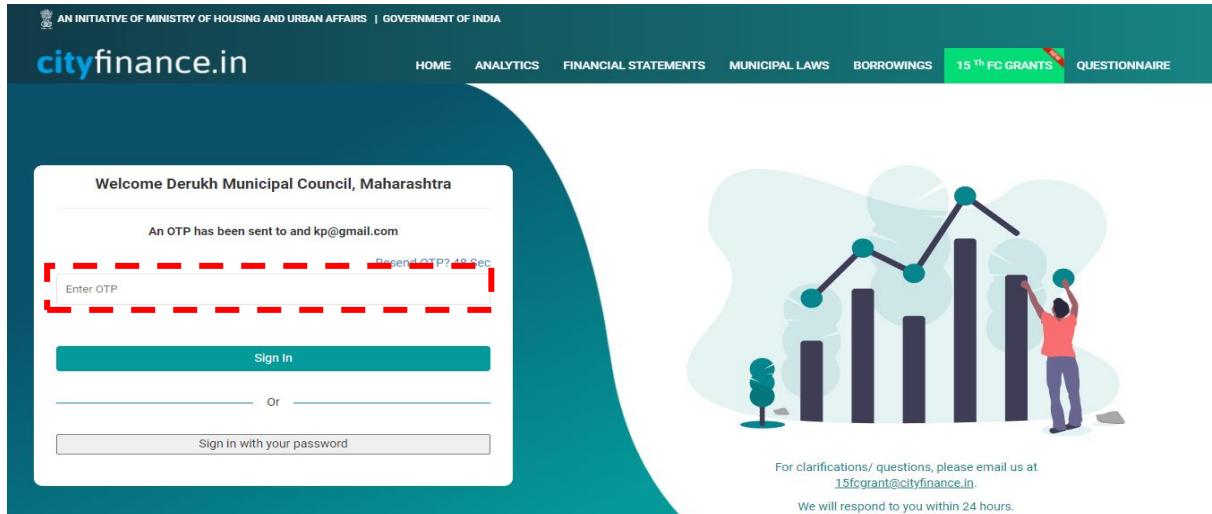


ii. Or click on **GET OTP ON YOUR PHONE AND EMAIL** button.



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- iii. On clicking the **GET OTP** button, a 4-digit OTP will be received on the registered email address and contact number of the State nodal officer. **Please enter the OTP and click on SIGN-IN button.**



6. Once logged in, you will be redirected to the landing page for **15th FC grants**. Click on “**2021-22**” in order to claim the grants for FY 2021-22.



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How to change password?

1. In case password is misplaced or forgotten, click on **FORGOT PASSWORD** on the login page to reset password.

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HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15th FC GRANTS** QUESTIONNAIRE

The screenshot shows the cityfinance.in login interface. It features a teal header with the site's name and navigation links. Below the header is a white sign-in box with fields for 'Census Code/ULB Code' and 'Password'. To the right of the password field is a 'Forgot password?' link with a red dashed underline. Below the sign-in box are options for 'Sign In' or 'Get OTP on your phone and email'. At the bottom left is a 'Not Registered?' link. To the right of the sign-in box is a decorative graphic of a person standing next to a bar chart and a line graph, all set against a light blue background. At the bottom right, there is contact information: 'For clarifications/ questions, please email us at 15fcgrant@cityfinance.in. We will respond to you within 24 hours.'

2. On clicking **FORGOT PASSWORD**, a page will appear as shown below.

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HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15th FC GRANTS** QUESTIONNAIRE

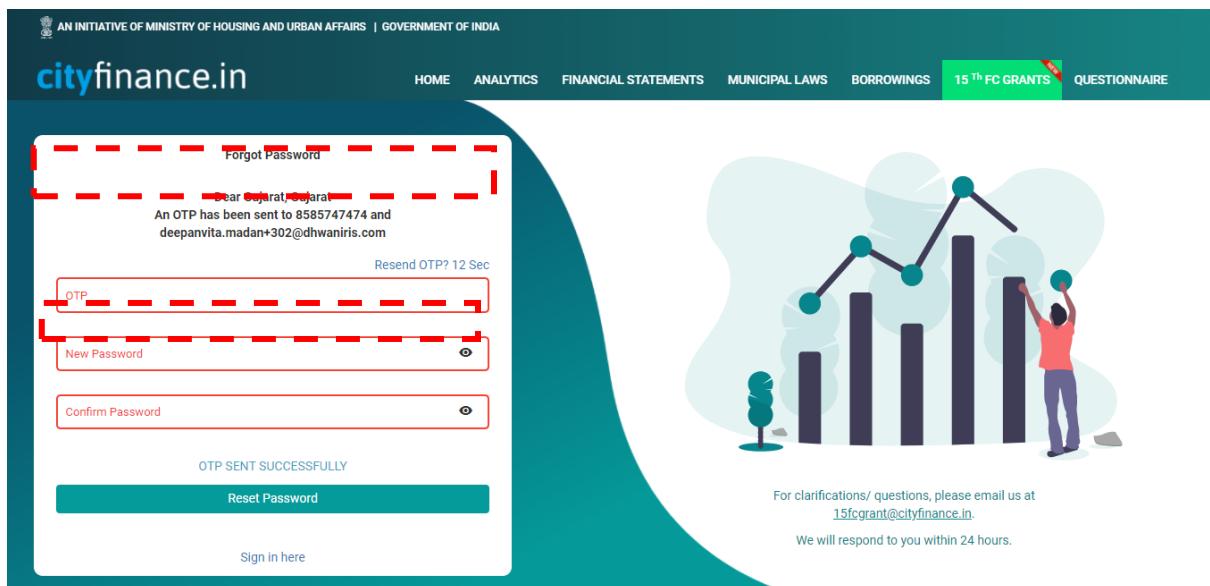
The screenshot shows the 'Forgot Password' page. It has a teal header and navigation links. The main content area contains a form with an 'Email' input field, a 'reCAPTCHA' checkbox labeled 'I'm not a robot', and a 'Continue' button. Below the form is a 'Sign in here' link. To the right of the form is the same decorative graphic of a person interacting with a chart and graph. At the bottom right, there is contact information: 'For clarifications/ questions, please email us at 15fcgrant@cityfinance.in. We will respond to you within 24 hours.'

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3. Please enter registered **EMAIL ID** and click on **CONTINUE**.



4. Enter the **OTP** received on the State nodal officer's email-id/ phone number and set the new password.

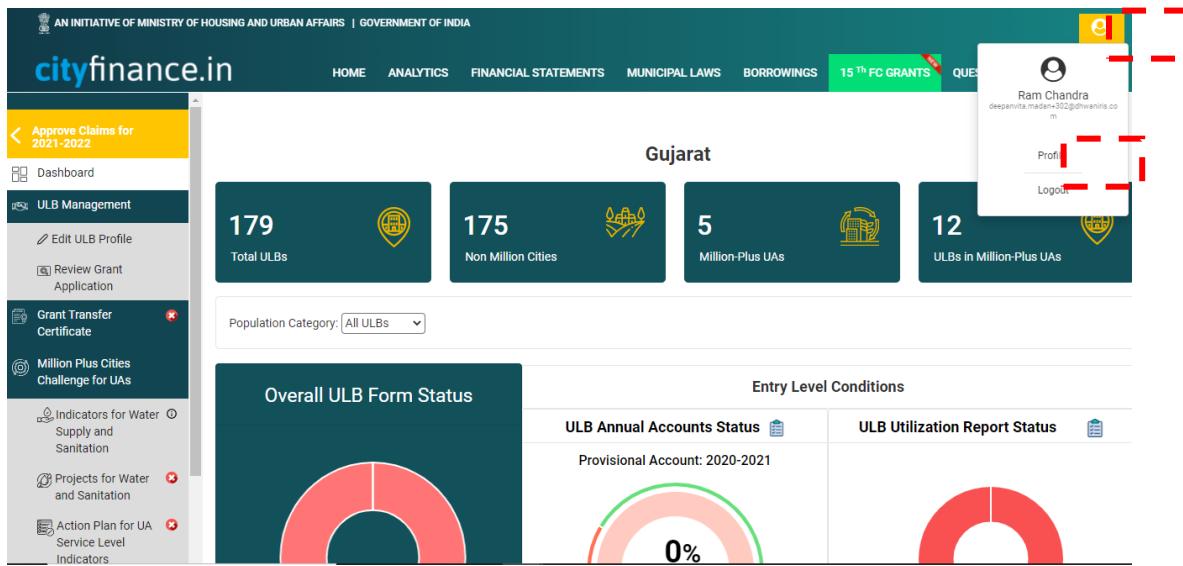


5. Finally, click on **RESET PASSWORD** to update the password. Now, login using the new password.

How to update profile or contact details?

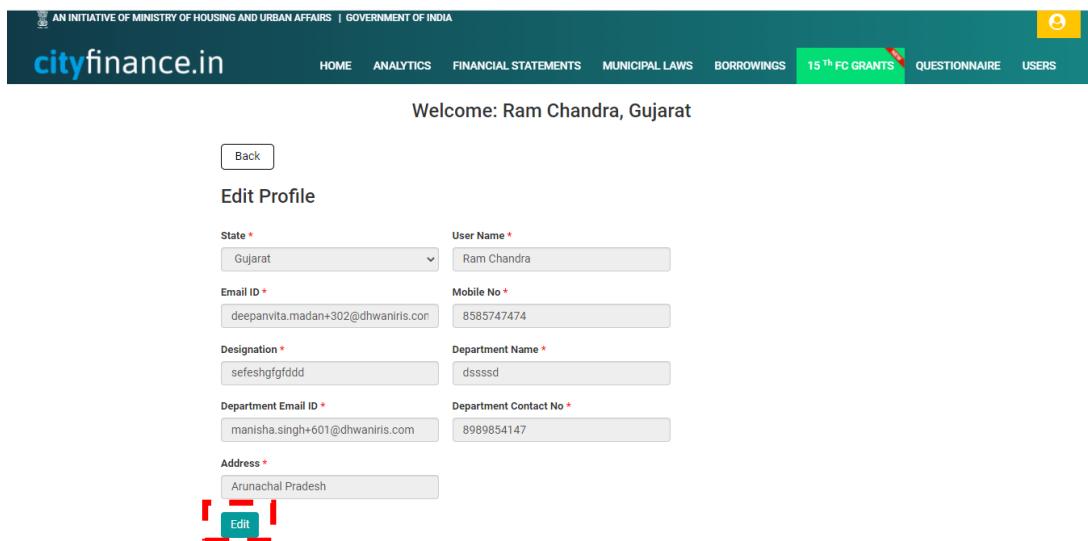
All communications from Cityfinance portal is sent to the registered contact information of the State nodal officers. Following are steps to edit profile in case State nodal officers want to change their profile details:

1. Click on the icon present at the top right corner of the screen and select **PROFILE**.



The screenshot shows the cityfinance.in dashboard for the state of Gujarat. On the left, there is a sidebar with various navigation options. In the top right corner, there is a user profile icon. A red box highlights this icon. A white pop-up window titled 'Profile' is displayed over the dashboard. The pop-up contains the user's name 'Ram Chandra' and email 'deepanvita.madan+302@dhwaniris.com'. At the bottom of the pop-up, there are two buttons: 'Edit Profile' and 'Logout'. The main dashboard area shows statistics for ULBs, Non Million Cities, Million-Plus UAs, and ULBs in Million-Plus UAs.

2. After clicking on profile, the **Edit Profile** page will appear as shown below. Click on **EDIT** button (at the bottom) in order to make the entry fields editable.



The screenshot shows the 'Edit Profile' page. At the top, it says 'Welcome: Ram Chandra, Gujarat'. Below that is a 'Back' button. The main section is titled 'Edit Profile'. It contains several input fields with validation stars: 'State *' (Gujarat), 'User Name *' (Ram Chandra), 'Email ID *' (deepanvita.madan+302@dhwaniris.com), 'Mobile No *' (8585747474), 'Designation *' (sefeshgfgfddd), 'Department Name *' (dssssd), 'Department Email ID *' (manisha.singh+601@dhwaniris.com), 'Department Contact No *' (8989854147), and 'Address *' (Arunachal Pradesh). At the bottom of the form, there is a red box highlighting the 'Edit' button.

-
3. After modifying the relevant information, click on **UPDATE PROFILE** button to save the changes.

cityfinance.in

HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15th FC GRANTS** QUESTIONNAIRE USERS

Welcome: Ram Chandra, Gujarat

[Back](#)

Edit Profile

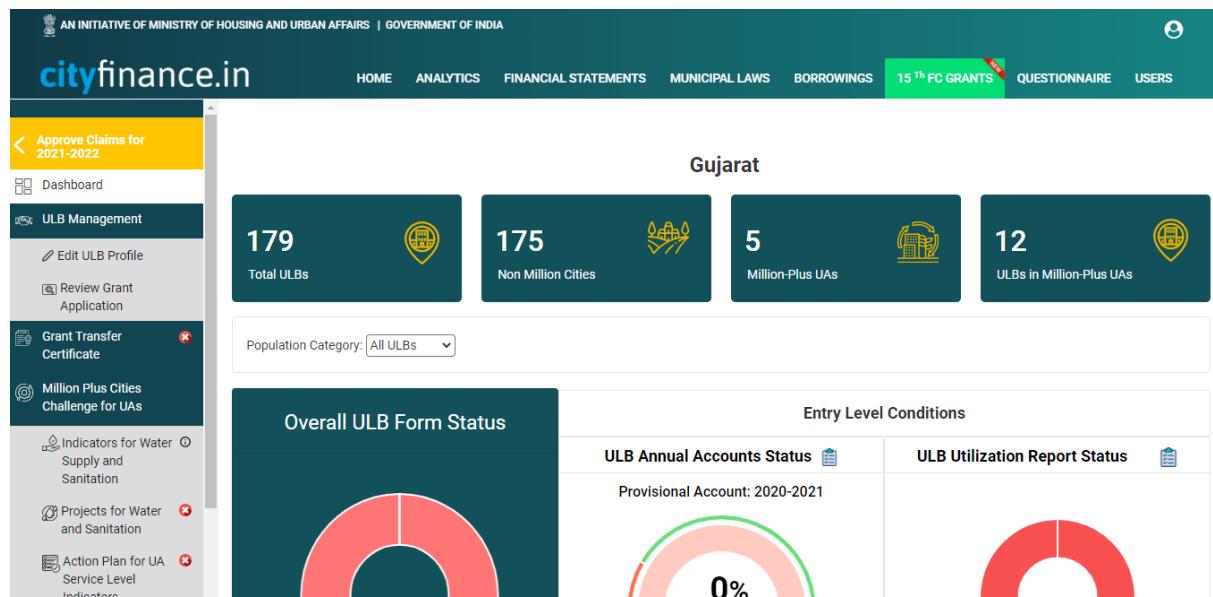
State *	User Name *
Gujarat	Ram Chandra
Email ID *	Mobile No *
deepanvita.madan+302@dhwaniris.com	8585747474
Designation *	Department Name *
sefeshgfgfd	dssssd
Department Email ID *	Department Contact No *
manisha.singh+601@dhwaniris.com	8989854147
Address *	
Arunachal Pradesh	
Update Profile	

3. STATE DASHBOARD

Background

- On login, a dashboard is visible to State nodal officer displaying the number of ULBs in the State, categorized into MPCs and NMPCs, and overall status/ progress of submissions of forms by ULBs for 15th FC grants, including status on each mandatory and performance conditions.
- The components that need to be reviewed on the state dashboard are as follows:
 1. Status of completion of the overall ULB form
 2. Status of annual account submission by ULBs (Target – 25% for FY 2021-22 & 2022-23)
 3. Status of Detailed Utilization Report submission by ULBs
 4. Status of form submission of MCF grants. The forms for MCF grants have the following components:
 - a. SLBs for water supply and sanitation – to be submitted by all ULBs in UA.
 - b. Action plans and projects for rejuvenation of water bodies, recycling & reuse of waste water and water supply – to be submitted by the State nodal officer in coordination with ULBs in UA.
 5. Status of SLB information submitted by NMPCs

After completing the login process, you will be redirected to the **STATE DASHBOARD** below:



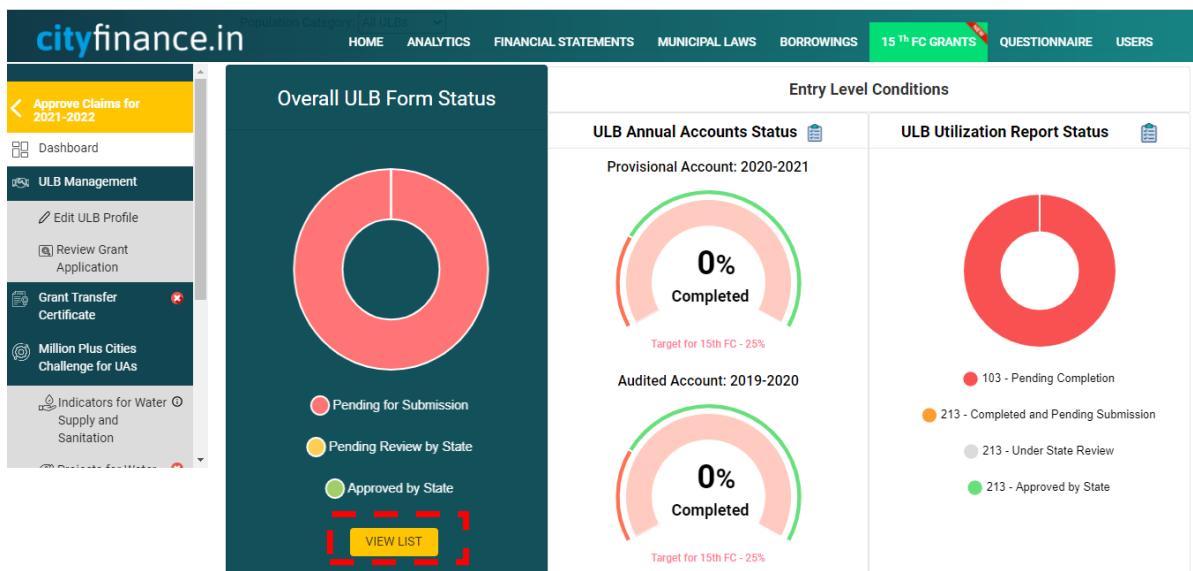
The details on interpreting the individual components of the dashboard are given below:

1. Overall ULB form status

This chart displays the progress of ULBs in the State with respect to the completion of their 15th FC application forms. It presents the number of ULB forms in the State which are:

- Pending for submission (by ULBs)
- Pending review by State (i.e. after submission by ULBs)
- Approved by State

- Click on **VIEW LIST** under **OVERALL ULB FORM STATUS** to get the complete list of ULBs.



- On clicking **VIEW LIST** button, a pop-up window will display a list of all ULBs in the State with their respective form status under the **OVERALL FORM STATUS** column. The table can also be downloaded using the **DOWNLOAD** option at the top right corner of the sheet.

The screenshot shows a table titled "Overall Form Status" with the following columns:

S.No	ULB Name	State Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Overall Form Status	Audited Accounts 2019-2020 Status	*Provisional Accounts 2020-2021 Status	Utilisation Report Status	SLB Status
1	Dabholi Nagar Palika	Gujarat	802600	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
2	Amod Nagar Palika	Gujarat	802605	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
3	Borivai Nagar Palika	Gujarat	802560	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
4	Chhaya Nagar Palika	Gujarat		Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
5	Chalala Nagar Palika	Gujarat	802544	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
6	Chansama Nagar Palika	Gujarat	802458	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable
7	Chaklasi Nagar Palika	Gujarat	802577	Municipality	Million-Plus	NA	Not Started	Not Started	Not Started	Not Started	Not Applicable

2. ULB annual account status

This chart displays the percentage of ULBs which have submitted annual accounts and submissions have been approved by State nodal officer. Such a metric will allow the State nodal officer to monitor the State's progress in meeting the mandatory condition of submission of annual accounts of 25% of ULBs in State.

1. Click on **VIEW LIST**  to get the complete list of ULBs



2. On clicking **VIEW LIST**, a pop-up window will display a list of all ULBs in the State which have submitted their annual accounts under **AUDITED ACCOUNTS STATUS** and **PROVISIONAL ACCOUNTS STATUS** buttons. The table can also be downloaded using the **DOWNLOAD** option at the top right corner of the sheet.

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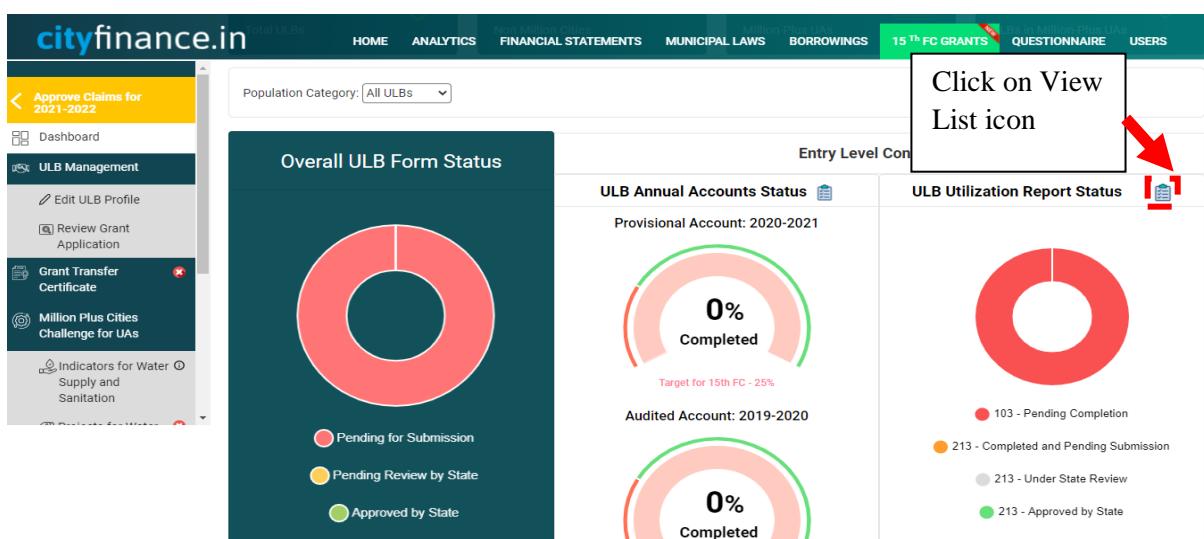
S.No	ULB Name	State Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Audited Accounts 2019-2020 Status	"Provisional Accounts 2020-2021 Status"
1	Dabhoi Nagar Palika	Gujarat	802600	Municipality	Million-Plus	NA	Not Started	Not Started
2	Amod Nagar Palika	Gujarat	802605	Municipality	Million-Plus	NA	Not Started	Not Started
3	Borivali Nagar Palika	Gujarat	802560	Municipality	Million-Plus	NA	Not Started	Not Started
4	Chhaya Nagar Palika	Gujarat		Municipality	Million-Plus	NA	Not Started	Not Started
5	Chalala Nagar Palika	Gujarat	802544	Municipality	Million-Plus	NA	Not Started	Not Started
6	Chansama Nagar Palika	Gujarat	802458	Municipality	Million-Plus	NA	Not Started	Not Started
7	Chaklasi Nagar Palika	Gujarat	802577	Municipality	Million-Plus	NA	Not Started	Not Started

3. ULB Detailed Utilization Report status

This chart displays the progress of ULBs in the State with respect to the submission of their **Detailed Utilization Reports** for tied grants for last year. Pie chart displays following information:

- Pending completion –Number of ULBs which are yet to start or are still filling the details for Utilization Report.
- Completed and pending submission –Number of ULBs which have completed filling the details for Utilization Report but have not submitted the overall form.
- Under State review – Number of ULBs which have submitted their 15th FC forms along with the Utilization Report.
- Approved by State –Number of ULBs for which submissions have been approved by State nodal officer.

- Click on **VIEW LIST**  to get the complete list of ULBs.



2. On clicking **VIEW LIST** button, a pop-up window will open which will display a list of all ULBs in the State, with their respective status of Utilization Reports under **UTILIZATION REPORT STATUS** column. The table can also be downloaded using the **DOWNLOAD** option at the top right corner of the sheet.

Utilization Report Form Status							
S.No	ULB Name	State Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Utilisation Report Status
1	Dabholi Nagar Palika	Gujarat	802600	Municipality	Million-Plus	NA	Not Started
2	Amod Nagar Palika	Gujarat	802605	Municipality	Million-Plus	NA	Not Started
3	Borivali Nagar Palika	Gujarat	802560	Municipality	Million-Plus	NA	Not Started
4	Chhaya Nagar Palika	Gujarat		Municipality	Million-Plus	NA	Not Started
5	Chalala Nagar Palika	Gujarat	802544	Municipality	Million-Plus	NA	Not Started
6	Chansama Nagar Palika	Gujarat	802458	Municipality	Million-Plus	NA	Not Started
7	Chaklsai Nagar Palika	Gujarat	802577	Municipality	Million-Plus	NA	Not Started
8	Bavla Nagar Palika	Gujarat	802487	Municipality	Million-Plus	Ahmadabad U.A.	Not Started
9	Bayad Nagar Palika	Gujarat	802473	Municipality	Million-Plus	NA	Not Started
10	Bareja Nagar Palika	Gujarat	802485	Municipality	Million-Plus	NA	Not Started

4. Million Plus Cities Challenge Fund

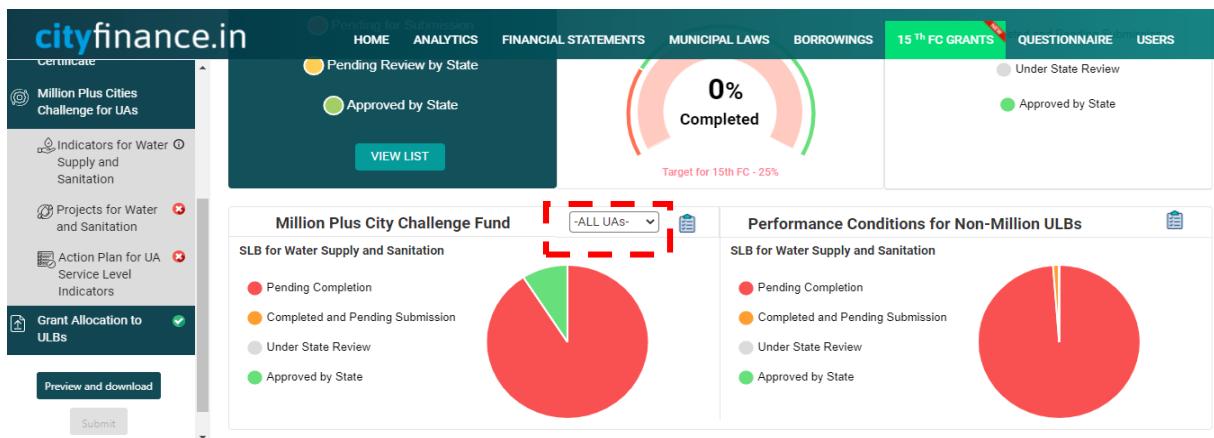
As indicated earlier, all ULBs in a Million Plus Cities/ UAs are required to fill baseline data as on 1 April, 2021 and targets on four service level indicators pertaining to water supply and sanitation in order to be eligible for performance grants under the Million Plus Cities Challenge Fund (MCF). All UAs are also required to draft action plans – in the prescribed format – in consultation with the State government for achieving the set targets for the service level indicators. This action plan will form part of the tripartite MoU to be signed among UA, State & MoHUA.

The Dashboard tracks the following components with respect to MCF Grants:

- Submission of SLBs for water supply and sanitation – Current status of submission of SLB details by ULBs in the MPC.
- Submission of action plans and details for mandatory projects for water and sanitation.

In case the State has more than one million-plus UA, the nodal officer can select the UA from the drop-down menu (filter selection box) to view the status for that particular UA.

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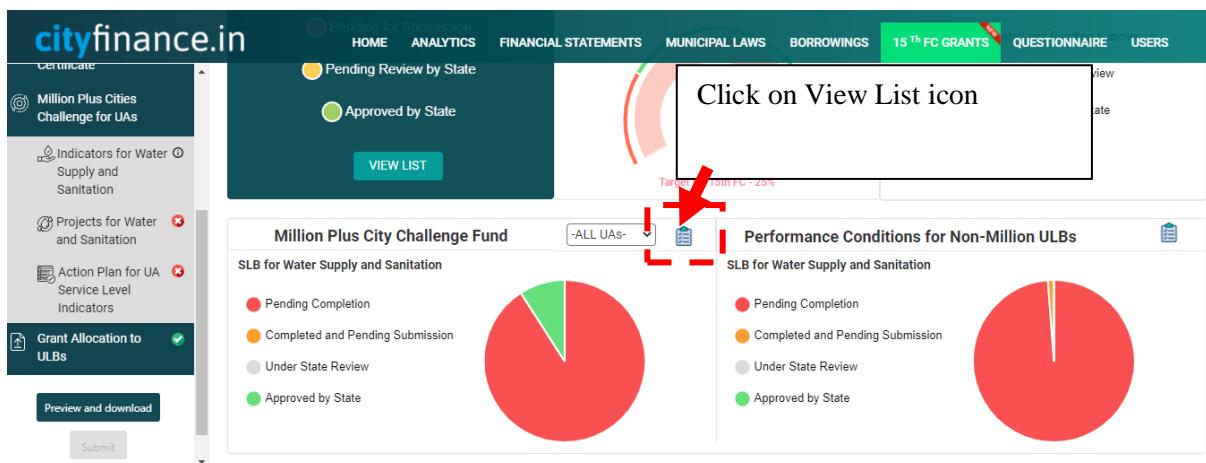


i. Submission of SLBs for water Supply and Sanitation

This chart displays the progress of ULBs in each of the UA with respect to the submission of service level indicators data. Pie chart displays the current status of submissions by ULBs in following categories:

- Pending completion – Number of ULBs which have not yet started or are still filling up the data for service level indicators.
- Completed and pending submission – Number of ULBs which have completed filling the data for service level indicators but have not yet submitted the overall form.
- Under State review – Number of ULBs which have submitted their 15th FC forms along with the service level indicators.
- Approved by State – Number of ULBs for which submissions have been approved by State.

Click on **VIEW LIST**  to get the complete list of ULBs.



On clicking the **VIEW LIST**, a pop-up window opens up displaying a list of all ULBs in the State and the respective status of their service level indicator submission. The table can also be downloaded using the **DOWNLOAD** option at the top right corner of the sheet.

Million Plus City Challenge Fund - SLB for Water Supply and Sanitation

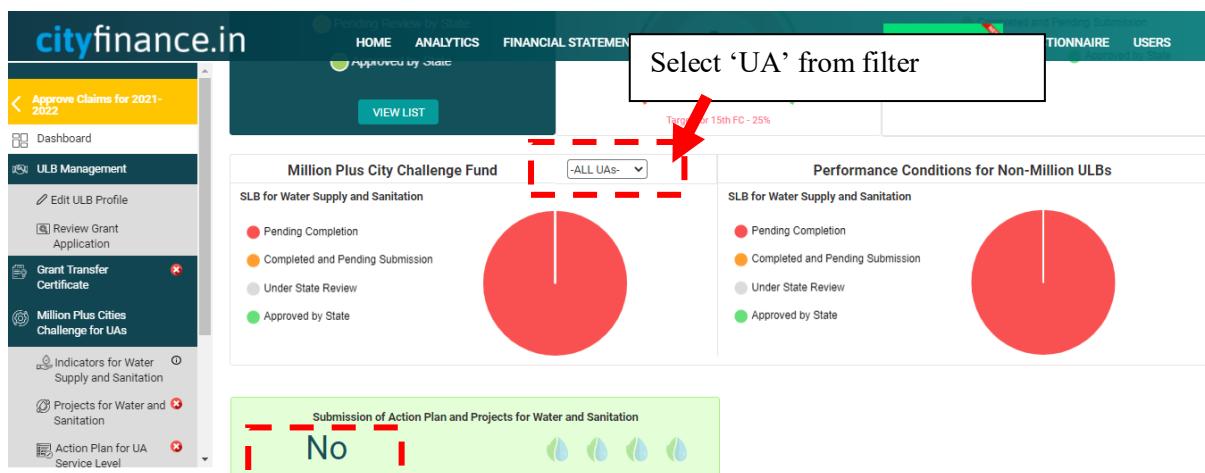
[DOWNLOAD](#)

S.No	ULB Name	ULB Census Code/ ULB Code	Population Type	Name of UA	SLB for Water Supply and Sanitation
1	Dabhoi Nagar Palika	802600	Non Million	NA	
2	Amod Nagar Palika	802605	Non Million	NA	
3	Borivali Nagar Palika	802560	Non Million	NA	
4	Chhaya Nagar Palika		Non Million	NA	
5	Chalala Nagar Palika	802544	Non Million	NA	
6	Chansama Nagar Palika	802458	Non Million	NA	
7	Chaklsai Nagar Palika	802577	Non Million	NA	
8	Bavla Nagar Palika	802487	Non Million	Ahmadabad U.A.	
9	Bayad Nagar Palika	802473	Non Million	NA	
10	Bareja Nagar Palika	802485	Non Million	NA	

« Previous [1](#) [2](#) [3](#) [4](#) [5](#) ... [18](#) Next »

ii. Submission of action plan and details for mandatory projects for water and sanitation

- As indicated earlier, operational guidelines requires States with million-plus UAs to select projects for water supply, rejuvenation of water bodies, recycle & reuse of waste water for each of the UAs as well as submit a UA-wise action plan for achieving set targets for service level indicators.
- This chart indicates whether the respective State has submitted the details of relevant projects and actions plans for each of the UA. State nodal officer can view the status by selecting particular UA in the filter next to ‘Million Plus Cities Challenge Fund’.



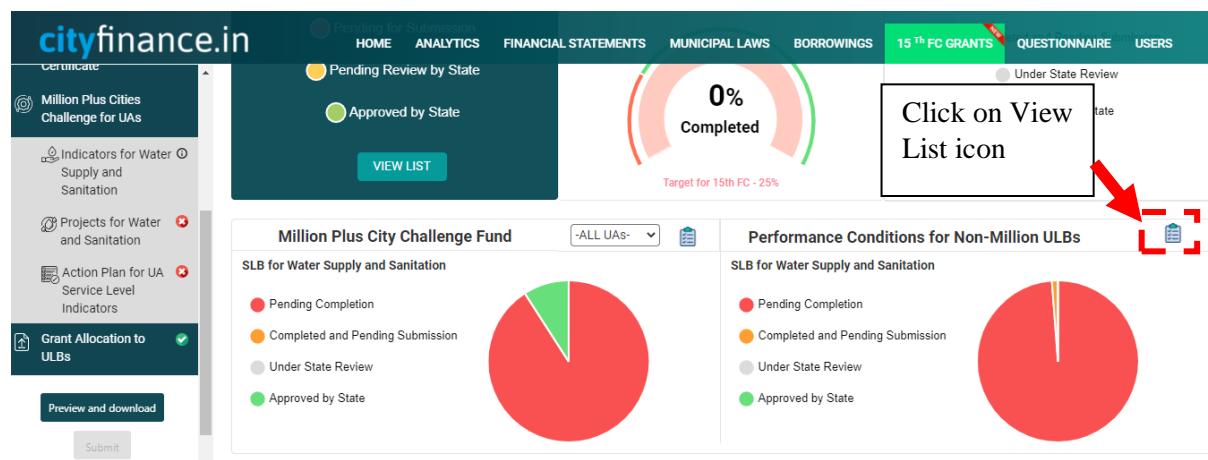
5. Performance conditions for NMPCs

As per the operational guidelines, it may be noted that while NMPCs are not mandated to achieve targets for service level indicators. However, the NPMCs, which have achieved the targets for previous years, will be eligible for receiving the undistributed portion of grants meant for MPCs.

This chart displays the progress of NMPCs with respect to the submission of service level indicators. Pie chart shows the status of submission by ULBs in following categories:

- Pending completion –Number of NMPCs which are yet to start or are still filling up the service level indicators.
- Completed and pending submission –Number of NMPCs which have filled the service level indicators but have not yet submitted the overall form.
- Under State Review – Number of NMPCs which have submitted their 15th FC forms along with the service level indicators.
- Approved by State –NMPCs whose submissions have been approved by State.

Click on **VIEW LIST** to get the complete list of ULBs.



On clicking **VIEW LIST** button, a pop-up window will display a list of all NMPCs in the State and the respective status of submission of service level indicators. The table can also be downloaded using the **DOWNLOAD** option at the top right corner of the sheet.

Performance Conditions for Non-Million ULBs - SLB for Water Supply and Sanitation					
S.No	ULB Name	ULB Census Code/ ULB Code	Population Type	Name of UA	SLB for Water Supply and Sanitation
1	Dabhol Nagar Palika	802600	Non Million	NA	
2	Amod Nagar Palika	802605	Non Million	NA	
3	Borivali Nagar Palika	802560	Non Million	NA	
4	Chhaya Nagar Palika		Non Million	NA	
5	Chalala Nagar Palika	802544	Non Million	NA	
6	Chansama Nagar Palika	802458	Non Million	NA	
7	Chaklsai Nagar Palika	802577	Non Million	NA	
8	Bavla Nagar Palika	802487	Non Million	Ahmedabad U.A.	
9	Bayad Nagar Palika	802473	Non Million	NA	
10	Bareja Nagar Palika	802485	Non Million	NA	

« Previous 1 2 3 4 5 ... 18 Next »

4. DOCUMENT SUBMISSIONS BY ULBs

Background

- State nodal officer is mandated to verify & approve the forms submitted by ULBs of their state as per 15th FC recommendations and operational guidelines.
- The ULB Management section facilitates the same by allowing the State nodal officer to perform following tasks:
 - **Edit ULB profile** – State can make changes to the profile of nodal officers of ULBs.
 - **Review grant application** – State can review and approve/ return the claims submitted by the ULBs.

Edit ULB profile

1. After Login, click on **EDIT ULB PROFILE** tab present under ULB management section.

The screenshot shows the cityfinance.in platform's ULB Management section for the state of Gujarat. The sidebar on the left has 'Edit ULB Profile' selected. The main area displays four summary cards: Total ULBs (179), Non Million Cities (175), Million-Plus UAs (5), and ULBs in Million-Plus UAs (12). Below these are two charts: 'Overall ULB Form Status' (a donut chart) and 'Entry Level Conditions' (a progress bar for ULB Annual Accounts Status at 0% and ULB Utilization Report Status).

2. The **Edit ULB Profile** tab page will appear as shown below.

The screenshot shows the 'Edit ULB Profile' page. The table lists six ULBs with their respective details:

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Nodal Officer Name	ULB Nodal Officer Email ID	ULB Nodal Officer Phone Number	Actions
1	ABC Nagarpalika	802443	Vijay	asdzy@yahoo.com	9150511595	<button>View</button> <button>Edit</button>
2	Bhayavadar Nagar Palika	802505	Gyan Chandra	abc@gmail.com	7897879412	<button>View</button> <button>Edit</button>
3	Bhanvad Municipality	802520	Komal	komal@gmail.com	9876543210	<button>View</button> <button>Edit</button>
4	Biliomora Nagar Palika	802617	Vishu Gupta	vishu@abc.com	9455598765	<button>View</button> <button>Edit</button>
5	Damnagar Nagar Palika	802541	Sanju	snj@mail.com	7898745621	<button>View</button> <button>Edit</button>
6	Dedham Naqar Palika	802480	Ak Jain	vs@qm.com	8888888871	<button>View</button> <button>Edit</button>

3. The ULBs can be searched and selected using a variety of filters like ULB name, census code/ULB code, State nodal officer name, email-id, and phone number.

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Nodal Officer Name	ULB Nodal Officer Email ID	ULB Nodal Officer Phone Number	Actions
1	ABC Nagarpalika	802443	Vijay	asdzxy@yahoo.com	9150511595	<button>View</button> <button>Edit</button>
2	Bhayavadar Nagar Palika	802505	Gyan Chandra	abc@gmail.com	7897879412	<button>View</button> <button>Edit</button>
3	Bhanvad Municipality	802520	Komal	komal@gmail.com	9876543210	<button>View</button> <button>Edit</button>
4	Biliomora Nagar Palika	802617	Vishu Gupta	vishu@abc.com	9455598765	<button>View</button> <button>Edit</button>
5	Damnagar Nagar Palika	802541	Sanju	snj@mail.com	7898745621	<button>View</button> <button>Edit</button>
6	Degham Naqar Palika	802480	Ak Jain	vs@qm.com	8888888871	<button>View</button> <button>Edit</button>

4. Click on **VIEW** or **EDIT** for editing the details for a particular ULB.

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Nodal Officer Name	ULB Nodal Officer Email ID	ULB Nodal Officer Phone Number	Actions
1	Palanpur Nagar Palika	802450				<button>View</button> <button>Edit</button>

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5. On clicking **EDIT**, the contact information can be modified/ updated by simply typing in updated details.

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Nodal Officer Name	ULB Nodal Officer Email ID	ULB Nodal Officer Phone Number	Actions
1	Pardi Nagar Palika	802621				<button>View</button> <button>Edit</button>
2	Palitana Nagar Palika	802554				<button>View</button> <button>Edit</button>
3	Padra Nagar Palika	802601				<button>View</button> <button>Edit</button>
4	Palanpur Nagar Palika	802450	Raj	Raj@gmail.com	987654321	Contact No is not valid <button>Update</button> Edit more
5	Patdi Nagar Palika	802492				<button>View</button> <button>Edit</button>
6	Patan Nagar Palika	802456				<button>View</button> <button>Edit</button>

6. Click on **EDIT MORE** if other details like ULB type, population, number of wards need to be changed.

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Nodal Officer Name	ULB Nodal Officer Email ID	ULB Nodal Officer Phone Number	Actions
1	Pardi Nagar Palika	802621				<button>View</button> <button>Edit</button>
2	Palitana Nagar Palika	802554				<button>View</button> <button>Edit</button>
3	Padra Nagar Palika	802601				<button>View</button> <button>Edit</button>
4	Palanpur Nagar Palika	802450	Raj	Raj@gmail.com	987654321	Contact No is not valid <button>Update</button> Edit more
5	Patdi Nagar Palika	802492				<button>View</button> <button>Edit</button>
6	Patan Nagar Palika	802456				<button>View</button> <button>Edit</button>

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7. Clicking on **EDIT MORE** will open a pop up wherein the relevant ULB profile details can be updated/ modified.

Edit Profile

State *: Gujarat ULB Type *: Municipality Census Code *: 802450

ULB Code *: ULB Name *: Palanpur Nagar Palika

Area (Sq kms) *: 0 Population *: 122344 No of Wards *: 0

Municipal Commissioner/Executive Officer Name: Municipal Commissioner/Executive Officer Email ID: Municipal Commissioner/Executive Officer Contact No:

ULB Nodal Officer Name *: ULB Nodal Officer Email ID *: ULB Nodal Officer Contact No *:

Update Profile

8. After typing in the modified/updated details, click on **UPDATE PROFILE** on the bottom left to effect the changes and update the ULB profile.

Edit Profile

State *: Gujarat ULB Type *: Municipality Census Code *: 802450

ULB Code *: ULB Name *: Palanpur Nagar Palika

Area (Sq kms) *: 0 Population *: 122344 No of Wards *: 0

Municipal Commissioner/Executive Officer Name: Municipal Commissioner/Executive Officer Email ID: Municipal Commissioner/Executive Officer Contact No:

ULB Nodal Officer Name *: ULB Nodal Officer Email ID *: ULB Nodal Officer Contact No *:

Update Profile

Review grant application

1. Click on **REVIEW GRANT APPLICATION** under ULB management section.

The screenshot shows the cityfinance.in dashboard for Gujarat. On the left, there's a sidebar with various menu items like 'Approve Claims for 2021-2022', 'Dashboard', 'ULB Management' (which is currently selected), 'Grant Transfer Certificate', and 'Million Plus Cities Challenge for UAs'. The main area displays four cards: '179 Total ULBs' with a location pin icon, '175 Non Million Cities' with a temple icon, '5 Million-Plus UAs' with a building icon, and '12 ULBs in Million-Plus UAs' with a location pin icon. Below these is a section titled 'Overall ULB Form Status' with a progress bar indicating 0%. To the right, there's a 'Entry Level Conditions' section with two more progress bars: 'ULB Annual Accounts Status' at 0% and 'ULB Utilization Report Status' at 0%. The URL https://democityfinance.dhwaniris.in/stateform/edit-ulb-profile is visible at the bottom of the sidebar.

2. The **REVIEW GRANT APPLICATION** page will appear as shown below.

The screenshot shows the 'Review Grant Application' page. The sidebar is identical to the previous one. The main content area is titled 'Review Grant Application' and contains a table with columns: S.No, ULB Name, ULB Census Code/ ULB Code, ULB Type, Population Type, Name of UA, Status, and Actions. There are six entries in the table:

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Status	Actions
1	Borivali Nagar Palika	802560	Municipality	Non Million	NA	Under Review by MoHUA	
2	Chalala Nagar Palika	802544	Municipality	Non Million	NA	Under Review by State	
3	Surat Municipal Corporation	802629	Municipal Corporation	Million Plus	Surat U.A.	Approval Completed	
4	Bayad Nagar Palika	802473	Municipality	Non Million	NA	In Progress	
5	Dabholi Nagar Palika	802600	Municipality	Non Million	NA	In Progress	
6	Amod Nagar Palika	802605	Municipality	Non Million	NA	Not Started	

3. Click on drop down menu under **STATUS** column to filter/view the form status of ULBs and take appropriate action. The ULB form status will be one of the following:
 - Not started – ULB has not started filling the 15th FC form.
 - In progress – ULB has started filling the 15th FC form.
 - Under review by State – ULB has submitted the 15th FC form and it's under review by the State.

- Under review by MoHUA – State has approved the 15th Form and it's under Review by MoHUA.
- Rejected by State – State has rejected the 15th FC Form and its gone back to ULB for re-submission.
- Rejected by MoHUA - MoHUA has rejected the 15th FC Form and its gone back to ULB for re-submission.
- Approval completed – 15th FC Form has been approved by MoHUA.

S.No	ULB Name	ULB Census Code/ULB Code	ULB Type	Population Type	Name of UA	Status	Actions
1	Borival Nagar Palika	802560	Municipality	Non Million	NA	Under Review by MoHUA	View
2	Chalala Nagar Palika	802544	Municipality	Non Million	NA	Under Review by MoHUA	View
3	Surat Municipal Corporation	802629	Municipal Corporation	Million Plus	Surat U.A.	Approval Completed	View
4	Bayad Nagar Palika	802473	Municipality	Non Million	NA	In Progress	View
5	Dabholi Nagar Palika	802600	Municipality	Non Million	NA	In Progress	View
6	Amod Nagar Palika	802605	Municipality	Non Million	NA	Not Started	View
7	Chhaya Nagar Palika		Municipality	Non Million	NA	Not Started	View

4. ULBs can also be viewed/filtered by ULB type and population type.

S.No	ULB Name	ULB Census Code/ULB Code	ULB Type	Population Type	Name of UA	Status	Actions
1	Borival Nagar Palika	802560	ULB Type	Non Million	NA	Under Review by MoHUA	View
2	Chalala Nagar Palika	802544	Municipality	Non Million	NA	Under Review by MoHUA	View
3	Surat Municipal Corporation	802629	Municipal Corporation	Million Plus	Surat U.A.	Approval Completed	View
4	Bayad Nagar Palika	802473	Municipality	Non Million	NA	In Progress	View
5	Dabholi Nagar Palika	802600	Municipality	Non Million	NA	In Progress	View
6	Amod Nagar Palika	802605	Municipality	Non Million	NA	Not Started	View
7	Chhaya Nagar Palika		Town Panchayat	Non Million	NA	Not Started	View

5. The ULBs can be searched/ selected using a variety of selection filters like ULB name, census code/ULB code, State nodal officer's name, email-id, and phone number.

Gujarat

Review Grant Application

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Status	Actions
1	Borivali Nagar Palika	802560	Municipality	Non Million	NA	Under Review by MoHUA	
2	Chalala Nagar Palika	802544	Municipality	Non Million	NA	Under Review by State	
3	Surat Municipal Corporation	802629	Municipal Corporation	Million Plus	Surat U.A.	Approval Completed	
4	Bayad Nagar Palika	802473	Municipality	Non Million	NA	In Progress	
5	Dabholi Nagar Palika	802600	Municipality	Non Million	NA	In Progress	
6	Amod Nagar Palika	802605	Municipality	Non Million	NA	Not Started	
7	Chhaya Nagar Palika		Municipality	Non Million	NA	Not Started	

6. Click on **TAKE ACTION** for ULBs which have submitted the 15th FC forms.
7. Click on **VIEW** for the remaining ULBs.

Gujarat

Review Grant Application

S.No	ULB Name	ULB Census Code/ ULB Code	ULB Type	Population Type	Name of UA	Status	Actions
1	Borivali Nagar Palika	802560	Municipality	Non Million	NA	Under Review by MoHUA	
2	Chalala Nagar Palika	802544	Municipality	Non Million	NA	Under Review by State	
3	Surat Municipal Corporation	802629	Municipal Corporation	Million Plus	Surat U.A.	Approval Completed	
4	Bayad Nagar Palika	802473	Municipality	Non Million	NA	In Progress	
5	Dabholi Nagar Palika	802600	Municipality	Non Million	NA	In Progress	
6	Amod Nagar Palika	802605	Municipality	Non Million	NA	Not Started	

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8. On clicking **TAKE ACTION**, the State nodal officer will be redirected to the concerned ULB form which has to be reviewed and thereafter **APPROVED or RETURNED** by State nodal officer. Each sub-component of the 15th FC form submitted by the ULB can be approved/ returned by the State nodal officer, and e-mail notifications will be sent to the ULB registered e-mail address for the same.

The screenshot shows the cityfinance.in platform interface. At the top, there's a navigation bar with links for HOME, ANALYTICS, FINANCIAL STATEMENTS, MUNICIPAL LAWS, BORROWINGS, 15th FC GRANTS (which is highlighted in green), QUESTIONNAIRE, and USERS. Below the navigation bar, the page title is "cityfinance.in" and it specifies "Gujarat" and "ULB: Chalala Nagar Palika". A central text box states: "The 15th Finance Commission Grants Management System facilitates seamless submission and flow of required information between Urban Local Bodies, State Governments and Ministry of Housing and Urban Affairs for the purposes of availing ULB Grants between 2021-26." To the left, there's a sidebar with various menu items like "State Dashboard", "Overview", "Entry Level Conditions" (which includes "Grant Transfer Certificate", "Detailed Utilisation Report" (highlighted with a red dashed border), "Annual Accounts", and "Performance Conditions"), and "SLBs for Water Supply and Sanitation". Below these are buttons for "Preview and download" and "Final Review Submit". To the right, there's a section titled "Requirements for 15th FC Grants for FY 2021-22" with a progress bar at 100% completion. Below the progress bar are four colored boxes: green for "Grant", blue for "Detailed", orange for "Annual", and dark green for "Performance".

9. For instance, click on **DETAILED UTILIZATION REPORT** in the ULB form to **TAKE ACTION** on that sub-component.

This screenshot is similar to the one above, showing the cityfinance.in platform for Chalala Nagar Palika, Gujarat. The "Detailed Utilisation Report" sub-component in the sidebar is highlighted with a red dashed border. The rest of the interface is identical to the previous screenshot, including the central text box about the grants system, the requirements section with a 100% completion bar, and the four status boxes below it.

10. On being redirected to the **DETAILED UTILIZATION REPORT** page, review the details submitted by the ULB.

Detailed Utilisation Report

Detailed Utilisation report in respect of 15th finance commission tied grants for year 2020-21

Name of MPC/UA/NMPC	Chalala Nagar Palika
Type of grant	Tied
i. Unutilized from previous installments (INR in lakhs)	12
ii. Tied Grant received during the year (INR in lakhs)	13
iii. Expenditure incurred during the year (INR in lakhs)	10
Closing balance at the end of year (INR in lakhs)(i + ii - iii)	15

11. Click on **PREVIEW** button at the top right corner of each component of the ULB form to review and analyse the details submitted by the respective ULBs.

Detailed Utilisation Report

Detailed Utilisation report in respect of 15th finance commission tied grants for year 2020-21

Name of MPC/UA/NMPC	Chalala Nagar Palika
Type of grant	Tied
i. Unutilized from previous installments (INR in lakhs)	12
ii. Tied Grant received during the year (INR in lakhs)	13
iii. Expenditure incurred during the year (INR in lakhs)	10
Closing balance at the end of year (INR in lakhs)(i + ii - iii)	15

The concerned component and the details entered therein can be **DOWNLOADED** for future reference or record keeping.

GRANT UTILISATION REPORT FOR THE FIFTEENTH COMMISSION RECOMMENDED TIED GRANT RECEIVED DURING THE AWARD PERIOD 2021-22 TO 2025-26.

(to be submitted by NMPCs & MPCs as per details in para 14 above)

S. No.	Item description	Amount (Rs. in lakhs)	% of total tied grant earmarked	No of projects undertaken	Total project cost involved (Rs. in lakhs)
1.	Unutilised tied grant from previous installment	12	x	x	x
2.	15 th F.C. Tied grant received during the year [1 st & 2 nd installment taken together]	12	x	x	x
3.	Expenditure incurred during the year	12	x	x	x
4.	Closing balance at the end of year	12	x	x	x
5.	Component-wise utilisation of grant	x	x	x	x
A.	Water Management(WM)	Total % of tied grant utilised in WM [0%]	x	x	

12. On the bottom left corner, the **STATE REVIEW STATUS** will be available with an option to approve or return the concerned component of the ULB page.
13. Click on **APPROVE** if the details entered by the ULB are correct and complete.
14. Click on **RETURN** if the details are unsatisfactory and mention the **REASON TO RETURN** in order to provide guidance to ULBs for re-submission.

Solid Waste Management (SWM)

S.No	Category	Total Tied Grant Utilized on SWM	Number of Projects Undertaken	Total Project Cost Involved(INR in lakhs)
1	Sanitation	0	0	0
2	Solid Waste Management	0	0	0

Name*: Sumedha B
Designation*: Deputy Director

State Review Status

Approve **Return**

Reason for return

15. Click on **SAVE AND NEXT** on the bottom-right corner to save the State review status. This will ensure that the action taken by the State nodal officer on the concerned component of the ULB form is saved for future logins.

The screenshot shows the '15th FC GRANTS' tab selected in the top navigation bar. On the left, there's a sidebar with various menu items like 'State Dashboard', 'Overview', 'Entry Level Conditions', 'Grant Transfer Certificate', 'Detailed Utilisation Report', 'Annual Accounts', 'Performance Conditions', and 'SLBs for Water Supply and Sanitation'. The main content area displays a table with two rows: 'Sanitation' and 'Solid Waste Management'. Each row has four columns: 'Category', 'Total Tied Grant Utilized on SWM', 'Number of Projects Undertaken', and 'Total Project Cost Involved(Rs. in lakhs)'. Below the table, there are input fields for 'Name*' (Sumedha B) and 'Designation*' (Deputy Director). At the bottom, there are 'Approve' and 'Return' buttons, followed by 'BACK' and 'SAVE AND NEXT' buttons.

The process of submission will be complete only when a tick ‘’ appears against the relevant component on the left panel.

16. Similar action can be taken for other 15th FC form components submitted by the ULBs.
17. Click on **PREVIEW AND DOWNLOAD** on the left panel in order to review the entire 15th FC Form submitted by ULB and maintain adequate records.

The screenshot shows the 'PREVIEW AND DOWNLOAD' button highlighted with a red dashed box. The main content area displays a summary message: 'The 15th Finance Commission Grants Management System facilitates seamless submission and flow of required information between Urban Local Bodies, State Governments and Ministry of Housing and Urban Affairs for the purposes of availing ULB Grants between 2021-26.' Below this, it shows 'Requirements for 15th FC Grants for FY 2021-22' and 'Application Status -In Progress' with a progress bar at 67%.

Submissions for 15th FC grant for FY 2021-22 Surat Municipal Corporation, Gujarat

[Download as PDF](#)

GRANT UTILISATION REPORT FOR THE FIFTEENTH COMMISSION RECOMMENDED TIED GRANT RECEIVED DURING THE AWARD PERIOD 2021-22 TO 2025-26.

(to be submitted by NMPCs & MPCs as per details in para 14 above)

Name of State:- Gujarat

Name of City/UA[MPC/NMPC]- Surat Municipal Corporation

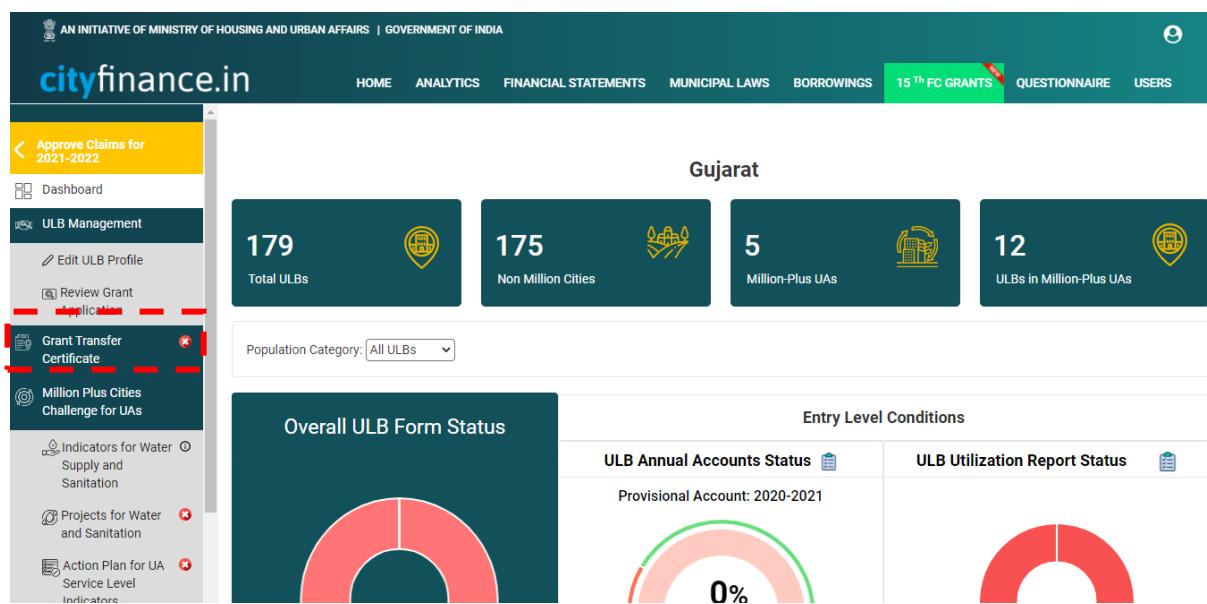
S. No.	Item description	Amount (Rs. in lakh)	% of total tied grant earmarked	No of projects undertaken	Total project cost involved (Rs. in lakh)
1.	Unutilised tied grant from previous installment	12	X	X	X

5. GRANT TRANSFER CERTIFICATE

Background

- As indicated earlier, the 15th FC operational guidelines require the State governments to furnish Grant Transfer Certificate for the last installment received from the Central government in the prescribed format, along with the claim for the subsequent installment to MoHUA & DoE.
- States are mandated to submit Grant Transfer Certificates for each of the categories against which grants are received. Therefore, States are required to submit following Grant Transfer Certificates in the prescribed format on www.cityfinance.in:
 - Signed Grant Transfer Certificate for MCF grant for water supply and solid waste management (SWM) (In case State has Million Plus City/ UA).
 - Signed Grant Transfer Certificate for Non-Million Plus Cities (Tied grant).
 - Signed Grant Transfer Certificate for Non-Million Plus Cities (Untied grant).
- The format for Grant Transfer Certificate is provided in **Annexure I** of this manual.

1. After login, Click on GRANT TRANSFER CERTIFICATE on the left panel.



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2. Feature for uploading **Grant Transfer Certificate** will appear as below:

Gujarat

Grant Transfer Certificate

(A) Upload Signed Grant Transfer Certificate for Million Plus Cities Grant for Water Supply and SWM*

(B) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Tied Grant*

(C) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Untied Grant*

BACK **NEXT**

3. Click on **UPLOAD PDF** to submit the duly signed copy of the **Grant Transfer Certificates** in the prescribed format.

Gujarat

Grant Transfer Certificate

(A) Upload Signed Grant Transfer Certificate for Million Plus Cities Grant for Water Supply and SWM*

Gujarat_MPC(SWM)_2nd Inst.GTC.pdf 100%

(B) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Tied Grant*

Gujarat_NMPC(Tied)2nd Inst.GTC.pdf 100%

(C) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Untied Grant*

Gujarat_NMPC(Untied)_2nd Inst.GTC.pdf 100%

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4. Click on **PREVIEW** in order to review the documents uploaded.

The screenshot shows the 'Grant Transfer Certificate' page for Gujarat. On the left sidebar, under 'ULB Management', there are several options: 'Edit ULB Profile', 'Review Grant Application', 'Grant Transfer Certificate', 'Million Plus Cities Challenge for UAs', 'Indicators for Water Supply and Sanitation', and 'Projects for Water Supply and Sanitation'. The main content area is titled 'Grant Transfer Certificate' and shows three upload fields for different types of grants. Each field has a progress bar at 100% and a red 'X' icon. To the right of each field is a 'Upload Pdf' button. A large red dashed box highlights the 'PREVIEW' button in the top right corner of the content area. At the bottom, there are 'BACK' and 'SAVE AND NEXT' buttons.

5. On the **PREVIEW** screen, click on **DOWNLOAD AS PDF** in order to download the uploaded documents for maintenance of records.

This screenshot shows the 'Grant Transfer Certificate' page for Gujarat, similar to the previous one but with a modal window open. The modal title is 'Submissions for 15th FC Grants for FY 2021-22' and it displays the current status as 'Completed'. Inside the modal, there is a table showing three uploaded files: (A) Gujarat_MPC(SWM)_2nd Inst.GTC.pdf, (B) Gujarat_NMPC(Tied)2nd Inst.GTC.pdf, and (C) Gujarat_NMPC(Untied)_2nd Inst.GTC.pdf. To the right of the table is a 'Download as PDF' button, which is highlighted with a red dashed box. The 'PREVIEW' button is visible at the top right of the modal. At the bottom of the modal are 'BACK' and 'SAVE AND NEXT' buttons.

<This space has been intentionally left blank>

6. Once documents are uploaded, click on **SAVE AND NEXT** to complete the upload process.

Grant Transfer Certificate

(A) Upload Signed Grant Transfer Certificate for Million Plus Cities Grant for Water Supply and SWM*

Gujarat_MPC(SWM)_2nd Inst.GTC.pdf

(B) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Tied Grant*

Gujarat_NMPC(Tied)2nd Inst.GTC.pdf

(C) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Untied Grant*

Gujarat_NMPC(Untied)_2nd Inst.GTC.pdf

SAVE AND NEXT

The process of submission will be complete only when a tick ‘’ appears against the relevant component on the left panel.

7. In case the State nodal officer wishes to replace or remove an existing document, click on the icon encircled below:

Grant Transfer Certificate

(A) Upload Signed Grant Transfer Certificate for Million Plus Cities Grant for Water Supply and SWM*

Gujarat_MPC(SWM)_2nd Inst.GTC.pdf

(B) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Tied Grant*

Gujarat_NMPC(Tied)2nd Inst.GTC.pdf

(C) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Untied Grant*

slb undefined (7).pdf

SAVE AND NEXT

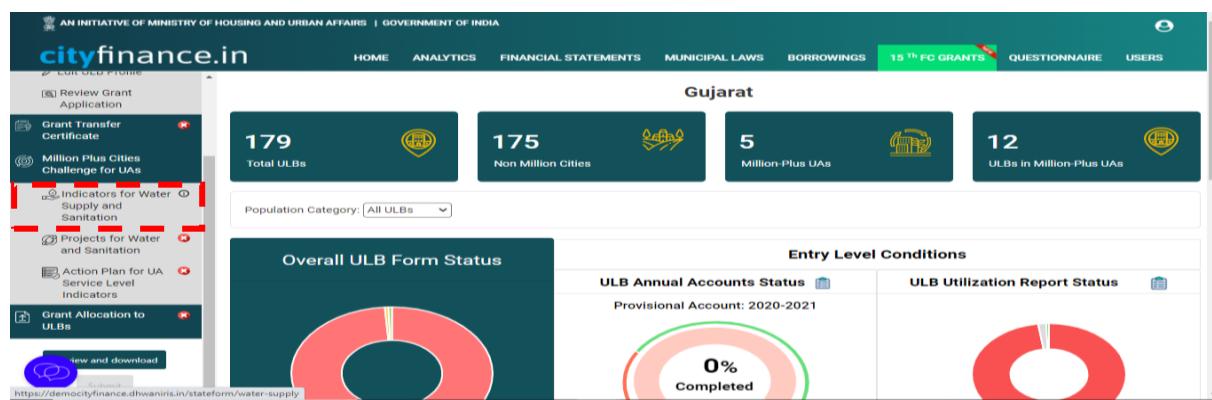
6. MILLION PLUS CITIES CHALLENGE FUND (MCF) FOR MILLION PLUS CITIES/ URBAN AGGLOMERATIONS

Background

- State governments with Million Plus cities/ UAs (MPCs) will work in coordination with each of the ULBs in respective UAs for completing the compliances and achieving the targets for service level indicators for availing the MCF Grants.
- State governments in coordination with ULBs in MPCs have to provide following information:
 - **Indicators for water supply and sanitation:** The 15th FC operational guidelines state that in order to be eligible for MCF grants, Million Plus cities/UAs will be required to meet service level targets for the entire UA. State nodal officer would be able to aggregate the value of the related service level indicators for water supply and sanitation for entire UA on the basis of data entered by individual ULBs in UA.
 - **Projects for water and sanitation:** The 15th FC operational guidelines mandates the States to select milestone-based projects on rejuvenation of water bodies, water supply, recycling and reuse of water for each of the UA. Three projects must be identified for rejuvenation of water bodies and at least one project each for water supply and recycling & reuse of water. The prescribed format for submitting the details on these projects has been provided on the portal.
 - **Action plan for UA service level indicators:** As per 15th FC operational guidelines, each State government and each Million Plus Cities/UAs (In case of UAs, entity nominated/authorized by the State Govt.) shall sign a tripartite Memorandum of Understanding with MoHUA which, inter alia, shall include an action plan for achieving the mutually agreed targets on water supply, sanitation and solid waste management. The prescribed format for submitting the details on the action plan has been provided on the portal.

Indicators for water supply and sanitation

1. Click on **INDICATORS FOR WATER SUPPLY AND SANITATION** under the tab '**MILLION PLUS CITIES CHALLENGE FOR UAs**' on the left panel.



2. Click on **SELECT** to view the aggregate service level indicators pertaining to the concerned UA.

3. On selection, a top bar displays the following values:
 - **Total number of ULBs in UA** i.e. total number of ULBs in the UA.
 - **Approved by State** i.e. total number of ULBs in the concerned UA with 15th FC forms approved by the State.
 - **Pending for submission/ approval** i.e. total number of ULBs in the concerned UA with 15th FC forms pending for approval by the State.

Note: The aggregate value is calculated only for the ULBs with approved 15th FC forms.

Gujarat

Indicators for Water Supply and Sanitation

The below tables denotes the aggregate indicators and targets of ULBs in respective UA

- UA1: Urban Agglomeration Ahmadabad
- UA2: Urban Agglomeration Surat
- UA3: Urban Agglomeration Patan
- UA4: Urban Agglomeration Vadodara
- UA5: Urban Agglomeration Rajkot

PREVIEW

NEXT

Service Level Indicators	Benchmark	Actual Indicator 2020-21	Target 2021-22	Target 2022-23	Target 2023-24	Target 2024-25
Water supplied in litre per day(lpcd)*	135 LPCD	1 LPCD	2 LPCD	3 LPCD	4 LPCD	5 LPCD
% of Non revenue water*	20%	5 %	4 %	3 %	2 %	1 %
% of households covered with sewerage/septage services*	100%	5 %	2 %	3 %	4 %	5 %
% of households covered with piped water supply*	100%	3 %	4 %	5 %	6 %	7 %

4. Click on **PREVIEW** to view the aggregate indicators for all UAs at one place.

Indicators for Water Supply and Sanitation

The below tables denotes the aggregate indicators and targets of ULBs in respective UA

Total Number of ULBs in UA	Approved by State	Pending for Submission/Approval
2	1	1

Service Level Indicators	Benchmark	Actual Indicator 2020-21	Target 2021-22	Target 2022-23	Target 2023-24	Target 2024-25
Water supplied in litre per day(lpcd)*	135 LPCD	1 LPCD	2 LPCD	3 LPCD	4 LPCD	5 LPCD
% of Non revenue water*	20%	5 %	4 %	3 %	2 %	1 %
% of households covered with sewerage/septage services*	100%	5 %	2 %	3 %	4 %	5 %
% of households covered with piped water supply	100%	3 %	4 %	5 %	6 %	7 %

5. On **PREVIEW**, click on **DOWNLOAD AS PDF** in order to download the document for the purpose of maintaining records.

Submissions for 15th FC Grants for FY 2021-22

Gujarat

Indicators for Water Supply and Sanitation

Total Number of ULBs in UA	Approved by State	Pending for Submission/Approval
2	1	1

Service Level Indicators	Benchmark	Baseline Indicator 2020-21	Target 2021-22	Target 2022-23	Target 2023-24	Target 2024-25
Water supplied in litre per day(lpcd)	135 LPCD	1 LPCD	2 LPCD	3 LPCD	4 LPCD	5 LPCD
% of Non revenue water	20%	5 %	4 %	3 %	2 %	1 %
% of households covered with sewerage/septage services	100%	5 %	2 %	3 %	4 %	5 %
% of households covered with piped water supply	100%	3 %	4 %	5 %	6 %	7 %

Projects for water and sanitation

1. Click on **PROJECTS FOR WATER AND SANITATION** under the tab ‘**MILLION PLUS CITIES CHALLENGE FOR UA**’ on the left panel.

The screenshot shows the cityfinance.in dashboard for Gujarat. On the left, a sidebar menu includes options like 'Edit ULB Profile', 'Review Grant Application', 'Grant Transfer Certificate', 'Million Plus Cities Challenge for UAs', 'Indicators for Water Supply and Sanitation' (which is highlighted with a red dashed box), 'Action Plan for UA Service Level Indicators', 'Grant Allocation to ULBs', and 'View and download'. The main area displays 'Gujarat' statistics: 179 Total ULBs, 175 Non Million Cities, 5 Million-Plus UAs, and 12 ULBs in Million-Plus UAs. Below this is a section titled 'Overall ULB Form Status' with a donut chart. To the right is a table for 'Entry Level Conditions' comparing 'ULB Annual Accounts Status' and 'ULB Utilization Report Status' for the 'Provisional Account: 2020-2021'. A link at the bottom leads to https://democityfinance.dhwaniris.in/stateform/water-rejuvenation.

2. Click on **SELECT** to start filling up the project details for respective UA.

The screenshot shows the 'Projects for Water and Sanitation' section for Gujarat. It lists five Urban Agglomerations: UA1: Urban Agglomeration Ahmadabad, UA2: Urban Agglomeration Surat, UA3: Urban Agglomeration Patan, UA4: Urban Agglomeration Vadodara, and UA5: Urban Agglomeration Rajkot. Each item has a 'Select' button next to it, with the one for UA2 highlighted with a red dashed box. Navigation buttons 'PREVIEW', 'NEXT', 'Back', and 'PREVIOUS' are visible at the bottom.

3. On selection, the details of the following projects must be filled by the State nodal officer:
 - 3 Projects for rejuvenation of water bodies
 - 1 Project for recycling and reuse of water
 - 1 Project for water supply

Note: For each of the projects on rejuvenation of water bodies as well as recycling and reuse of water, the latitude and longitude can be derived by entering the project location on Google Maps (accessed by clicking on the icon ) or by manually entering latitude & longitude.

Note: In case more than one project is to be selected for water supply or recycling and reuse of water, click on **ADD MORE** to add another row in the list of projects.

Projects for Water and Sanitation PREVIEW

UA1: Urban Agglomeration Ahmadabad U.A. Select

Fill Details of Project for Rejuvenation of Water Bodies*

S.No	Project Name	Name Of Water Body	Area	Upload Photo	Location Latitude and Longitude	BOD in mg/L	COD in mg/L	DO in mg/L	TDS in mg/L	Turbidity in NTU	Project Details	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	 	<input type="text"/> 	Current Expected	89 0	10 12	15 14	15 12	11 12	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	 	<input type="text"/> 	Current Expected	84 78	11 0	12 14	10 Expect	Current 15	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	 	<input type="text"/> 	Current Expected	Current 78	0 12	15 Expect	Current 11	Current 16	<input type="text"/>

Fill Details of Projects for Recycling and Reuse of Water

Click on Google Maps Icon

Location of Water Treatment Plant Latitude and Longitude

Proposed capacity of STP(MLD)

Proposed water quantity to be reused(MLD)

Target customers/ consumer for reuse of water

Add more

Details of Proposed Project to Improve Service Level Indicators related to Water Supply*

Select an indicator for water supply

Add more

S.No	Project Name	Physical Components 	Indicator	Existing (As-is)	After (To-be)	Estimated Cost (Amount in INR Lakhs)
1	<input type="text"/>	<input type="text"/>	<input type="text"/> -Select Indicator-	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Click on **PREVIEW** to view all the projects in each of the UAs.

Gujarat

Projects for Water and Sanitation

- UA1: Urban Agglomeration Ahmadabad
- UA2: Urban Agglomeration Surat
- UA3: Urban Agglomeration Patan
- UA4: Urban Agglomeration Vadodara
- UA5: Urban Agglomeration Rajkot

PREVIEW

5. Click on **DOWNLOAD AS PDF** to download the document for the purpose of maintaining records.

Submissions for 15th FC Grants for FY 2021-22

Gujarat

Form Current Status: In Progress

Projects for Water and Sanitation

UA1: Urban Agglomeration Ahmadabad

Fill Details of Project for Rejuvenation of Water Bodies

S.No	Project Name	Name Of Water Body	Area	Upload Photo	Location Latitude and Longitude	BOD in mg/L	COD in mg/L	DO in mg/L	TDS in mg/L	Turbidity in NTU	Project Details
1					Current Expected	89 0	10 12	15 14	15 12	11 12	
2					Current Expected	84 78	11 0	12 14	10 15		
3					Current Expected	78	0 12	15 11	11 16		

Download as PDF

6. Click on **NEXT** to save the details and complete the process.

Gujarat

Projects for Water and Sanitation

UA1: Urban Agglomeration Ahmadabad U.A.

UA2: Urban Agglomeration Surat U.A.

UA3: Urban Agglomeration Patan U.A.

UA4: Urban Agglomeration Vadodara U.A.

UA5: Urban Agglomeration Rajkot U.A.

The process of submission will be complete only when a tick ‘’ appears against the relevant component on the left panel.

Action plan for UA service level indicators

1. Click on **ACTION PLAN FOR UA SERVICE LEVEL INDICATORS** under the tab **‘MILLION- PLUS CITIES CHALLENGE FOR UA’** on the left panel.

Gujarat

Overall ULB Form Status

Entry Level Conditions	
ULB Annual Accounts Status	ULB Utilization Report Status
Provisional Account: 2020-2021	

2. Click on **SELECT** to start filling up the details for respective UA.

Action Plan for UA Service Level Indicators

- UA1: Urban Agglomeration Ahmadabad
- UA2: Urban Agglomeration Surat
- UA3: Urban Agglomeration Patan
- UA4: Urban Agglomeration Vadodara
- UA5: Urban Agglomeration Rajkot

3. The details to be entered as part of the action plan are provided below:

- Table 1: Details of all the projects that State intends to undertake for the concerned UA, with dropdowns for ‘executing agency’, ‘sector’ and ‘project type’.
- Table 2: Yearly breakdown of the total cost for each of the projects identified in table 1. It will also include the source of funds for each of the project between 15th FC grants and other sources revenue.
- Table 3: Yearly outlay of the 15th FC grants earmarked for each of the projects identified in Table 2.

Note: Total yearly outlay should be equal to total cost of the project i.e. sum of 15th FC grants and other sources of revenue.

Action Plan for UA Service Level Indicators

UA1: Urban Agglomeration Ahmadabad

List of Projects to be Executed with 15th FC Grants*

S No	Project Code	Project Name	Project Cost	Project Details	Executing Agency	Sector	Project Type	Estim
1		fngjkn	20	fghj yftugh...	Kalol Nagar Palika	Rainwater H...	Any ongoing pr...	
2								

4. Click on **DOWNLOAD** in order to generate a UA-wise action plan sheet which will be inserted as an Annexure to the tripartite MoU to be signed between the UA, State and MoHUA.

5. Click on **NEXT** to complete the process.

The screenshot shows the 'cityfinance.in' website interface. The top navigation bar includes links for HOME, ANALYTICS, FINANCIAL STATEMENTS, MUNICIPAL LAWS, BORROWINGS, 15th FC GRANTS (highlighted in green), QUESTIONNAIRE, and USERS. On the left, a sidebar menu lists several items: 'Review Grant Application' (checkbox checked), 'Grant Transfer Certificate' (checkbox checked with a green checkmark), 'Million Plus Cities Challenge for UAs' (checkbox checked), 'Indicators for Water Supply and Sanitation' (checkbox checked), 'Projects for Water and Sanitation' (checkbox checked with a red X), 'Action Plan for UA Service Level Indicators' (checkbox checked with a red X), and 'Grant Allocation to ULBs' (checkbox checked with a red X). The main content area displays five options: 'UA2: Urban Agglomeration Surat' (with a 'Select' button), 'UA3: Urban Agglomeration Patan' (with a 'Select' button), 'UA4: Urban Agglomeration Vadodara' (with a 'Select' button), and 'UA5: Urban Agglomeration Rajkot' (with a 'Select' button). At the bottom, there are 'BACK' and 'NEXT' buttons. The 'NEXT' button is highlighted with a red dashed box. The footer contains links for Director, AMRUT, Email: contact@cityfinance.in, Visitors: 12820, and social media icons for Connect With Us: Facebook, Twitter, LinkedIn.

The process of submission will be complete only when a tick ‘’ appears against the relevant component on the left panel.

6. GRANT ALLOCATION TO ULBs

Background

- State nodal officers are required to upload the details of ULB wise allocation made by the States for last tranche of grant to both NMPCs and ULBs in MPC/UA.
- Submissions of ULB wise allocations would be used to verify the details provided by the respective ULBs in the Detailed Utilization Report.

1. After login, click on **GRANT ALLOCATION TO ULBS** in the left panel.



2. If you wish to submit the grant allocation report, click on **YES**.

3. In case of **YES**, click on **DOWNLOAD SAMPLE** to download template for the report.

The screenshot shows the 'Grant Allocation to ULBs' form for the state of Gujarat. At the top, there is a question: '(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State?*' with 'Yes' and 'No' buttons. The 'Yes' button is highlighted with a red dashed box. Below this is a 'Download Sample' button. On the right side of the form, there are 'PREVIEW' and 'SAVE' buttons. The sidebar on the left shows a list of menu items, with 'Grant Allocation to ULBs' selected and highlighted by a red dashed box.

4. The downloaded template will include the names of all the ULBs in the State alongside their respective census codes. The State nodal officer will be required to enter the 15th FC grant allocated to each of the ULBs in the State.

	ULB Cens. ULB Name	Grant Amount
1	802600 Dabhol Nagar Palika	
2	802605 Amod Nagar Palika	
4	802560 Borivali Nagar Palika	
5	802544 Chalala Nagar Palika	
6	802458 Chansama Nagar Palika	
7	802577 Chaklsai Nagar Palika	
8	802487 Bavla Nagar Palika	
9	802473 Bayad Nagar Palika	
10	802485 Bareja Nagar Palika	
11	802488 Barwala Nagar Palika	
12	802572 Balasinor Nagar Palika	
13	802591 Devgadh Bariya Nagar Palika	
14	802539 Babra Nagar Palika	
15	802543 Bagasra Nagar Palika	
16	802634 Bardoli Nagar Palika	
17	802444 Anjar Nagar Palika	
18	802570 Ankлав Nagar Palika	
19	802542 Amerali Nagar Palika	
20	802608 Ankleshwar Nagar Palika	
21	802621 Pardi Nagar Palika	
22	802571 Kapadwanj Nagar Palika	
23	802525 Kutiyana Nagar Palika	
24	802521 Jamodhpur Nagar Palika	
25	802467 Vadali Nagar Palika	
26	802535 Veraval Nagar Palika	
27	802522 Porbandar Chhaya Municipality	
28	802459 Kheralu Nagar Palika	

5. Click on **UPLOAD EXCEL** to submit the template with relevant details included.

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HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15th FC GRANTS** QUESTIONNAIRE USERS

Gujarat

Grant Allocation to ULBs

(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State ?*

Yes No

Download Sample

(B) Please fill in the grant amounts in the given template and upload the excel*

Upload Excel

BACK SAVE

Grant Transfer Certificate

Million Plus Cities Challenge for UAs

Indicators for Water Supply and Sanitation

Projects for Water and Sanitation

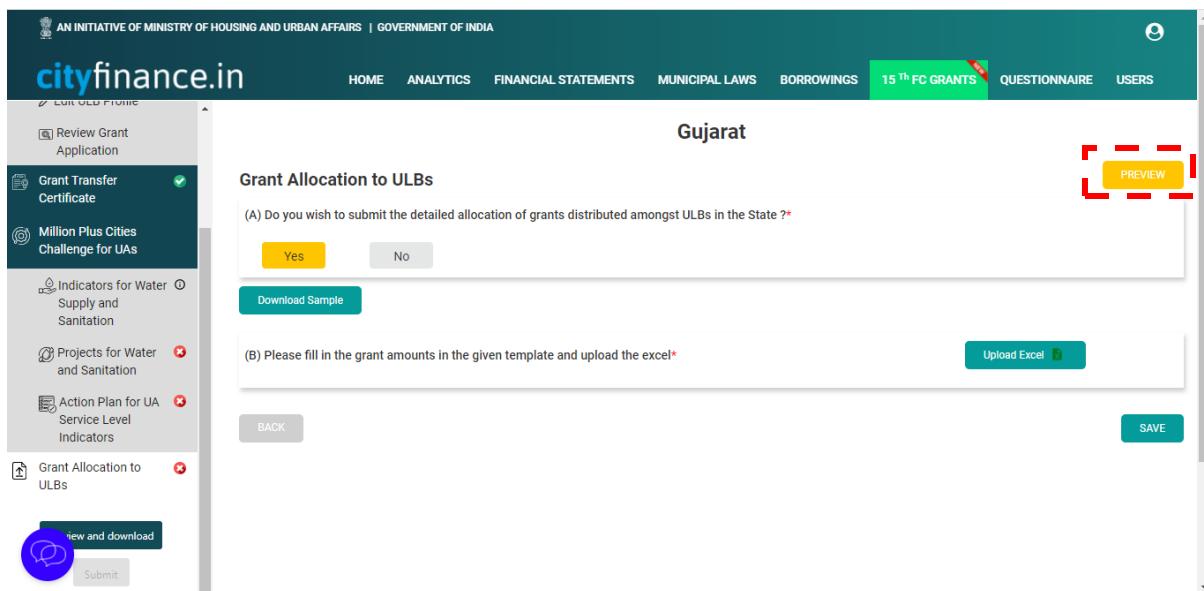
Action Plan for UA Service Level Indicators

Grant Allocation to ULBs

View and download

Submit

-
6. Click on **PREVIEW** to review the submitted file.



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HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS 15th FC GRANTS QUESTIONNAIRE USERS

Gujarat

Grant Allocation to ULBs

(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State ?*

Yes No

Download Sample

(B) Please fill in the grant amounts in the given template and upload the excel*

Upload Excel

BACK SAVE

Review Grant Application

Grant Transfer Certificate

Million Plus Cities Challenge for UAs

Indicators for Water Supply and Sanitation

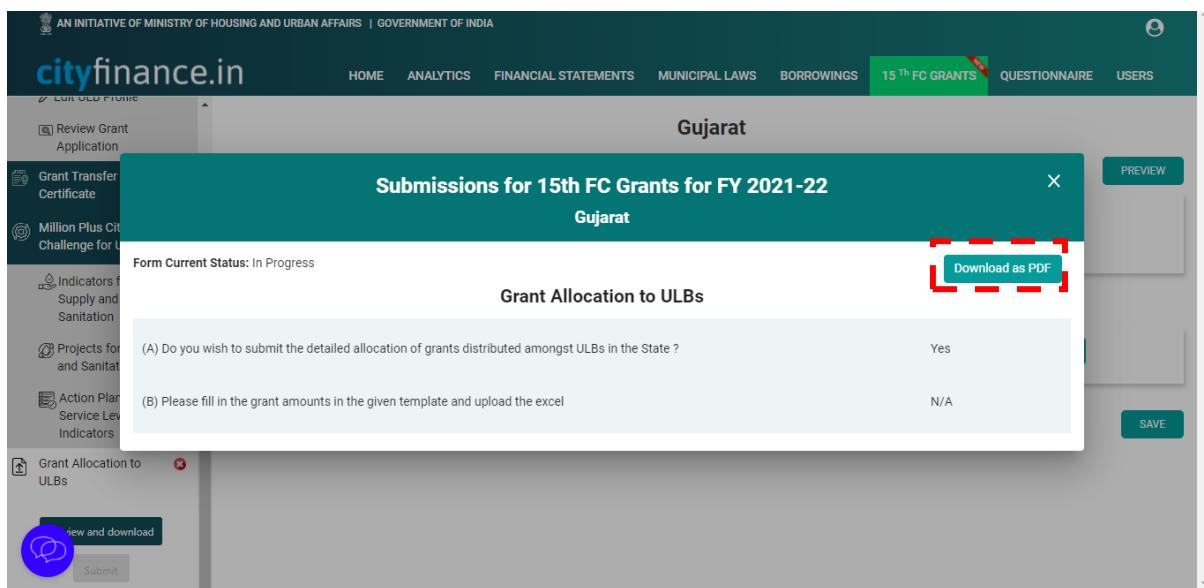
Projects for Water and Sanitation

Action Plan for UA Service Level Indicators

Grant Allocation to ULBs

New and download Submit

7. Click on **DOWNLOAD AS PDF** to download the document for the purpose of maintaining records.



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HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS 15th FC GRANTS QUESTIONNAIRE USERS

Gujarat

Submissions for 15th FC Grants for FY 2021-22

Gujarat

Form Current Status: In Progress

Grant Allocation to ULBs

(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State ? Yes

(B) Please fill in the grant amounts in the given template and upload the excel N/A

Download as PDF

SAVE

Review Grant Application

Grant Transfer Certificate

Million Plus Cities Challenge for UAs

Indicators for Water Supply and Sanitation

Projects for Water and Sanitation

Action Plan for UA Service Level Indicators

Grant Allocation to ULBs

New and download Submit

<This space has been intentionally left blank>

8. Click on **SAVE** to complete the submission process.

The screenshot shows the cityfinance.in platform interface for Gujarat. On the left, there's a sidebar with various navigation options, some of which have a green checkmark indicating they are completed. The main area is titled 'Grant Allocation to ULBs'. It contains two sections: (A) for submitting grant allocation details and (B) for uploading an Excel template. Section (A) has 'Yes' and 'No' buttons. Section (B) shows a progress bar at 100% and an 'Upload Excel' button. At the bottom right of the main area, there is a prominent yellow 'SAVE' button with a red border, which is highlighted by a red rectangular box.

The process of submission will be complete only when a tick ‘’ appears against the relevant component on the left panel.

8. FINAL SUBMISSION BY STATE GOVERNMENT

- After all components of the State form (*Grant Transfer Certificate, projects for water and sanitation, action plan and grant allocation*) have been filled and saved, click on **PREVIEW AND DOWNLOAD** on the left panel to verify the details to be submitted.

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Challenge for UAs

HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15 Th FC GRANTS** QUESTIONNAIRE USERS

Gujarat

Grant Allocation to ULBs

(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State ?*

Yes No

Download Sample

(B) Please fill in the grant amounts in the given template and upload the excel*

Gujarat_grant-allocation-template.xlsx

Upload Excel

BACK **PREVIEW** **SAVE**

Preview and download

- On **PREVIEW**, click on **DOWNLOAD AS PDF** to download the document for the purpose of maintaining records.

cityfin

Review Grant Application

Grant Transfer Certificate

Million Plus Cities Challenge for UAs

Indicators for Water Supply and Sanitation

Projects for Water and Sanitation

Action Plan for UA Service Level Indicators

Grant Allocation to ULBs

Preview and download

Submissions for 15th FC Grants for FY 2021-22

Gujarat

Grant Transfer Certificate

(A) Upload Signed Grant Transfer Certificate for Million Plus Cities Grant for Water Supply and SWM allStateForm (81).pdf

(B) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Tied Grant Gujarat_NMPC(Tied)2nd Inst.GTC.pdf

(C) Upload Signed Grant Transfer Certificate for Non-Million Plus Cities Untied Grant slb undefined (7).pdf

Indicators for Water Supply and Sanitation

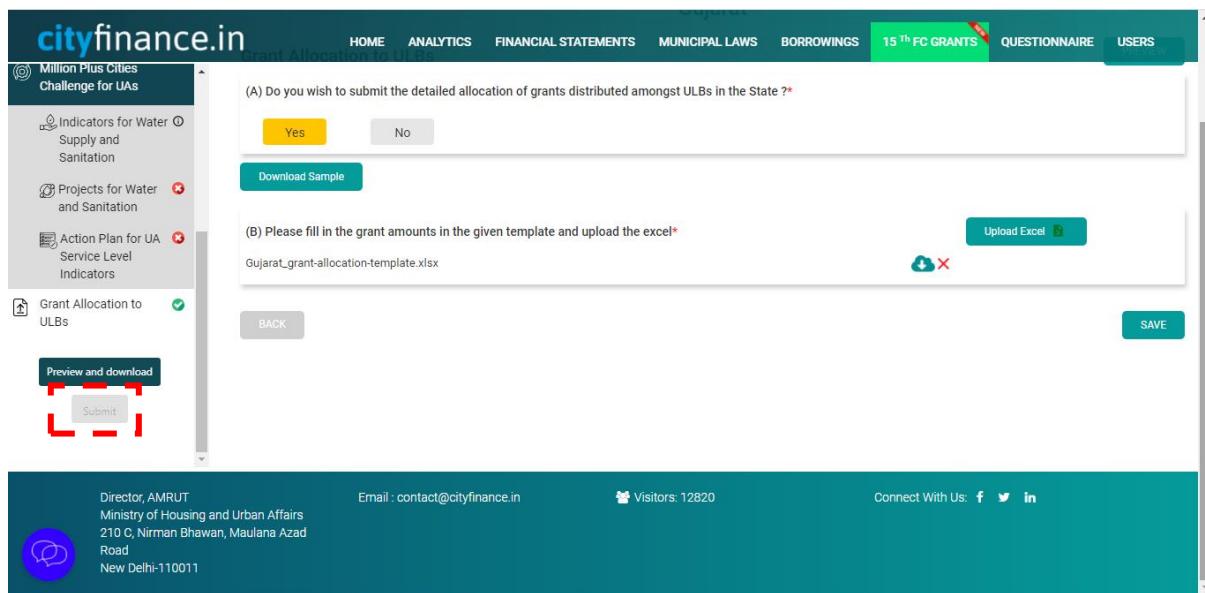
UA1: Urban Agglomeration Ahmadabad
No Data Available

UA2: Urban Agglomeration Surat

Download as PDF

PREVIEW **SAVE**

3. **SUBMIT** option on the left panel will be enabled only when a tick ‘  ’ appears against the relevant component on the left panel i.e. indicating that all the compliances are complete.
4. After all submissions, click on **SUBMIT** in order to send the 15th FC State form for FY 2021-22 to MoHUA for approval.



cityfinance.in

HOME ANALYTICS FINANCIAL STATEMENTS MUNICIPAL LAWS BORROWINGS **15th FC GRANTS** QUESTIONNAIRE USERS

(A) Do you wish to submit the detailed allocation of grants distributed amongst ULBs in the State ?*

Yes No

Download Sample

(B) Please fill in the grant amounts in the given template and upload the excel*

Gujarat_grant-allocation-template.xlsx

Upload Excel 

BACK SAVE

Director, AMRUT
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Visitors: 12820

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9. Annexures

Annexure 1: Grant Transfer Certificate

GRANT TRANSFER CERTIFICATE FOR THE GRANT RECEIVED FOR URBAN AGGLOMERATIONS/CITIES RECOMMENDED BY FIFTEENTH FINANCE COMMISSION DURING ITS AWARD PERIOD 2021-22- TO 2025-2026.

Name of State:-

1.	Million Plus Cities(MPC)/ Non-Million Plus Cities (NMPC)	Total No. of	MPC		Duly elected bodies in the State	ULBs in MPC			
			NMPC		ULBs in NMPC				
2.	Details of Basic Grant/Tied grant received:	Year	Instalment		Amount (Rs. in lakh)	Date of receipt			
3.	Details of Basic Grant/ Tied grant transferred*:	Year	Instalment		Amount (Rs. in lakh)	Date of Transfer	No. of days of delay		
							If delayed, amount of interest transferred (with rate of interest)		
4.	Whether State Finance Commission (SFC) Recommendations available.	Yes/No	If yes, whether grant distributed as per census 2011 population or as per the SFC recommendation		If No, whether notification for constitution of SFC issued.		Yes/No (if Yes, attach a copy of Notification)		
5.	Whether project works undertaken uploaded on the website.		Yes/No						
6.	Whether Property Tax Notification issued (if not already in force)		Yes/No(if yes, attach a copy of Notification)						
7.	Whether ULB account for 15 th FC Grants linked to PFMS for all transactions		Yes/No						

*.Strikeout whichever is not applicable.

**Please submit separate UC for separate component.

Certified that the grants have been utilized/proposed to be utilized for the purpose for which these have been provided and if any deviation is observed, the same will be intimated.

Signature with seal of
Secretary (Nodal department)

Countersigned:
Signature with seal of the Finance Secretary



Ministry of Housing and Urban Affairs
Government of India