Janeé Mays

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Portfolio: https://github.com/janee-elise-mays

SUMMARY

Full Stack Web Developer with a background in Finance. Proactive at data analysis; data integrity checks. Well-equipped understanding of quality control measures with a trusted ability to maintain strong collaborative relationships with business and client. Effective at combining creativity and problem solving to develop user-friendly applications. Known among staff for strong wit and ability to communicate effectively, both verbally and in writing.

TECHNICAL SKILLS

Languages | **CSS, HTML, JavaScript**
Databases | **MySQL, MongoDB**
Tools | **Git and Heroku**
Licenses | **FINRA series 6**

PROJECTS

Use it or Lose it | https://github.com/janee-elise-mays/Use-it-or-lose-it | https://janee-elise-mays.github.io/Use-it-or-lose-it/
- An application which minimizes food waste by helping generate a grocery list from selected recipes.
- Core responsibilities in project: Overall aesthetic of application. Also, working with back-end Javascript to enhance user functionality.
- CSS, HTML, JavaScript

Day Planner | https://github.com/janee-elise-mays/professional-work-day-scheduler | https://janee-elise-mays.github.io/professional-work-day-scheduler/
- A simple calendar application that allows a user to save events for each hour of the day by modifying starter code.
- Core responsibilities in project: Full stack functionality of application.
- CSS, HTML, JavaScript

Professional Portfolio | https://github.com/janee-elise-mays/professional-materials | https://janee-elise-mays.github.io/professional-materials/
- Portfolio page which summarizes and demonstrates professional capabilities.
- Core responsibilities in project: Full stack functionality of application.
- CSS and HTML

EXPERIENCE

Senior Analyst Plan Administrator   2018 – Present
Nationwide   Columbus, Ohio
Assist in identifying business needs, service requirements, key issues, alternative solutions and resources for the clients and business. Conduct research, quality control functions and project work. Oversight of proper asset allocation of participant transfer assets received from previous retirement entities.

Financial Services Analyst   2014 – 2018
Nationwide   Columbus, Ohio
Ensured smooth transition of retirement plans coming to Nationwide from competitors. Responsible for converting existing loans onto Nationwide's system, uploading retirement source vesting percentages for participants, and uploading Roth basis information for participants with Roth assets. Provided quality customer service by demonstrating and understanding customer needs and emphasizing timely responses.

Contractor   2013 – 2014
Tailored Management   Columbus, Ohio
Prepared materials necessary to establish training guidelines. Worked closely with management to ensure accuracy and completeness of accounts and records. Regularly provided Relationship Manager Audit Support. Carried out market studies and advertising, both online and in person.

Front Desk Supervisor   2012 – 2013
Hampton Inn & Suites   Columbus, Ohio
Oversaw busiest periods as night and weekend on-sight manager. Answered requests pertaining to employee performance scores and hotel satisfaction. Managed front desk employees as well as customer relations and service recovery.

EDUCATION

Bootcamp Certificate | Ohio State University | Columbus, Ohio
A 24-week intensive program focused on gaining technical programming skills in HTML, CSS, Javascript, JQuery, Bootstrap, Firebase, Node Js, MySQL, MongoDB, Express, Handelbars.js, and ReactJS.

Bachelor of Science | Hospitality Management | Ohio State University | Columbus, Ohio