

Jane Sartwell

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Education

Bard College

Annandale-on-Hudson, NY

Expected graduation: May 2022

Major: Photography

- GPA (thus far): 3.96
- Award and Honor: Honor List
- Senior member of college debate team and literary journal

Friends School of Baltimore

Baltimore, MD

High School Diploma (June 2018)

- GPA: 3.7
- Extracurricular Activities: Editor-in-Chief of High School Newspaper, Photography
Director of School Magazine, member of Debate Team

Skills

- Digital and analog photography
- Adobe Creative Suite
- Coding languages: HTML, CSS, Python, and JavaScript
- Copyediting & writing
- Website design
- Microsoft Excel
- Scholarly research practices

Work Experience

Print Advisor at Woods Photography Studio

September 2021 - Present

- I assist other Bard students on analog and digital printing practices and techniques.

Member of Student Faculty Search Committee

September 2021 - Present

- I am one of two students helping to select new faculty for the Bard College photography department. I am conducting background research, reading applications, and holding interviews.

Digital Content Marketer at LifeSpa Natural Health News

Spring + Winter 2020

- At LifeSpa, I wrote, edited, and formatted promotional blog posts. I updated the website and online store through Wordpress.com, employing principles of good digital design. I also created and sent email newsletters through Infusionsoft.

Recipient of Opalka Youth Regional Spotlight

March 2021

- I was awarded this spotlight award and given the opportunity to display my photograph in the Opalka Gallery.

Headshot photographer for local authors and playwrights in Baltimore

Fall 2020-Present

Tinker Street Photography Agency

Internship, Spring 2019

- At Tinker Street, I conducted marketing research and participated in the design of marketing materials. I tended to the phone and often answered questions from publishers and clients. I also undertook organizational and filing efforts at the office.

WTMD Radio Station, Baltimore, MD

Intern, Spring 2018

- At WTMD, I managed the email newsletter and recruited members and contributors. I also photographed events and organized inventory at the station.

Food Service + Childcare

Beekman Arms and Delamater Inn, Rhinebeck, NY

Server, June 2021 - September 2021

Red Hook Natural Foods, Red Hook, NY

Cashier, September 2019 - January 2020

Raw Bar, Baltimore, MD

Host, Summer 2019

The Local Fry, Baltimore, MD

Front-of-House, Summer 2019

Roland Park Pool, Baltimore, MD

Lifeguard. Summers 2015 - 2018

French Tutor, Baltimore, MD

Winter 2017

Babysitter for ages two to twelve, NY + MD

2014 - Present