

## JANESSA REEANNE E. FONG

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### OBJECTIVE

To be a part of a dynamic company that allows me to utilize and enhance my skills in coding, finance, communications, and marketing as well as be an avenue for continuous learning and development in the field, to strive for excellence and attain a high level of performance towards achieving the company's goals and become more knowledgeable about the workplace, its people, and its respective functions.

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### EDUCATION

- Sept 2020 – Dec 2020    **UC BERKELEY CODING BOOTCAMP – SAN FRANCISCO**  
Currently a student enrolled in the Full Stack Flex Program.
- May 2013 – Jun 2017    **DE LA SALLE UNIVERSITY – MANILA**  
Bachelor of Science degree in Management of Financial Institutions, Major in Financial Management, . Dean's List: 1<sup>st</sup> Term, AY 2014-15; 2<sup>nd</sup> Term, AY 2014-15; 2<sup>nd</sup> Term, AY 2015-16; 1<sup>st</sup> Term, AY 2016-17.
- 2009 – 2013    **ASSUMPTION COLLEGE SAN LORENZO – MAKATI CITY**  
High School Diploma, March 2013. Awards: Outstanding in Mathematics, 2013; Outstanding in extra-curricular activities, 2013.

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### WORK EXPERIENCE

- Jan – Jun 2018    **FUND TREASURY ASSOCIATE, INFINIT-O GLOBAL, LIMITED (APPLIED QUANTITATIVE RESEARCH)**  
Assisted in financial reporting oversight, regulatory reporting oversight, valuation oversight, accounting policies and control oversight, revenue and expense management oversight, designed excel templates for increased efficiency, provided mentorship to our interns, analysis of reports and statements.
- Jan – Mar 2017    **FUND TREASURY INTERN, INFINIT-O GLOBAL, LIMITED (APPLIED QUANTITATIVE RESEARCH)**  
Assisted in the financial statements review for mutual funds and hedge funds, communicated concerns to the onshore team when deemed necessary, and developed a greater understanding on the funds' financial aspects.

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## CO-CURRICULAR ACTIVITIES

2016 – 2017	<p><b>DIVISION MANAGER FOR MARKETING, LA SALLE DANCE COMPANY – STREET, DLSU CULTURE AND ARTS OFFICE (CAO)</b></p> <p>Prepared and managed the content plan for the whole academic year, managing the publicity materials for events, productions and competitions, networking with companies, launched Hip Hop Dance Convention 2017, Danz Dish 12, and Danz Dish 12 Nationwide Tour.</p>
2015 – 2016	<p><b>DIVISION MANAGER FOR FINANCE, LA SALLE DANCE COMPANY – STREET, DLSU CULTURE AND ARTS OFFICE (CAO)</b></p> <p>Budgeted and launched the first Danz Dish Nationwide Tour, handled local and international expenses, prepared financial statements, ledger and MOAs, budgeted and launched the first Hip Hop Dance Convention in the Philippines, and budgeted Danz Dish 11.</p>

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## PERSONAL BACKGROUND

Born on March 16, 1995 in Walnut Creek, California and raised in Manila, Philippines. Fluent in speaking English and limited working proficiency in Filipino. Knowledgeable in Microsoft programs, Apple programs and Adobe Photoshop, Adobe Lightroom, JavaScript, MySQL, jQuery, AJAX, HTML, CSS, Node.js, Express.js, React.js, and Data Visualization. Determined, eagerness to learn, goal-oriented, keen to detail, team player and a perfectionist.

## REFERENCES

Available upon request.