

NEW BOSTON SPACE FORCE STATION VISITOR ACCESS APPLICATION
(SUBJECT TO THE PRIVACY ACT OF 1974)

PRIVACY ACT STATEMENT

AUTHORITY: E.O. 9397; The Privacy Act of 1974, 5 U.S.C. 522a.

PRINCIPAL PURPOSE(S): To provide necessary information to 23 SOPS to determine if applicant meets access control requirements IAW DODM 5200.08 Vol 3, AFM 31-101, Vol 3. Use of SSN is necessary to make positive identification of an applicant. Records in the Defense Biometric Identification System (DBIDS) are maintained to support DoD physical security and information assurance programs and are used for identity verification purposes, to record personal property registered with the DoD and for producing facility management reports. SSN, Driver's License #, or other acceptable identification will be used to distinguish individuals who request entry to 23 SOPS/New Boston Space Force Station (NBSFS) Property.

DISCLOSURE: Voluntary. However, failure to provide the requested information may result in denial of a visitor pass and entry to 23 SOPS/NBSFS Property.

I. IDENTIFICATION

NAME (Last, First, Middle Initial, Suffix)			BIRTH (YYYYMMDD)		SOCIAL SECURITY NO	
DRIVERS LICENSE NUMBER		STATE	COMPANY NAME			
PHONE NUMBER		23 SOPS SPONSOR'S NAME			SPONSORS PHONE NUMBER	
US CITIZEN?	ALIEN/PASSPORT/BIRTH COUNTRY (Non-US Citizen)		GENDER	HEIGHT(in.)	WEIGHT	EYE COLOR
HAIR COLOR						
ACTIVE CLEARANCE TYPE	VALID CAC CARD HOLDER	VALID TWIG CARD HOLDER				

Notes/Additional info:

II. PAST OR PRESENT CONVICTIONS

All contractor/visiting personnel requiring access to New Boston Space Force Station (NBSFS) will undergo a National Crime Information Center (NCIC) and state criminal history check. This check will be conducted by 23 SOPS/MAFP at no cost to contractor/visiting personnel. Results of the criminal history check will be maintained by MAFP personnel. Refusal to submit to the NCIC check or report of adverse information will result in denial of access of the person. Examples of disqualifying reports or convictions are listed on page three (3) of this form.

DO YOU HAVE ANY CURRENT FELONIES THAT WOULD PREVENT A FAVORABLE BACKGROUND CHECK? YES ☐ NO ☐

III. IDENTITY PROOFING

All Visitors are required to produce two (2) forms of government-issued identification (IAW the USCIS & OHS 1-9 Form listed on page 4) at the Pass & Registration Office located at Building 103 upon initial entry to the installation in order to facilitate identity proofing. Failure to produce two (2) forms of government-issued identification may lead to being denied entry into the installation. A copy of the 1-9 form can be found at: <http://www.uscis.gov>

IV. VEHICLE REQUIREMENTS/PRIVATELY OWNED FIREARMS

All vehicle operators entering NBSFS are required to have a valid driver's license, current registration, valid inspection of any Vehicle/Trailers, and proof of valid vehicle insurance readily available. Operators who are not able to produce these documents will be denied entry. Possession of Privately Owned Firearms are prohibited on NBSFS except when engaged in a specific recreational activities authorized by the Installation Commander.

V. ATTESTATION

I understand that under the authority of 50 U.S.C. Section 797 and DoDD 5200.8, the Installation Commander has imposed a continuing obligation for visitors to disclose to NBSFS personnel, within 24 hours, if I am convicted or found not guilty by reason of insanity of any of the criminal offenses listed on page three (3) that occurs while I have unescorted access authority on New Boston Space Force Station. The information that I provided on this application is true, complete and correct to the best of my knowledge and provided in good faith. I understand that a knowing and willful false statement on this application will be cause to denial entry to NBSFS.

SIGNATURE

VI. 23 SOPS/MAFP USE ONLY

DATE NCIC COMPLETED:

BY:

Results:

NOTES

(Must be typed or printed clearly in ink).

VISITOR ACCESS APPLICATION INSTRUCTIONS

I. IDENTIFICATION SECTION

Name - Enter individuals Last Name, First Name and Middle Initial Jr, II, Sr, III.

Birth- Date of Birth using YYYY/MM/DD format IE: (2013/2/01).

Social Security Number - Enter the individual's social security number.

Driver's License/State- Enter individual's complete driver's license number and state issued.

Company Name/ relationship to Sponsor - Enter your company name or relationship to Sponsor

Phone Number - Enter your contact number

Sponsor's Name - NBAFS Sponsor's Name

Sponsor's Phone Number- NBAFS Sponsor's Name

US Citizen – e.g. Yes or No is the individual is a US citizen

Alien Passport- Used to document Alien, Passport or immigration number of non-US citizens

Gender - Enter either M or F

Height - Enter height of individual in feet and inches, e.g., 5'8'

Weight - Enter weight in pounds, e.g., 175

Eye Color - Enter individual's eye color, e.g., Black, Blue, Gray, Green, Hazel, Violet

Hair Color - Individual's hair color, e.g., Auburn, Black, Blond, Gray, Red, Silver, White

Active Clearance- Do you currently have an Active Government Security Clearance (i.e. Secret/Top Secret).

CAC Card- Do you currently have a United States Government Common Access Card.

TWIC CARD- Do you currently have a Transportation Workers Identification Card.

Notes -Add any additional Notes/Comments you might have to assist in determining your eligibility for access.

II. PAST OR PRESENT CONVICTIONS.

See page 3 for a list of disqualifying events.

III. IDENTITY PROOFING.

Review Requirements

IV. VEHICLE REQUIREMENTS/PRIVATELY OWNED FIREARMS.

Review Requirements

V. ATTESTATION:

Signature - Sign

Date - Date Signed

VI. 23 SOPS/SF use only

Internal use only.

Directions for Submitting: Page one (1) only of this form may be delivered to either the Pass & Registration Office (Bldg. 103), faxed to (603) 471-2105 or scanned and emailed to sfanewboston@us.af.mil. Allow five (5) duty days for processing.

NEW BOSTON SPACE FORCE STATION VISITOR ACCESS DISQUALIFICATION

Installation commanders may deny access and issuance of access credentials based upon information obtained during the vetting process that indicates the individual may present a threat to the good order, discipline, and morale of the installation. Behavior or criminal records that pose unacceptable risk are listed below:

- (1) The individual is known to be or reasonably suspected of being a terrorist or belongs to an organization with known terrorism links/support.
- (2) The installation is unable to verify the individual's claimed identity.
- (3) The individual has previously been barred from access to a federal installation or stand-alone facility
- (4) The individual is wanted by Federal, State, Local, or other civil law enforcement authorities, regardless of offense or violation.
- (5) The individual has any conviction for espionage, sabotage, treason, terrorism, or murder.
- (6) The individual's name appears on any Federal or State agency's watch list or hit list for criminal behavior or terrorist activity.
- (7) The individual has been convicted of a firearms or explosive violation
- (8) The individual has been convicted of sexual assault, armed robbery, rape, child molestation, child pornography, trafficking in humans, drug possession with intent to sell, or drug distribution.
- (9) The individual has knowingly and willfully engaged in acts or activities designed to overthrow the U.S. Government by force.

LISTS OF ACCEPTABLE DOCUMENTS
All documents must be UNEXPIRED

Employees may present one selection from List A
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
<ol style="list-style-type: none"> 1. U.S. Passport or U.S. Passport Card 2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551) 3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa 4. Employment Authorization Document that contains a photograph (Form I-766) 5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: <ol style="list-style-type: none"> a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: <ol style="list-style-type: none"> (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form. 6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI 		<ol style="list-style-type: none"> 1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address 2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address 3. School ID card with a photograph 4. Voter's registration card 5. U.S. Military card or draft record 6. Military dependent's ID card 7. U.S. Coast Guard Merchant Mariner Card 8. Native American tribal document 9. Driver's license issued by a Canadian government authority <p>For persons under age 18 who are unable to present a document listed above:</p> <ol style="list-style-type: none"> 10. School record or report card 11. Clinic, doctor, or hospital record 12. Day-care or nursery school record 		<ol style="list-style-type: none"> 1. A Social Security Account Number card, unless the card includes one of the following restrictions: <ol style="list-style-type: none"> (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION 2. Certification of Birth Abroad issued by the Department of State (Form FS-545) 3. Certification of Report of Birth issued by the Department of State (Form DS-1350) 4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal 5. Native American tribal document 6. U.S. Citizen ID Card (Form I-197) 7. Identification Card for Use of Resident Citizen in the United States (Form I-179) 8. Employment authorization document issued by the Department of Homeland Security

Illustrations of many of these documents appear in Part 8 of the Handbook for Employers (M-274).