

Maintenance Checklist Report

2023-10-05

Use this record to plan upcoming upkeep and repairs. Refer to the maintenance register for detailed service histories. The following entries detail preventive and corrective maintenance tasks. Check that all downtime events are properly categorized and logged. Confirm that service intervals follow the preventive schedule. The equipment log below includes fault codes and corrective notes.

Spare Parts Used:

Part Name	Part No.	Qty Used
Sealing Gasket	P-2607	2

Unit Code	Machine	Service Type	Operator	Duration	Last Check	Area	Notes
MC-290	Assembly Robot	Corrective	Laura Rossi	1.5	2024-12-15	Replaced fuse (5A).	
MC-226	Packaging Line	Inspection	Jan Kowalski	1.7	2025-05-05	Sensor recalibrated.	
MC-281	Lathe	Preventive	Laura Rossi	2.3	2025-03-03	Calibration check OK.	
MC-201	Packaging Line	Corrective	Anna Nowak	2.8	2024-03-18	Refilled oil (HLP 46).	

Signed off:	Anna Nowak
Performed by:	Anna Nowak