

## Audit Trail

	Inspection Checklist Points	Sampling Level	Severity				Observations
Z			Critical	Major	Minor	OnHold	
1	Rubber Switch not working	Level III	V	V			
2	Wood splinter or sharp point on product						Minor issue observed
3	Hinges loose	Level II		V			Minor issue observed
4	Connector not working	Level I		V			Critical impact
5	Screws loose or missing	Level I		V		V	Needs review
6	Sharp edges on plastic components	Level I			V		Minor issue observed
7	Missing distributor information	Level I		V	V		Minor issue observed
8	Visual defect on housing	Level III			V	V	Minor issue observed
9	Shipping mark is illegible or missing	Level III			V		Critical impact
10	Dust/debris inside packaging	Level I		V		V	
11	Product doesn't power on	Level II		V			Minor issue observed
12	Not assembled as per drawing	Level II			V		Needs review
13	Functionality test failed	Level II	V				Minor issue observed
14	Paint smearing or scratches						Critical impact
15	Instruction manual is missing or damaged	Level I					Minor issue observed

Reference Standards:

Standard	Edition
CE Directive	2020
IEC 61010	3rd Ed.