

Inspection Checklist

	Review Points	Check Intensity	Category				Notes
C	Item Specs		Critical	Major	Minor	OnHold	
1	Functionality test failed	Level II					Critical impact
2	Not assembled as per drawing					V	Needs review
3	Dust/debris inside packaging	Level I				V	Minor issue observed
4	Hinges loose	Level I		V		V	Critical impact
5	Package is not sealed completely	Level II					Minor issue observed
6	Connector not working	Level II				V	Critical impact
7	Incorrect barcode or label	Level II			V	V	Minor issue observed
8	Dead or live insect in packaging		V		V		Critical impact
9	Product doesn't power on				V		Minor issue observed
10	Missing logo or warning label	Level III	V		V		Critical impact
11	Wood splinter or sharp point on product	Level I	V			V	Critical impact
12	Packaging does not match signed sample	Level I					Needs review
13	Instruction manual is missing or damaged						Critical impact
14	Carton is damaged or markings incorrect	Level III	V		V		

Reference Standards:

Standard	Edition
ISO 9001	2011
IEC 61010	4th Ed.