

Maintenance Checklist Report

Performed On: 2024-11-11

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|---------------|--------------|
| Signed off: | Jan Kowalski |
| Performed by: | Jan Kowalski |

Entries include work orders, technician assignments, and part changes. This maintenance extract is prepared for compliance audit trails. This section captures equipment status and any maintenance observations. Use this summary to forecast parts replacement and resource needs. This log records all maintenance activities performed on the equipment. Confirm that service intervals follow the preventive schedule. Check that all downtime events are properly categorized and logged.

Section A:

| | | | | | | |
|------------|--------------------------|------------------|------------------------|------------------|--------------------------|--------------------------|
| Machine ID | MC-266 | MC-289 | MC-285 | MC-295 | MC-288 | MC-215 |
| Machine | Hydraulic Press | Conveyor Belt | Conveyor Belt | Laser Cutter | Hydraulic Press | Lathe |
| Type | Preventive | Corrective | Preventive | Inspection | Corrective | Corrective |
| Operator | Peter Schmidt | Peter Schmidt | Anna Nowak | Peter Schmidt | Peter Schmidt | Laura Rossi |
| Duration | 3.9 | 2.0 | 3.0 | 2.6 | 3.4 | 1.6 |
| Comments | Switch contacts cleaned. | No issues found. | Wooden pallet checked. | No issues found. | Switch contacts cleaned. | Switch contacts cleaned. |

Section B:

| | | | | | | |
|------------|--------------|------------------------|------------------------|------------------------|-----------------------|-------------------|
| Machine ID | MC-295 | MC-233 | MC-243 | MC-238 | MC-288 | MC-215 |
| Machine | Laser Cutter | Laser Cutter | Hydraulic Press | CNC Milling Machine | Hydraulic Press | Lathe |
| Type | Inspection | Inspection | Inspection | Corrective | Corrective | Corrective |
| Operator | Anna Nowak | Anna Nowak | Carlos Garcia | Laura Rossi | Anna Nowak | Laura Rossi |
| Duration | 2.2 | 3.4 | 1.8 | 3.3 | 1.8 | 1.6 |
| Comments | | Tightened loose bolts. | Tightened loose bolts. | Wooden pallet checked. | Worn gasket replaced. | Replaced coolant. |

Flag any recurring issues for root-cause investigation. Overall equipment condition is satisfactory post-maintenance. Use this closure note to update the maintenance KPI tracker. All maintenance tasks have been completed as per schedule. Confirm that all corrective actions were properly closed out. Refer to remarks for any follow-up actions or parts replacements. Check remaining life-cycles of key components from this report.

| | | |
|------------|-------------|----------------|
| Uptime (%) | Error Count | Comments |
| 96.60% | 0 | Bolt tightened |