

Conformance Report

Use this extract to coordinate sign-off with the QA manager. Ensure all non-conforming marks are clearly documented. Entries include both visual and functional inspection items. This checklist captures quality inspection points and sampling levels.

Product ID	SL-430M	Customer ID	CANADA
Item Description	Stainless Bolt M8		

	Audit Criteria	Sampling Level	Severity				Comments
			Critical	Major	Minor	OnHold	
2	Product Requirements						
1	Not assembled as per drawing	Level III		V		V	Critical impact
2	Screws loose or missing						Critical impact
3	Exposed nail with sharp point	Level III	V		V		Needs review
4	Wood splinter or sharp point on product					V	Needs review
5	Rubber Switch not working	Level III					Minor issue observed
6	Missing logo or warning label	Level II					
7	Battery not included		V				Minor issue observed
8	Wrong product size	Level I					Critical impact
9	Incorrect barcode or label						Critical impact
10	Missing distributor information			V			Critical impact
11	Dead or live insect in packaging	Level I	V		V		Minor issue observed
12	Functionality test failed	Level III					Needs review
13	Shipping mark is illegible or missing	Level I				V	Needs review
14	Loose parts inside packaging	Level II	V				Critical impact
15	Hinges loose	Level III			V	V	
16	Dust/debris inside packaging		V				Minor issue observed

Supervised by: _____ Date: _____