

## Inspection Checklist

	Review Points	Check Intensity	Classification				Remarks
3	Design Specs		CR	MA	MI	Hold	
1	Rubber texture or glossiness mismatch	Level I					Needs review
2	Incorrect quantity or assortment	Level II	V				Needs review
3	Sharp edges on plastic components	Level I		V		V	
4	Screws loose or missing	Level II				V	Needs review
5	Packaging does not match signed sample	Level II	V			V	Needs review
6	Carton is damaged or markings incorrect	Level III		V			
7	Connector not working					V	
8	Package is not sealed completely	Level I	V				
9	Product doesn't power on						Minor issue observed
10	Dust/debris inside packaging	Level I					Critical impact
11	Not assembled as per drawing	Level I	V				Critical impact
12	Shipping mark is illegible or missing		V		V		Needs review
13	Instruction manual is missing or damaged	Level I		V			Critical impact
14	Wood splinter or sharp point on product	Level III		V		V	Needs review
15	Missing distributor information	Level I				V	Needs review

Reference Standards:

Standard	Edition
ISO 9001	2015
IEC 61010	3rd Ed.