

Quality Checklist

	Inspection Checklist Points	Check Intensity	Severity				Comments
			Critical	Major	Minor	OnHold	
X	Design Specs						
1	Missing distributor information						
2	Not assembled as per drawing				V		Critical impact
3	Connector not working	Level II					Needs review
4	Missing logo or warning label	Level II	V			V	Minor issue observed
5	Carton is damaged or markings incorrect	Level I				V	
6	Screws loose or missing	Level I					
7	Loose parts inside packaging				V		Critical impact
8	Instruction manual is missing or damaged	Level I		V			
9	Hinges loose	Level III					
10	Dead or live insect in packaging	Level I			V		
11	Incorrect quantity or assortment			V		V	Needs review
12	Visual defect on housing	Level I		V	V		Critical impact
13	Exposed nail with sharp point	Level II			V	V	Critical impact
14	Wood splinter or sharp point on product	Level III					Minor issue observed
15	Rubber Switch not working	Level I		V		V	
16	Color mismatch	Level III	V				Needs review
17	Shipping mark is illegible or missing				V		Minor issue observed
18	Functionality test failed	Level II					Critical impact

Reference Standards:

Standard	Edition
CE Directive	2020
UL 61010	4th Ed.