

Maintenance Checklist Report

2025-02-26

Entries include work orders, technician assignments, and part changes. Confirm that service intervals follow the preventive schedule. This maintenance extract is prepared for compliance audit trails. All technician comments are recorded for maintenance trend analysis. Check that all downtime events are properly categorized and logged.

Spare Parts Used:

Part Name	Part No.	Qty Used
Fuse 5A	P-9957	2
Sensor Module	P-8595	1

Machine ID	Machine	Type	Technician	Downtime	Last Check	Area	Comments
MC-259	Plasma Cutter	Inspection	Carlos Garcia	1.5	2024-08-25	Changed oil and filters.	
MC-274	Paint Booth	Preventive	Laura Rossi	1.6	2024-03-22	Replaced fuse (5A).	
MC-275	CNC Milling Machine	Preventive	Carlos Garcia	3.3	2023-12-02	Tightened loose bolts.	
MC-293	Lathe	Corrective	Laura Rossi	1.9	2024-01-20	Changed oil and filters.	
MC-220	Lathe	Inspection	Jan Kowalski	2.9	2024-10-30	Worn gasket replaced.	
MC-282	Conveyor Belt	Preventive	Anna Nowak	1.6	2025-01-07	Replaced coolant.	

Approved by:	Anna Nowak
Serviced by:	Laura Rossi