

## Maintenance Checklist Report

Performed On: 2024-09-15

|              |             |
|--------------|-------------|
| Approved by: | Anna Nowak  |
| Serviced by: | Laura Rossi |

Confirm that service intervals follow the preventive schedule. The equipment log below includes fault codes and corrective notes. Ensure all safety checks were completed during servicing. This service summary supports the reliability engineering review. Use this summary to forecast parts replacement and resource needs. Check that all downtime events are properly categorized and logged. Entries include work orders, technician assignments, and part changes.

**Section A:**

|           |                               |               |                          |                               |
|-----------|-------------------------------|---------------|--------------------------|-------------------------------|
| Unit Code | MC-248                        | MC-257        | MC-270                   | MC-273                        |
| Equipment | Paint Booth                   | Plasma Cutter | Lathe                    | Packaging Line                |
| Type      | Corrective                    | Corrective    | Preventive               | Preventive                    |
| Operator  | Laura Rossi                   | Laura Rossi   | Peter Schmidt            | Jan Kowalski                  |
| Duration  | 1.6                           | 1.8           | 3.2                      | 1.9                           |
| Notes     | Li-Ion battery pack serviced. |               | Changed oil and filters. | Alignment of hinges adjusted. |

**Section B:**

|           |                               |                        |              |                        |
|-----------|-------------------------------|------------------------|--------------|------------------------|
| Unit Code | MC-257                        | MC-273                 | MC-270       | MC-248                 |
| Equipment | Plasma Cutter                 | Packaging Line         | Lathe        | Paint Booth            |
| Type      | Corrective                    | Corrective             | Preventive   | Corrective             |
| Operator  | Anna Nowak                    | Jan Kowalski           | Jan Kowalski | Anna Nowak             |
| Duration  | 2.6                           | 3.4                    | 4.0          | 3.9                    |
| Notes     | Alignment of hinges adjusted. | Tightened loose bolts. |              | Wooden pallet checked. |

|            |             |                |
|------------|-------------|----------------|
| Uptime (%) | Error Count | Comments       |
| 96.14%     | 5           | Bolt tightened |