

Annual General Meeting (AGM) Minutes – 2024

Sunrise Apartments Owners Corporation

Date: 12 March 2024

Location: Community Room, Level 1

Attendees:

- Alex Tan (Chairperson)
- Jamie Lee (Treasurer)
- Taylor Morgan (Secretary)
- 14 Residents (see attendance list)

Meeting Agenda & Outcomes:

1. Welcome and Opening Remarks

- Chairperson opened the meeting at 6:05 PM
- Quorum confirmed

2. Financial Report Review

- Treasurer presented the 2023 financial summary
- Strata levies to remain unchanged for 2024
- Motion passed unanimously

3. Building Maintenance Update

- Lift maintenance scheduled for May 2024
- Lighting upgrade project approved (vote: 12 for, 2 against)

4. Capital Works Fund

- Plan proposed to repaint external walls in 2025
- Early budgeting discussions started

5. Election of Committee

New Committee Elected for 2024–2025:

- Chairperson: Alex Tan
- Treasurer: Jamie Lee
- Secretary: Taylor Morgan
- Members: Priya Singh, Leo Zhang

6. General Business

- Noise complaint raised about Unit 3B – to be investigated
- Suggestion to add bike racks to common area – under review

Meeting Closed: 7:15 PM

Signed:

Alex Tan, Chairperson

Jamie Lee, Treasurer

Taylor Morgan, Secretary