

Lift Maintenance Report - March 2025

This report outlines the routine lift maintenance completed at Sunrise Apartments on March 29, 2025. The maintenance was performed by Apex Lift Services under the supervision of the building manager.

1. Maintenance Summary

- All three lifts were serviced as per quarterly maintenance schedule.
- Safety checks and lubrication of all moving parts were completed.
- Minor electrical adjustments were made in Lift A to correct floor alignment.
- Emergency call systems and door sensors were tested and passed compliance.
- No major faults were identified during inspection.

2. Next Scheduled Maintenance

June 28, 2025

Residents are reminded to report any lift issues to the building manager immediately. Apex Lift Services can be contacted for emergencies outside of regular hours.

Prepared by: Taylor Smith (Treasurer)

Date: March 30, 2025