

## APPLICATION INSTRUCTIONS



# Postbaccalaureate Study

Board of Admission  
106 Central Street  
Wellesley, MA 02481-8203  
tel (781) 283-2270  
fax (781) 283-3678  
e-mail: [admission@wellesley.edu](mailto:admission@wellesley.edu)  
web: [www.wellesley.edu/Admission](http://www.wellesley.edu/Admission)

### Postbaccalaureate Program

Each year Wellesley College opens its doors to a group of highly qualified men and women who have special needs for nondegree course work. Candidates for this program are graduates of an accredited college or university who wish to do further undergraduate course work to prepare for graduate studies, make a career change, or experience personal enrichment. Wellesley College does not provide financial aid or campus housing to Postbaccalaureate students.

### Application Procedures

The application deadlines for the Postbaccalaureate Study Program are November 15 for spring semester and March 1 for fall semester. Notification from the Board of Admission will be mailed in mid December for spring semester and by early April for fall admission. No application will be considered until all materials listed below are received.

**Application for Admission:** The application should be completed as early as possible before the deadline dates and returned with a \$50 application fee to the Board of Admission.

**College Transcripts:** Please submit official transcripts from all colleges and universities you have attended or at which you are currently enrolled.

**Recommendations:** Please send a recommendation form to each person you have listed as a reference on the application. Academic references are the most helpful for the Board of Admission. Two recommendations are required.

**Interview:** A personal interview is required for all applicants. Please call the Board of Admission to make an appointment for the interview *at least two months before the admission deadline*. An alumna interview can be arranged for applicants living outside the New England area.

**High School Transcript and SAT Scores:** Applicants who are applying for premedical studies are required to submit a high school transcript and their SAT scores. ACT test results may be sent in place of SAT scores.

**International Students:** If English is not your first language, you must submit TOEFL (Test of English as a Foreign Language) scores as part of your application. A high level of fluency in all areas of English language – including reading, writing and speaking – is required of all applicants, since Wellesley does not offer courses in intensive English or in English as a Second Language (ESL). All foreign credentials must be translated into English and certified as accurate translations.

**Fees:** The current costs for the Postbaccalaureate Study Program are located on the Student Financial Services website at [www.wellesley.edu/SFS/StudentAccounts.html](http://www.wellesley.edu/SFS/StudentAccounts.html)

**Postbaccalaureate students are not eligible for financial assistance from Wellesley College.**

**APPLICATION FOR ADMISSION**

# Wellesley College

## Postbaccalaureate Study

*Wellesley College*

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- This application must be accompanied by a \$50. application fee payable to Wellesley College.

Please type or print

Name \_\_\_\_\_  
Last First Birth Name

Permanent Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ Business Telephone Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Age \_\_\_\_\_

Citizenship \_\_\_\_\_ Sex \_\_\_\_\_ E-mail \_\_\_\_\_

If not a U.S. citizen what is your visa status? \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Social Security number \_\_\_\_\_

If married, spouse's full name, education, occupation, and business address:

Number of children \_\_\_\_\_ Ages of Children \_\_\_\_\_

Children's Education \_\_\_\_\_

- ☐ Check if you are a Wellesley College employee or employee dependent.
- ☐ Check if you are applying for Premedical Studies.
- ☐ Check if you have a family member who is a Wellesley alumna or student.

Name and Class Year \_\_\_\_\_

Optional (for U.S. citizens and permanent residents only):

Wellesley College encourages students to apply from all racial and ethnic backgrounds in order to maintain a diverse community. If you would like to identify yourself as a member of any such group, please check the appropriate group(s) below:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Biracial (please specify) _____            |   |  |
| <input type="checkbox"/> Asian/Asian American (specify) _____       | <input type="checkbox"/> Black/African-American (specify) _____ | <input type="checkbox"/> Hispanic/Latina (specify) _____ |
| <input type="checkbox"/> Native American (Tribal affiliation) _____ | <input type="checkbox"/> Caucasian                              | <input type="checkbox"/> Other (specify) _____           |

**Recommendations:** List below the names and addresses of each person who is submitting a letter of recommendation on your behalf. Recommendation forms are enclosed.

1. \_\_\_\_\_
2. \_\_\_\_\_

**Education:** Beginning with the most recent, list colleges and high school attended. Official transcripts from all colleges attended must be submitted to this office before your application will be reviewed. **Students applying for premedical studies must also submit their high school transcript.**

Name of Institution	Location (City & State)	Dates Attended	Degree Received	Major

In which semester do you expect to enter? ☐ Fall ☐ Spring 20\_\_\_\_

List below course numbers and exact titles of courses in which you wish to enroll.

Department	Course Number	Course Title	Semester	Academic Year

How many semesters do you expect to complete at Wellesley? \_\_\_\_\_

**Employment:** Beginning with the present, list the positions you have had, including part-time work.

Name of Company or Organization	Position	Dates	Hours per Week

**Interests and Achievements:** List awards, honors, publications and other special achievements. What are your special talents, skills or interests?

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**Personal Statement:**

Describe your reason for applying as a Postbaccalaureate student. Consider such questions as your intellectual interests and educational goals. Essays may be typed on separate paper.

Please write an autobiographical note regarding your previous academic experience.

I hereby certify that the information I have submitted on this application is complete and accurate in every respect, and the personal statements are written in my own words. I understand that any misrepresentation may be cause for denial of admission.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**LETTER OF RECOMMENDATION**

**Postbaccalaureate Study**

*Wellesley College*

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Name of Applicant \_\_\_\_\_

Please evaluate the applicant in terms of her/his intellectual capabilities. We are especially interested in hearing about the applicant's ability to think clearly and communicate effectively. Also, share with us your evaluation of her/his ability to pursue a demanding course of study, appraising such personal qualities as initiative, integrity, curiosity, originality, and emotional maturity. Please type or print your statement of recommendation and use the back of this page or separate paper if needed.

Please check one:   ☐ Truly exceptional   ☐ Highly recommended   ☐ Recommended   ☐ Not recommended

Please state how long you have known the applicant and in what capacity: \_\_\_\_\_

Name (please print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of institution/company \_\_\_\_\_

Address \_\_\_\_\_

Please return this statement directly to:   Wellesley College  
Board of Admission  
106 Central Street  
Wellesley, MA 02481-8203

Application deadlines are March 1 for fall semester and November 15 for spring semester admission.

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LETTER OF RECOMMENDATION

Postbaccalaureate Study

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