

International Student Immigration Procedures 2011-2012

To attend Wellesley College as an international student, you must comply with institutional and United States Citizenship and Immigration Services (USCIS) procedures. International students must do some extra planning to ensure a timely and smooth entry into the United States. Following these simple steps will facilitate your legal entry into the United States.

Nonimmigrants currently living in the U.S. with visa status other than F-1 student status:

E-2, L-2, J-2, and H-4 dependent visa holders may continue in this status but might consider applying for a change of status to F-1 student status. Please see the instructions below to obtain a Form I-20 and contact Slater International Center as soon as possible to obtain information about how to apply for a change of status.

Nonimmigrants currently living outside of the U.S. who require F-1 student status:

Most nonimmigrants who have been accepted to Wellesley College for full-time study are eligible to apply for F-1 status. Students may apply for an F-1 entry visa at the U.S. consulate or embassy located in the country of their citizenship or permanent residence. Canadian citizens are also eligible for F-1 status, but they are not required to apply for an F-1 visa.

To apply for your Form I-20, please supply the following documents:

☐ **Certification of Finances (COF)**

If you plan to attend Wellesley College in F-1 student status, you will need to provide proof of financial support by preparing an original Certification of Finances (COF) and supporting financial documents for your visa interview. The COF shows that you have the ability and the intent to pay the cost of your program for one year. A bank letter and letter from a parent or other sponsor can be attached to this form but must be in English and include the specific amount of money required for your program as stated on the COF. **The original COF** and supporting financial documents must be shown to the consular officer at the U.S. embassy or consulate in your home country when you apply for your visa. **A copy of the COF** and supporting financial documents must be sent to the Slater International Center at Wellesley College in order to obtain your Form I-20.

Submission of incomplete financial support documentation may result in a delay of issuance of your Form I-20.

☐ **Copy of Passport ID Page**

You must attach a copy of your passport identification page and expiration page to the COF in order to ensure that the Form I-20 will be issued to the exact name as indicated in the passport.

To apply for your F-1 visa:

☐ **Obtain your Form I-20 from Wellesley College**

☐ **Pay the SEVIS Fee**

☐ **Contact the nearest U.S. embassy or consulate in the country of your citizenship or permanent residency to schedule a visa interview.**

More detailed information regarding the SEVIS fee and the visa application process will be sent to you along with your Form I-20. Upon arrival at Wellesley and during Orientation, you must check in at the Slater International Center with your passport, F-1 visa, Form I-20, and Form I-94.



Nonimmigrants who currently hold F-1 status at another U.S. school:

If you are a nonimmigrant and currently hold F-1 status at another U.S. school, you must transfer your SEVIS record to Wellesley College. You must ask the International Student Advisor at your current U.S. school to complete the "F-1 Transfer Report Form." The original completed form must be mailed to the Slater International Center at Wellesley College. A faxed or scanned copy can be sent ahead to speed up the process.

Immigration Questions:

If you have questions about the visa application process and/or your immigration status, please contact:

Karen Zuffante Pabon
International Student Advisor
Slater International Center
Wellesley College
106 Central Street
Wellesley, Massachusetts 02481-8203
USA

General business hours: Monday – Friday, 8:30 am – 4:30 pm EST (GMT – 5)

Phone: 781-283-2082
Fax: 781-283-3615
Email: kpabon@wellesley.edu

Certification of Finances 2011-2012

Required only for nonimmigrants requesting F-1 status

Please complete the Certification of Finances (COF) and gather supporting financial documents to prepare for your visa interview. After you have submitted your deposit to Wellesley College and received your financial aid award (if applicable), you must send copies of the COF and supporting financial documents to the **Slater International Center** before a Form I-20 will be issued.

Name _____
(as it appears on your passport) (family) (first) (middle)

Country of birth _____ Country of citizenship _____

City of birth _____ Country of permanent residency _____

Date of birth (month/day/year) _____ Gender _____

Permanent home address (non-U.S.) _____

Telephone _____ E-mail address _____

Are you currently in the United States? ☐ Yes ☐ No

Visa status _____ Valid until _____ Please attach copies of your Form I-94, Form I-20, entry visa stamp, and any other immigration documents indicating your status.

Are you transferring your F-1 status from another school in the United States? ☐ Yes ☐ No

If yes, you must complete a "Transfer Report Form."

Address you would like the Form I-20 mailed to _____

Please note that carrier services will not deliver to a post office box. Please include postal code.

Estimate of undergraduate student expenses (2010-2011 academic year, September to May)*

Tuition	\$40,410
Room	\$6,390
Meal Plan	\$6,200
Fees	\$250
Other:	
Books/supplies/personal**	\$2,050
Health insurance***	\$1,475
Estimated Total:	\$56,775

* Tuition and fees, as well as average room and meal plan costs, are tentative, pending approval by the Board of Trustees.

** The actual costs, particularly personal expenditures and travel, may vary based on an individual's needs.

*** Estimated health insurance cost. Actual cost for 2011-2112 not yet announced.

Please note: If you plan to remain in the U.S. on campus during the summer you must estimate an additional \$1,500 in expenses.

In the Sources of Funds chart on the following page, please indicate your sources of funds and the exact amount of funding in U.S. dollars available to you during your first year. In order to confirm your financial resources, each source must be supported by an official signature/stamp or letter and be dated no more than 12 months prior to your intended enrollment date. The COF must be completed in full and signed at the bottom of the form. **The COF and bank/sponsor letters must be presented in their original form at a U.S. embassy or consulate when applying for a visa.** Copies of the COF and supporting financial documents must be sent to the Slater International Center in order to obtain a Form I-20.



SOURCES OF FUNDS	Amount in U.S. \$
<p>PERSONAL OR FAMILY FUNDS</p> <p><i>A bank official's signature and a bank stamp are required on the certification below if the student is supported by personal or family savings.</i></p> <p>CERTIFICATION This is to certify that I have read the information furnished by the applicant, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.</p> <p>Name of account holder _____</p> <p>Relationship to student _____</p> <p>Signature of account holder _____</p> <p>Name of bank _____</p> <p>Address of bank _____</p> <p>Name and title of bank official _____</p> <p>Signature of bank official _____</p> <p>Date _____ Bank stamp _____</p>	
<p>SPONSOR</p> <p><i>A sponsor's signature is required on the certification below, as is the bank official's signature and bank stamp.</i></p> <p>CERTIFICATION This is to certify that I have read the information furnished by the applicant, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.</p> <p>Sponsor's name _____</p> <p>Relationship to student _____</p> <p>Signature of sponsor _____</p> <p>Name of bank _____</p> <p>Address of bank _____</p> <p>Name and title of bank official _____</p> <p>Signature of bank official _____</p> <p>Date _____ Bank stamp _____</p>	
<p>YOUR GOVERNMENT</p> <p>Name of agency _____</p> <p><i>Enclose with this form a signed copy of your award letter.</i></p>	
<p>OTHER/WELLESLEY COLLEGE FUNDS</p> <p>Please specify _____</p> <p><i>Enclose with this form a signed affidavit from an authorized person to certify the accuracy of this entry. If you are receiving financial aid funds from Wellesley College, please attach a copy of your award letter.</i></p>	
<p>TOTAL <i>Must be equal to or greater than the estimate of expenses for one year.</i></p>	\$

I certify that the information provided above is correct and complete.

Student's name (print) _____

Student's signature _____ Date _____

COMPLETE AND RETURN A SIGNED COPY OF THIS FORM ALONG WITH COPIES OF SUPPORTING FINANCIAL DOCUMENTS TO:
Wellesley College, Slater International Center, 106 Central St., Wellesley, MA 02481 USA