

GUIDELINES FOR COMPLETING ACTIVITIES SHEETS

Activities sheets constitute an important part of the record that is reviewed by the Committee on Faculty Appointments. They contain a list of your publications, research in progress, records of committee and community service, and grants received. Faculty members eligible for review are expected to provide activities sheets.

Name, department, and date must be included on top, right-hand corner of the first page.

- I. Headings (Please use the following headings and sub-headings when listing items.)
 - A. PUBLICATIONS
 1. Books
 2. Peer-reviewed journal articles
 3. Articles in edited volumes
 4. Reviews
 5. Other (such as published abstracts, translations, or encyclopedia entries)
 6. Work submitted, not yet accepted (*not applicable for merit review*)
 7. Work in progress (*not applicable for merit review*)
 - B. PRESENTATIONS
 1. Research papers presented at professional meetings
 2. Invited scholarly talks or colloquia
 3. Abstracts presented at professional meetings
 - C. GRANTS
 1. External
 2. Internal
 - D. HONORS AND AWARDS
 - E. COLLEGE SERVICE
 1. Membership on Academic Council committees or other college-level committees
 2. Departmental committees
 3. Other (please describe)
 - F. STUDENT INDEPENDENT WORK (*e.g., summer research, 350s, 370s*)
 - G. MEMBERSHIP, ACTIVITIES, OFFICES HELD IN PROFESSIONAL SOCIETIES
 - H. OTHER PROFESSIONAL ACTIVITIES (such as community talks, contributions to the popular press, or consulting)
- II. Please list your publications as follows: (*see samples that follow*)
 - A. List in order of publication date. LISTING LATEST LAST, putting date in the left-hand margin.
 - B. Mark clearly whether they have been published, whether they are in press, or submitted. "IN PRESS" items should indicate the journal or publisher and expected date of publication.
 - C. Where there are multiple authors, list in the order in which they appear in the publication and attach an explanation of your role in collaborative work, if appropriate.
 - D. If a publication is related to the dissertation, so indicate.

If you need to see your current activities sheets on file in the Office of the Dean of the College, please contact the Faculty Appointments Coordinator at x3229.

Name _____
Department of _____
Date _____

DATES	PUBLICATIONS
	<u>Books:</u>
2001	<u>The Transnational Villagers</u> , Berkeley and Los Angeles: University of California Press
	<u>Peer-reviewed journal articles:</u>
2000	"Silurian vertebrates from Pennsylvania." <i>Journal of paleontology</i> 53 (2):438-445
	<u>Articles in edited volumes:</u>
1999	"Mapping Modernities" in <i>Border Crossings</i> , ed. Fred Dallmayr, Lexington Books
	<u>Reviews:</u>
1999	Young, Louise, <i>Japan's Total Empire</i> , in <i>The International History Review</i> , XX:1 (March 1999): 204-06
	<u>Other:</u>
1999	"Movement" and "Going, going ...," translations of poems by Miraji, <i>Exchanges</i> 10
2000	Encyclopedia Americana Online (Grolier, Inc.) http://ea.grolier.com
2001	Sigman JA, Walsh ST, Shalev SM, Kettenis HA and Wolfson AJ (2001) "The role of Mn(II) and Ca(II) in enhancing the activity of EC 3.4.24.25. <i>FASEB J</i> A538.
	<u>Work submitted, not yet accepted:</u>
	"Killing for Politics: Jihad, Martyrdom and Political Action," submitted to <i>Political Theory</i>
	<u>Work in progress:</u>
	An essay with the provisional title "Invitation to a Rereading: Nabokov's Novel Symbol"

DATES	PRESENTATIONS
	<u>Research papers presented at professional meetings:</u>
1999	"Multiple relations between fact-learning and priming in global amnesia." Society for Neuroscience annual meeting
	<u>Invited scholarly talks or colloquia:</u>
2000	"International Dimensions in the Foreign Language Curriculum", invited talk, Vassar College, April 2000

DATES	GRANTS
	<u>External:</u>
1999-00	NEH fellowship to support sabbatical leave, \$15,000; Chicano Hagiography: Sanctity and Subversion
	<u>Internal:</u>
1998-99	Faculty Award, Wellesley College, \$2500; research on memory

DATES	HONORS AND AWARDS
2001	Wallace Stevens Prize, Academy of American Poets

DATES	COLLEGE SERVICE
	<u>Membership on college-level committees:</u>
1999-00	Chair, Committee on Educational Research and Development
	<u>Departmental committees:</u>
2000-01	Chair, English department Lectures committee

DATES	STUDENT INDEPENDENT WORK
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DATES	MEMBERSHIPS, ACTIVITIES, OFFICES HELD IN PROFESSIONAL SOCIETIES
1999	American Association of University Professors
2000	Co-chair of Working Group on Transnational Migration, Social Science Research Council

DATES	OTHER PROFESSIONAL ACTIVITIES
1998	Consultant, National Science Foundation, Program for Undergraduate Science Education
1999	(op-ed) "Proud to be Dull," <i>New York Times</i> , 10/27: A31
1999-01	Poetry readings at New York University (9/99), M.I.T. (10/00), California Institute of Technology (12/01)
2000	Chair, Panel at African Studies Association, Chicago