

**Records of the President's Office:
1931-1977, bulk 1966-1972 : a guide.
1DB9.Adams**

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November 21, 2011

Wellesley College Archives

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Collection Overview

Repository	Wellesley College Archives
Creator	Wellesley College. President's Office.
Title	Records of the President's Office
Date [bulk]	Bulk, 1966-1972
Date [inclusive]	1931-1977
Extent	16 Linear feet (40 file boxes)
Language	English
Abstract	Records of the President's Office during the administration of Ruth Adams (1966-1972) consisting of correspondence, reports, statistics,

minutes, and bylaws; arranged alphabetically by subject; concerning Academic Council and its committees, academic departments, buildings and grounds, admission policies, relations with the Alumnae Association, and administration. The records contain some material from the previous and following administrations.

Preferred Citation

Records of the President Office, 1DB9, Wellesley College Archives.

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Biographical/Historical Note

Ruth Adams was President of Wellesley from 1966 to 1972. She received an undergraduate degree from Adelphi College with a master's from Columbia and Ph.D. from Radcliffe. In addition, Adams taught Victorian literature at the University of Rochester and served as Dean of Douglass College. Upon leaving Wellesley, Adams became the first woman vice president at Dartmouth College.

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History of the Office

1875-1881 Ada Howard

1881-1887 Alice Freeman Palmer

1887-1894 Helen Shafer

1894-1899 Julia Irvine

1899-1910 Caroline Hazard

1911-1936 Ellen Fitz Pendleton

1936-1949 Mildred McAfee Horton

1949-1966 Margaret Clapp

1966-1972 Ruth Adams

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Scope and Content

Records of the President's Office during the administration of Ruth Adams (1966-1972) consisting of correspondence, reports, statistics, minutes, and bylaws; arranged alphabetically by subject; concerning Academic Council and its committees, academic departments, buildings and grounds, admission policies, relations with the Alumnae Association, and administration.

The records do contain some material from the previous and following administrations.

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Arrangement

The records are arranged alphabetically by subject. Where there is more than one folder on the same subject, they are arranged chronologically. Restricted materials have been removed from the main sequence.

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Administrative Information

Publication Information

Wellesley College Archives

Access

The following types of materials are restricted:

1. Student records generated and maintained by the college cover by FERPA (Family Educational Rights and Privacy Act): grades, work, faculty/class evaluations, questionnaires, recommendations, et cetera.
2. Minutes and other records of the Board of Trustees. Access to this material is granted only through the Trustees. Requests for access should be directed to the Clerk of the Board of Trustees.
3. Information relating to specific salaries, pensions or financial transactions between the College and individual employees.
4. Materials relating to reappointment, promotion and tenure are restricted.
5. Recommendations and performance evaluation of individual employees are restricted, as are evaluations of candidates for College positions.
6. Materials published by consortia of colleges and universities, specifically the Consortium on Financing Higher Education (COFHE) and the Higher Education Data Sharing (HEDS), which conduct surveys of various institutes promising confidentially.

Conditions Governing Use

Copyright in some papers in the collection may be held by their authors, or the authors' heirs or assigns. Researchers must obtain the written permission of the holder(s) of copyright publishing quotations from any material in the collection.

Acquisition Information

Transferred from the President Office.

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Keywords for Searching Related Subjects

Corporate Name(s)

- Wellesley College. President's Office.

Personal Name(s)

- Adams, Ruth M.

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