

F-1: Transfer from Wellesley College Instructions

The transfer process described below refers to an “immigration record transfer” between two U.S. schools.

Transferring from Wellesley College to another U.S. School

1. Contact the International Student Advisor at your new school to notify them of your intent to transfer to their institution.
2. Notify an International Student Advisor at Wellesley College of your intention to transfer to a new school.
3. Complete the “Transfer Confirmation/Release Date Form” and submit it to the Slater International Center. Your release date will most likely be the end of the current term. We will then verify your immigration status and transfer your SEVIS record to your new school.

NOTE: Although you may be applying to multiple new schools, the Wellesley College International Student Advisor may indicate only one transfer school in SEVIS.

4. Once the transfer release date has been reached, Wellesley College will no longer have access to your SEVIS record.
5. The International Student Advisor at your new school may ask you and Slater International Center to complete a “Transfer Report Form” for them. In order for us to complete this type of form, we will need a copies of your passport, Form I-94, most recent Form I-20 and visa.

Travel from and Reentry to the U.S. while between Schools

If you plan to leave the U.S. after you have finished attending Wellesley and before beginning your studies at your new school, it is important that you use the Form I-20 from your new school when reentering the U.S.

NOTE: Failure to follow these instructions could result in violation of your immigration status.

Revised: 05/24/2010



WELLESLEY COLLEGE

SLATER INTERNATIONAL CENTER

TRANSFER CONFIRMATION / RELEASE DATE FORM

I, _____, SEVIS ID # _____ intend to
(first name, last name)

transfer to _____ for the _____ semester.
(name of college/university) (semester & year)

I am requesting that my SEVIS record be released to that institution. I understand my record will be released on _____. I also understand that my SEVIS record can only be
(month/day/year)

released to one institution for transfer and that once it has been released it cannot be retrieved by Wellesley College.

Signature

Date

Email Address (non-Wellesley)

Revised: 06/13/2011

