

Janice C. Llamas

Vancouver WA, 98665

360-723-3905

edithpenacruz6@gmail.com

(Web Developer/Designer – Job #)

Exceptional hard worker with great work ethics and a Clark college student with exceptional outstanding attention to detail. Highly organized, proactive and the ability to work well with a diversity culture, great team associate, with an eagerness to constantly learn and grow.

EDUCATION

Clark College, Vancouver, WA

Associate in Applied Technology

Web Development

Anticipated Graduation June 2021

SKILLS

- Adobe (Photoshop, Illustrator)
- Bilingual (English/Spanish)
- Microsoft Office (Word, PowerPoint, Excel)
- Supportive Diversity Culture
- Strong Attention to detail
- Outstanding work ethics

EMPLOYMENT

Web Development Tutor

January 2021 – Present

Assists college students in one-on-one sessions to understand core concepts from computer technology courses and help develop good study habits.

VOLUNTEER

Tutor Volunteer

January 2016 – Present

Assisted high-school students who needed help with Math or other subject homework. Communicated with students in the language that they spoke and understood concepts.

- Helped students one-on-one by appointment.
- This was home-based tutoring.

ADDITIONAL EXPERIENCE

Project Manager

Web Design and Interface Course Project

July 2020 – August 2020

Responsible for planning, overseeing and leading team in creating website project that involved speaking with the client making the design, getting feedback, and developing it. This was for a college course.

- Scheduled and led team meetings.
- Communicated with client through meetings or email